

Minutes of the Regular Board Meeting
May 8, 2013

Agenda Item #1 Call to Order

Comm. Bernas called the meeting to order at 6:05 PM

Agenda Item #2 Roll Call

Comm. Bernas, Comm. Long, Comm. Karesh, Comm. Main, Comm. Smith, Ron Gunter, , Director, Bob Fleck, Supt. of Parks and Planning, Steve Golembiewski, Recreation Supervisor, Alice Krampits, Museum Curator and Senior Coord., Keith Johnson, Green Supt., Joel Hymen, Rec. Supervisor, Kevin Siewak, Athletic Coord, Craig Grember, Golf Course Manager, and Bobbi Trifilio Admin. Asst.

Agenda Item #3 Approval of the Minutes of the Reg. Board Meeting of April 10, 2013 and the Budget rkshop of Meeting of April 3, 2013.

Motion was made by Comm. Main and seconded by Comm. Smith to approve the minutes of the Reg. Board April 10, 2013

Roll Call Ayes 5 Nays 0 Absent 0
Motion Carried.

Agenda Item #4 Claims Ordinance

Motion was made by Comm. Smith and seconded by Comm. Main to pay the May claims.

Roll Call Ayes 5 Nays 0 Absent 0
Motion Carried

Agenda Item # 5 Swearing in of Comm. Robert Bernas

Comm. Long swore in newly re-elected Comm. Bernas for another six year term.

Agenda Item #6 Open Forum

a. General Public

No was present from the general public

- b. Bob received an e-mail from Julian Electric whose office is located on Blackhawk across from Ty Warner Park requesting use of our out lot parking lot during construction at their facility. The Board agreed to allow parking for a fee of \$50 per month per car for two months contingent on their agreeing to be responsible to make sure the trucks that deliver to them do not run over the parkway at Ty Warner Park causing damage to the grass. Also, there is a request from Holy Trinity to allow them to serve alcohol at their church picnic at Veteran's Memorial Park on June 22, 2013.

Motion was made by Comm. Main and seconded by Comm. Karesh to allow Holy Trinity Church to serve alcohol at their picnic at Veteran's Memorial Park on June 22, 2013.

Roll Call Ayes 5 Nays 0 Absent 0
Motion Carried.

c. Other

Comm. Main read a thank you note from Patti Bellock's secretary for the flowers we gave her.

Agenda Item #7 Employee Service Awards

Comm. Smith presented Alice Krampits with her 25 year service pin.

Agenda Item #8 Unfinished Business

a. Land Acquisition Grant Update

Governor will make the official announcement on Saturday in Oak Park that we have received our grant for \$281,500 for the purchase of the Kazminski property on south Wilmette. We can now go out for a development grant by July 1st. Ron will have the financials for the land purchase at next month's meeting. Ron asked the Board for permission to have staff proceed with the development grant. It is a 50/50 grant.

Motion was made by Comm. Smith and seconded by Comm. Main to allow staff to proceed with the development grant that the State would reimburse up to a \$400,000 total reward.

Roll Call: Ayes 4 Nays 1 Absent 0

Motion carried.

b. Park Washrooms Improvements

Bob stated that the washrooms at Blackhawk Park are done and open. Lions Park washrooms are still being worked on but should be completed by June.

c. Other

There was no other unfinished business

Agenda Item # 9 New Business

a. \$75,000 Bonds - Consideration of an Ordinance providing for the issue of general obligation limited tax park bonds for the district.

To is to pay our interest on our Alternate Bonds.

Ron went out to bids for the \$75,000 bond issue. Metro Bank came in the lowest at 1.5%

Motion was made by Comm. Long and seconded by Comm. Karesh to approve the bid for the \$75,000 bond issue from Metro Bank for 1.5%.

Roll Call: Ayes 5 Nays 0 Absent 0

Motion carried.

