

**Minutes of the Regular Board Meeting
November 12, 2014
6:00 pm**

Agenda Item #1 Call to Order

President Main called the meeting to order at 6:02pm

Agenda Item #2 Roll Call

Comm. Karesh, Comm. Long, Comm. Main,
Staff present: Ron Gunter, Director, Bob Fleck, Supt. of Parks & Planning, Sharon Macak, Supt. of Finance, Kim Baxter, Supt. of Recreation, Steve Golembiewski, Asst. Supt. of Recreation, Alice Krampits, Senior & Special Events Coordinator, Craig Grember, Golf Course Manager, Cindy Bump, Pre-School Director, John Chorney, Facilities Coordinator, Joel Hymen, IT & Rec Supervisor, Kevin Siewak, Athletics Coordinator, Rick Ricksecker, Fitness Club General Manager, Lenore Farmer, Admin. Asst.

Guests present: Susan Fisher, Regional Manager North Community Bank
Debby Richey, Chris Svitak, Chad Graves and Frank Trout, Westmont Lions Club

Agenda Item #3 Consent Agenda

- a. Regular Board Meeting Minutes and Executive Session Minutes– October 8, 2014
- b. Special Board Meeting Minutes – October 8, 2014
- c. Claims Ordinance – October 8, 2014

President Main called for a motion to approve the Consent Agenda.

Roll Call: Ayes 3 Nays 0 Absent 2
Motion Carried.

Agenda Item #4 Open Forum and Correspondence

a. General Public

There was no one present from the general public.

President Main read a letter from Rep. Bellock thanking the Park District for noting her assistance with the PARC Grant awarded by Governor Quinn.

Comm. Bernas entered the meeting at 6:04pm.

b. Westmont Chamber-Request for Pet Promenade at Ty Warner Park 2015/2016

There was no one present from the Westmont Chamber.

c. Westmont Lions-Request for Red, White & BBQ at Ty Warner Park 2015

The Lions Club, represented by Lion Chris Svitak, requested permission to hold the 2015 Red, White & BBQ at Ty Warner Park. Mr. Svitak noted how successful past BBQ events have been and he thanked the Board and staff for their help. He explained that the event would be similar as in past years; it will be held over Memorial Weekend and include three days of live music, BBQ competitions, cooking demonstrations, craft show and carnival. The event will take place in the east parking lot, the overflow lot and the south soccer field, and the carnival will be held on Plaza Drive. He noted that there will be one change from 2014, which is moving the crafters to the area west of the east parking lot. Mr. Svitak assured the Board there would only be foot traffic and no vehicles in this area. In past years the Lions have been charged \$750 and have paid the Park District \$1,500.

President Main called for a motion to approve the Lions request for Red, White & BBQ at Ty Warner Park in 2015.

Motion was made by Comm. Karesh and seconded by Comm. Long to approve the Lions request for Red, White & BBQ at Ty Warner Park in 2015.

Roll Call: Ayes 4 Nays 0 Absent 1
Motion Carried.

d. Other

Ron noted that Westmont Park District received a \$32,070 insurance rebate from IPARKS.

Agenda Item #5 Fitness Club Update

a. Membership

Rick reported that the Club is very busy and membership is +13 for October. He attributes the membership increase to the Buddy Special, in which a current member receives a free month for referring a new member. He also noted that the recent Handball Tournament went well and the whirlpool is up and running.

b. Other

Bob explained that the door to the whirlpool needs to be modified per Illinois Public Health Dept. code. A latch needs to be installed at a height in which young children cannot unlock the door. Per code, safety overrules ADA requirements.

Joel reported on the FM modulators, which allow members to tune FM radios to a certain station, enabling them to hear the TVs in the cardio room. He explained that the current system, which has been there for eight years, has failed. He will be installing a new system at a cost of \$2,500, which will allow much better reception.

Temperature in the building was discussed and John explained that the thermostat is programmed for 68 degrees during the day and 62 at night. Bob explained that it is a

challenge to regulate when the outside temperature fluctuates so much, so we strive to find a happy medium.

Agenda Item #6 \$745,000 Bond Issue

a. Bids on Bonds

Ron presented the two bid proposals that were received. North Community Bank offered a rate of 1.75% and Hinsdale Bank & Trust, a Wintrust Bank, offered a rate of 1.4%.

Motion was made by Comm. Long and seconded by Comm. Karesh to approve the Bid from Wintrust at 1.4% interest.

Roll Call: Ayes 4 Nays 0 Absent 1
Motion Carried.

b. Approval Bond Ordinance No. 2014-6

Motion was made by Comm. Bernas and seconded by Comm. Long to approve Bond Ordinance No. 2014-6.

