

**Minutes of the Regular Board Meeting
March 12, 2014
6:00 PM**

Agenda Item #1 Call to Order

President Bernas called the meeting to order at 6:05 PM

Agenda Item #2 Roll Call

Comm. Bernas, Comm. Karesh, Comm. Long, Comm. Main, Comm. Smith, Ron Gunter, Director, Bob Fleck, Supt. of Parks and Planning, Cindy Bump, Pre-school Director, Alice Krampits, Museum Curator and Senior Coord, Keith Johnson, Greens Supt., Steve Golembiewski, Asst. Supt. of Rec., Kevin Siewak, Athletic Coord., Joel Hymen, IT and Rec. Supervisor, John Chorney, Maintenance. Foreman

Agenda Item #3 Approval of the Minutes of the Regular Board Meeting of February 12, 2014 and the Special Board Meeting of March 5, 2014.

Motion was made by Comm. Main and seconded by Comm. Long to approve the Minutes of the Regular Board Meeting of February 12, 2014 and the Special Board Meeting of March 5, 2014.

Roll Call: Ayes 5 Nays 0 Absent 0

Motion Carried.

Agenda Item #4 Claims Ordinance

President Bernas called for a motion to pay the March claims.

Motion was made by Comm. Smith and seconded by Comm. Main to approve the March Claims.

Roll Call: Ayes 5 Nays 0 Absent 0

Motion Carried.

Agenda Item #5 Open Forum

- a. General Public
No one was present from the general public
- b. Written
No correspondence

Agenda Item # 6 Unfinished Business

- a. PARC Grant Reviews
Bob thanked Joel for helping with the presentation and Larry McIntyre for the helping with the survey. Of the people that took the survey, four hundred and forty-

seven where Westmont residents. Bob stated that even if we don't get the grant this process has helped us develop our Master Plan and that will help with future grant proposals.

b. Twin Lakes Golf Course Clubhouse – Roof

The seams on the roof at the Clubhouse are coming apart somewhat the same as the roof at the Fitness Club and Community Center. The last repair to the roof at the clubhouse was 25 years ago. Bob will go out to bid before the next Board meeting to replace the roof.

c. Parks Projects

The projects at the parks will have to wait for better weather. Everything is poised and ready to go. It is a day to day process checking for ground and weather conditions. This also includes installing the bronze statue at Ty Warner Park.

Agenda Item # 7 New Business

a. 4th of July Celebration

This year will be the 15th year for the 4th of July celebration at Ty Warner Park. Ron proposes we do additional fireworks and work harder on marketing the event.

b. Fitness Club Update

Joel presented his Fitness Club report stating that membership is +14 so far this year. He is going to start running college specials. There was a power outage on March 12th and a person was stuck in the elevator for 6 minutes but they were fine. Comm. Long wants us to be sure rentals are not interfering with members. He wants Kevin to put together a report of all gym use at the Community Center. He wants times for rentals at the Fitness Club publicized. Joel will come up with a price structure for App. Development for the next Board meeting.

c. Other

There was no other new business.

Agenda Item #8 Staff Reports

Kevin is looking into Lacrosse. He is also trying to increase the numbers for girls 'sports. GEMS tryouts/evaluations will be held on March 22nd at the Westmont High School. The 8-12U levels will be playing with Darien and Burr Ridge. The 14U and older will be participating in the Southwest Suburban Softball League. The Wildcats Banquet was a huge success. It was held at the Chuck wagon in Darien. At the event each coach gave a presentation about each player on their team and gave out awards. We also had a registration date and 15 wildcats signed up. Bidy All-Star Day was had on March 8th. The season had no problems. I've been coordinating all of the upcoming field and schedules for all rentals, leagues and events. There are three baseball rental groups that will be using the high school, WYBA who use Ty, Veterans and Fritz. I'm also working with John and Keith to plan out the upcoming soccer rentals for the summer. In the gym we have several basketball camps, softball clinics, and other Westmont Park District events. All the athletic programs are in the program guide for the summer. This year I'll be offering a Thursday night co-ed softball league and some new programs from All-Star sports.