Motion was made by Comm. Main and seconded by Comm. Long to approve Bond Ordinance 2013-1

Roll Call: Ayes 5 Nays 0 Absent 0

Motion carried.

b. 2012-2013 Budget Adjustment

The Board was provided a list of amendments to 2012-2013 Fiscal Year Budget as follows:

The following budget adjustments need Board approval. Any fund that will exceed the appropriated budgeted expenditures requires approval. In addition, listed below the adjustments are explanations to the adjustments.

- Capital Replacement Original Expenditures - \$265,000. Increases to \$300,000.
- Capital Projects Original Expenditures - \$267,400. Increases to \$300,000.
- Debt Service Fund Original Expenditures -\$1,540,000. Increases to \$1,605,000.
- FICA & Medicare Fund Original Expenditures-\$120,000. Increases to \$130,000.

Line items added:

Fund 10

10-8603-Zero Turn Mowers- \$12,000

Increase Existing Budget-

10-4930 Transfer From capital replacement(add \$35,000.) New Budget \$300,000.

30-7910 Transfer To Capital Projects (add \$32,600.) New Budget \$300,000.

40-7500 Bond Retirement(add \$65,000.)New Budget \$465,000.

12-6050 Social Security Payments(add \$10,000.)New Budget \$130,000.

ADA Projects designated to Special Rec Fund are now recorded within that fund

The revenue increase to our Bonds fund provided the additional available funds due to the refinance of the 2001 issue & audit procedures

Motion was made by Comm. Karesh and seconded by Comm. Main to approve amendments to the 2012-2013 Budget.

Roll Call: Ayes 5 Nays0 Absent 0

Motion carried.

- c. 2013-2014 Tentative Budget and Appropriations Ordinance
The Board approved placing the 2013-2014 Tentative Budget Ordinance on public display.
- d. SEASPAR 2013-2014 Budget – Board Action
Every year the various park districts that are part of SEASPAR must approve the budget.

Motion was made by Comm. Main and seconded by Comm. Karesh to approve the SEASPAR 2013-2014 Budget as presented.

Roll Call: Ayes 5 Nays0 Absent 0

Motion carried.

- e. Election of Officers
Each year at the May meeting the Board holds an election of officers. The following are current the positions; President, Robert Bernas, Vice-President, James Long, Treasure, John Karesh, Secretary, Sandra Smith, Vice-Treasurer and Vice-Secretary, Diane Main.

Motion was made by Comm. Main and seconded by Comm. Long to keep the officers the same for the 2013-2014 Fiscal Year.

Roll Call: Ayes 5 Nays0 Absent 0

Motion carried.

- f. Lease Agreement
Ron stated that although we have never had a written lease agreement with Keith for the apartment over the Twin Lakes Golf Course Clubhouse. The agreement states that if Keith were to leave the employment of the Westmont Park District he would be required to pay \$1,500 a month in rent plus various other stipulations.
Motion was made by Comm. Smith and seconded by Comm. Main to approve the Twin Lakes Golf Course Apartment lease with Keith Johnson.

Roll Call: Ayes 5 Nays 0 Absent 0

Motion carried.

- g. 2013 National Congress
Ron reminded the Board that the National Congress from NRPA is in Houston this October 2013.
- h. Twin Lake Golf Course
Craig provided the current and last year's reports on income and rounds of golf in the Board's packets. The course is down in both due to the weather. The Police Department ran sting operation on carding for minors trying to buy alcohol. We passed at both the golf course and the Fitness Club.
- i. Fitness Club
Joel reported that we had a very good April at the Fitness Club.
- j. Other
There was no other new business

Agenda Item #10 Staff Report

Joel report they are trying to get back to the 400 Jr. Golf Leaguers registered that we have had in the past. Working on things from the budget workshop, making minor changes to the website, work the Dance Recital and WYBA Opening Day.

Keith reported that the grass turned green and started growing so he and his crew are cutting grass and planting flowers and the Ty pathway construction.