Roll Call: Ayes 4 Nays 0 Absent 1
Motion Carried.

Agenda Item #7 Unfinished Business

a. Proposed Park Logo

Kim presented pictures of new logo ideas, and she polled the Board to find out which version they liked. Comm. Long likes the first option, with the tree currently used and Westmont Park District written underneath. Comm. Karesh likes the third option, with a different, taller tree. Comm. Bernas wants to stay with the current logo. Comm. Main said that Comm. Smith likes the first option best. Kim explained that the colors presented can be changed. The Board agreed to change the logo over time. We will not stop using the current logo but will use the new logo going forward on anything new. Money will not be spent replacing things.

b. Pergola and Splash Pad at Ty Warner Park

Bob explained that it is difficult to get proposals from contractors now, but Derby Concrete is the low proposal. He stated that we have used Derby before, along with Larry Secor for masonry and 84 Lumber. Bob said the cost for the Pergola will be \$54,557 and it will be a beautiful structure. He will not act on anything until the Board has discussed.

c. Veterans Memorial Park Lighting Update

Bob has been working with Musco Lighting and they presented a lease purchase proposal with finance options which Bob presented to the Board. The down payment is \$125,000, with \$25,000 coming from the WYBA. Bob stated that if we finance over five years, the interest rate is 3.95% and the annual payment will be just over \$62,000. If we choose the seven year option, the interest rate is 4.45% and the payment is just over \$47,000. Bob

explained that Musco is part of a national bid procurement program and their pricing is considered low and responsible. Also, they are their own contractor, so if we choose to bid, we would have to hire everything out. Bob explained that this would save us approximately \$45,000. According to Bob the new lighting would be a four pole system, with one behind each dugout and one at each foul pole corner. Musco will also remove the poles from the existing system. Since this project needs to be done, the Board was in agreement about delaying the Pergola project and putting that money toward the down payment for the lights. The Board will approve at the December meeting.

d. Park Projects

Bob reported the he will go to bid in January for the WCC ramp project. He has also been meeting with siding reps regarding the soffit and fascia of the WCC. Bob explained that work on the Ty Warner Gazebo fascia will be done in house and the electric conduit by the ball fields will be worked on starting November 13.

e. Other

There was no other unfinished business.

Agenda Item #8 New Business

President Main stated that she would like to start the meetings with the Pledge of Allegiance. Ron said he will add it to the agenda starting in January.

a. 2014 Tax Levy Ordinance

1. Public Hearing

President Main opened the public hearing. There was no one present from the general public. President Main closed the public hearing.

2. 2014 Tax Levy Ordinance No. 2014-7

President Main called for a motion to approve Tax Levy Ordinance No. 2014-7.

Motion made by Comm. Karesh and seconded by Comm. Long to approve Tax Levy Ordinance No. 2014-7.

Roll Call: Ayes 4 Nays 0 Absent 1

Motion Carried.

b. PARC Grant

Bob presented a proposed timeline to the Board and stated that there is a \$5,000 application fee. He explained that the requirements are new for this grant regarding the selection of engineers and architects, so the DNR is giving us time to meet this requirement. According to Bob the Local Government Professional Services Act determines how professional services are selected by the state. However, if your agency already has an existing professional relationship, then you do not have to go to bid. Bob

stated that Williams & Associates Corporate Construction did preliminary drawings for us in 2010 and they come highly recommended by other Park Districts.

President Main called for a motion to approve Williams & Associates Corporate Construction as architect for the PARC Grant Project.

Motion was made by Comm. Bernas and seconded by Comm. Karesh to approve Williams & Associates as architect for the PARC Grant Project.

Roll Call: Ayes 4 Nays 0 Absent 1
Motion Carried.

c. 2014-2015 Capital Project Budget Update

Ron presented a quick update to the Board. He explained that \$1.5 million will be carried forward along with income, which equals \$1,728,000. When expenses are subtracted \$1,014,000 will be carried into 2015. At the end of 2015 we will have almost \$500,000. At the end of 2016 we will have over \$400,000. Ron explained that by June 2017, the new building at Ty Warner Park has to be complete, per the state. The PARC Grant reimbursement will come from the state in summer 2016. We get 50% back from the state and we will issue bonds.

d. Release of Executive Session Minutes:

July 12, 2012, November 8, 2012, December 13, 2012, May 8, 2013, April 9, 2014, May 14, 2014.

President Main called for a motion to approve release of Executive Session Minutes.

Motion made by Comm. Bernas and seconded by Comm. Karesh to approve release of Executive Session Minutes.