Alice reported that she has added Friday to the days they have pickle ball. The pickle ball players really like our gym. The weather is having a very adverse effect on

senior participation. Everyone is staying home! We've cancelled more trips than ever before. The AARP tax assistance program is going well. The service is provided by volunteers on Monday and Wednesday mornings from 9am-12Noon. They take 15 people per day. They are full through March 19th at this point. Linda and I are working on summer trips for the next senior newsletter that will be available in late April. Mark your calendars for the ninth annual Spring Palette Art Show, Sunday, March 16th from 11-4pm at the Gregg House. The Spring Craft Show will be held in in the Senior Center in conjunction with the Art Show. We have a record 20 artists exhibiting their work this year. Some will be exhibiting in the lower level of the Senior Center. The next historical society meeting will be held May 8, 2014

Steve reported on Saturday, February 22, we held our 2nd Frozen Film Festival event. We had 12 films submitted and over 75 people that attended the event. With the positive feedback from the film makers and the audience response; we anticipate this event growing in 2015. We added a feature film at the end of the festival and had the director in attendance to have a question and answer session after the film. It was a nice addition and will continue to have this in our event. On Saturday, March 8, we had our Basketball Skills Challenge event. We had 50 participants in this event which is the most we have ever had. Thru the weekend of April 11-13, PVPN will present "Arsenic and Old Lace," at the Westview Middle School. If you are interested in tickets please let me know. On Sunday, March 9, Monday, March 10 and Tuesday, March 11, the Progressive Village Performing Network will hold auditions for our "13" musical. From the auditions, we were able to fill most of the parts for the musical. The performance will be held on June 20-22 and 27-29 at the Westmont High School Auditorium.

Cindy, things are going well at the preschool. The month began with various explorations of the five senses and how we learn and grow through the usage of them. Our other focus for this month includes the many written adventures of Dr. Seuss. For the past several weeks, I've been working on camp stuff and other summer programs, which were all entered into VSI yesterday. Outside of all that, I'm keeping myself very busy with the daily activities at the preschool with all the little wonders of the world.

Joel, I have been busy working on some of the responsibilities that I am taking over for Kim while she is out. One of the biggest things I have been working on is the summer program guide. I would like to give Kim a lot of credit, this guide is a lot of work. I have also been preparing for my own programs coming up in the summer. I am also looking into our internet at the Fitness Club and have been working on things at the club a lot. I want to see if we can stop some of our internet outages. Comcast has fixed some of the issues but I want to make sure we have the most reliable internet. I have also been prepping for the items awarded at budget workshop and making sure everything is ready to go for the beginning of June so everything comes in on time. I also continue to edit the website, make promotional materials for the Park District and update our Facebook account.

Agenda Item #9 Executive Session – Personnel and Land Acquisition

Motion was made by Comm. Smith and seconded by Comm. Main to adjourn to Executive Session

Roll Call: Ayes 5 Nays 0 Absent 0
Motion Carried.

President Bernas called the Regular Session back to order at 8:04 pm

Present: Comm. Bernas, Comm. Karesh, Comm. Long, Comm. Main, Comm. Smith, Ron Gunter, Director, Robert Fleck, Supt. of Parks and Planning.

Agenda Item #10 Adjournment

Since there was no further business President Bernas called for a motion to adjourn.

Motion was made by Comm. Smith and seconded by Comm. Long to adjourn the meeting

Roll Call: Ayes 5 Nays 0 Absent 0
Motion Carried.

Meeting was adjourned at 8:06 pm.

Executive Session
March 12, 2014

President Bernas called the Executive Session to order at 7:30 pm. to discuss land acquisition and personnel.

Present: Comm. Bernas, Comm. Karesh, Comm. Long, Comm. Main, Comm. Smith, Ron Gunter, Director, Bob Fleck, Supt. of Parks and Planning.

Land Acquisition

The first item was an update on trying to purchase the 3 properties on Blackhawk Drive. Comm. Long is waiting to hear from the property owner of the middle lot. There was agreement without the middle lot there is no interest without the other 2 lots.

Personnel

Ron and Bob discussed the retirement of Bobbi Trifilio, Administrative Asst. at the end of May from the Administrative Office. Ron, Bob, Kim and Sharon reviewed the job description and made changes to assist all areas at the Administration Center. The position will relieve some day to day duties of Sharon that were recommended by the auditors. Staff feels this will be better for the park district. Staff wants to offer the position to our current employees. We have several good employees who could fill the position. The range would be \$26,000 -\$32,000. There was much discussion on the job description, requirements, position title and if it could be done with several part-time employees. After much discussion the job description presented by staff was fine. The Board wanted to change the title to Office Manager. The Board also would like to add college degree preferred.

The general consensus was to allow the Administrative Staff to go ahead and start the process to hire someone by mid-May.

Adjournment

Motion was made by Comm. Smith and seconded by Comm. Long to adjourn the Executive Session.

Roll Call: Ayes 5 Nays 0 Absent 0
Motion carried.