Alice reported the new Young at Heart senior newsletter is out. Registration is open for residents and non-residents at this time. New trips include Driehaus Museum, Saugatuck, MI, South Shore electric train, Spelling Bee at Theatre at the Center, and of course, Cubs and Sox trips! The Joyful Voices Chorus will be taking their show on the road to other local senior centers and retirement homes. They will be traveling June-September! Watercolor, Line Dance, and Zumba gold will continue through the summer. Income Tax assistance concluded April 15th. They had a great turn-out. Tony and the tax-aide team e-filed 246 returns- the most ever! In addition to returns e-filed, they were able to answer an additional 45 questions by phone or for drop-in visitors. The AARP district coordinator thanked the park district for their assistance and for the use of the facilities. They also commended Bobbi for her friendly and efficient assistance with scheduling appointments and handling phone calls. This is a great program that many of our seniors benefit from. The Senior Golf league has officially started. At this time, the league has 136 golfers. New registrations will be accepted through June 1st. Bowling concludes with a banquet at Bohemian Crystal on May 16th. Life Screening is May 13th. It is full with 91 people. Barnyard Bingo Deeds go on sale May 20th! The next historical society meeting will be held in Monday, June 24, 2013 at 7:00pm in the Richmond Room.

Kevin reported Gems season is under way. There will be games going on all week until the end of June. There is one 10U team, two 12U teams and the 14u Travel team. Monday we have 9 teams, Wednesday has 6, Friday has 5 teams and the Sunday league also has 5 teams. All games are going to be played at Ty Warner Field 3. This season concluded on the 30th. Congratulations to Steve for winning the title. The WYBA Opening Day is May 5th at Veterans Memorial. All of the staff will be out cooking and serving hot dogs.

Steve stated that May 4, we had our annual dance recital. This year's theme was "Sweet Treats." We had 250 people that attended the recital. I had a great opportunity to promote many of the summer events and activities during the show. Programs that will start this month include: Fantastic Flyers, Magic Class and American Girl Birthday Party The annual Flying 4 Kids event is scheduled for Sunday, May 19 at Ty Warner Park. This event will be from 11:00AM-4:00PM with the Candy Drop scheduled for 2:00PM. The Progressive Village Performing Network will put on their 2nd annual musical on June 21-30 and June 28-30. The performance will be "Annie," and it will be held at the Westmont High School auditorium. We will be selling tickets for the show starting June 11. The Backstop concession stand will open for business on Wednesday, May 8. We added more selections

that include Cotton Candy and Chili Dogs. The Spray Park will open on Saturday, May 25. We will have our staff meeting on Monday, May 13 and the staff is excited to get back to work. I would also like to thank the board for the opportunity to attend the Springfield Legislative Conference. I enjoyed learning about the political aspect of the state of Illinois and its relationship with the recreation field.

I am the Co-Chair for the Supervisor Symposium this year. We are working on finalizing curriculum and promoting this event. In conclusion, we will have an intern that will be starting on Tuesday, May 28. I am finalizing the schedule with staff and facilities. The intern will be working on a new special event called "The Big Truck Show," in which participants will have the opportunity to get up close and personal with a variety of vehicles. We hope vehicles will include: Police Car, Fire Truck, ambulance, Tractors and more.

Ron asked the Board if they would like to do the park tour in October. We would change the meeting date to October 16th due to the National Congress, and have the tour from 4-7pm and followed by the regular meeting. The Board agreed.

Agenda Item #11 Executive Session - Personnel

Motion was made at 7:50 PM by Comm. Smith and seconded by Comm. Karesh to adjourn to executive session to discuss personnel

Roll Call: Ayes 5 Nays 0 Absent 0
Motion carried.

President Bernas called the regular session back to order at 8:12 PM

Motion was made by Comm. Main and seconded by Comm. Smith to adjourn the regular meeting at 8:44 PM

Roll Call: Ayes 5 Nays 0 Absent 0
Motion carried.