Roll Call: Ayes 4 Nays 0 Absent 1
Motion Carried.

e. Security Cameras at Veterans Memorial Park

Joel is responsible for this project and he has determined that our current system does not function properly and suggested a total replacement. The current system, installed in 2009, is not able to record. Also, the current system is analog and should be upgraded to digital. Joel received quotes from three different companies and recommended Current Technologies for a cost of \$43,329. The Board agreed that we currently have other priorities and will not make a decision until Budget Workshop.

f. 2014 Holly Days

Steve discussed dates for the upcoming event which kicks off on Sunday November 23 with the Gift Bazaar and Decorating Day. He provided the Board with a list of opening day activities on Saturday, November 29, which includes events such as the parade and tree lighting.

g. Twin Lakes Golf Course Update

Craig explained that the Golf Course is currently closed due to cold weather but he is hoping to reopen. Craig presented a high school comparison and numbers are down from 2013. He stated that beverage and concession revenue is up from 2014. The Board suggested a 10% price increase for golf fees for 2015. Craig hopes that foot golf and cosmic golf will help in 2015.

h. Other

There was no other New Business.

Agenda Item #9 Report of Staff

Steve reported on the Haunted Forest Tour which had more attendance than 2013. He said the 2015 theme is Movie Monsters. Ron suggested starting the Merry Monsters Matinee at 4:00pm instead of 5:30pm so there is plenty of time for younger children to attend before dark. Steve explained that the maze was very popular so he plans to add to it next year. It was also suggested that security should be increased next year. Steve discussed the Junior High Dance on October 31 and said attendance was a little low this year, but he will continue to offer this program. Steve thanked the Board for the opportunity to attend Professional Development School.

John reported that he is getting ready for winter. Park rest rooms have been winterized, the ice rinks are out in Veterans Park and he has put summer equipment away and is preparing the winter equipment.

Keith reported that he has been working on general winterization. He said the ice rinks in Veterans Park are currently being filled and he will be planting approximately twenty trees.

Kevin thanked the Board for the opportunity to attend Professional Development School and he said it was a great experience. He reported that football season is over and three cheer teams will attend Nationals. The Bidy Basketball draft will take place on November 13 and practice will begin the following week.

Sharon reported that the audit is complete and it was finished one day earlier than planned. She said she was pleased with the process and we were well prepared this year.

Alice reported that senior trips are going well and two trips are sold out. She said the bowling league is doing well with 65 participants. She explained that the Halloween Fun Fair was successful and there are about 50 crafters registered for the Craft Bazaar, with room for more. She is planning new trips for the next senior newsletter. She invited everyone to see the Victorian Christmas display at the Museum for Holly Days. She said Museum membership renewal forms will go out in December.

Kim reported that the Winter/Spring Program Guide will be delivered to residents beginning November 12 and will be made available online at that time. She attended the Legal Symposium on November 6. She announced that Race to the Flag committee is well underway with plans for next year's race, to be held May 24, 2015 and she will serve as Co-Race Director.

Joel reported that he will upgrade the internet service at the Fitness Club, which will include Netflix. He has been working on Wi-Fi in the parks, specifically Veterans and Ty. He had planned to have it originate from the Fitness Club for Ty, but determined that it will be most cost effective to wait until the new building is built and Wi-Fi can feed off the new building. The cost estimate for Wi-Fi at Veterans Park is \$22,000, which Joel will present at Budget Workshop. Joel has been exploring the possibility of running fiber optic cable to the Community Center, Golf Course and Fitness Club due to the unreliability of our current internet service. The cost for all three buildings would be \$20,000 per year and we are currently paying \$4,000 per year. If we had fiber in the Community Center only, the cost would be \$13,000 per year. Joel explained fiber would give us 99.9% reliability and Ron said the money could come out of the operating budget.

Cindy reported all is going well at the preschool. She is hosting Family Fun Nights on November 24 and 25 and will hold a bake sale fundraiser at the Gift Bazaar. She said her Scarecrow Tale event on October 17 was very successful. She is busy planning Grub with the Grinch and Grinch Whobilation Workshop to be held on December 20. There was discussion about the preschool moving to the new building at Ty Warner Park when it is built. Cindy hopes to get more families attending preschool from the north side of town, while still keeping her current families.

Agenda Item #10 Adjournment

President Main called for a motion to adjourn the Regular Session.

Motion was made by Comm. Bernas and seconded by Comm. Long to adjourn the Regular Session.

Roll Call: Ayes 4 Nays 0 Absent 1
Motion Carried.

Meeting was adjourned at 8:30pm.