

**Minutes of the Regular Board Meeting  
December 10, 2014  
6:00 pm**

Agenda Item #1 Call to Order

President Main called the meeting to order at 6:00pm

Agenda Item #2 Roll Call

Comm. Long, Comm. Main, Comm. Smith

Staff present: Ron Gunter, Director, Bob Fleck, Supt. of Parks & Planning, Sharon Macak, Supt. of Finance, Steve Golembiewski, Asst. Supt. of Recreation, Alice Krampits, Senior & Special Events Coordinator, Craig Grember, Golf Course Manager, John Chorney, Facilities Coordinator, Joel Hymen, IT & Rec Supervisor, Kevin Siewak, Athletics Coordinator, Lenore Farmer, Admin. Asst.

Guests present: Al Carson, Westmont Chamber, Jim Savio, Sikich Accounting, Doug & Mike Rink, Corporate Construction Services, Steve Mihelich & Tom Poulos, Williams Architects

Agenda Item #3 Pledge of Allegiance

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes November 12, 2014
- b. Claims Ordinance

President Main called for a motion to approve the Consent Agenda.

Motion made by Comm. Smith and seconded by Comm. Long to approve the Consent Agenda.

Roll Call:     Ayes 3           Nays 0           Absent 2  
Motion Carried.

Agenda Item #5 Open Forum and Correspondence

- a. General Public

There was no one present from the general public.

- b. Westmont Chamber – Request for Pet Promenade at Ty Warner Park 2015/2016

Al Carson from the Westmont Chamber thanked the Board and staff for their help with previous Pet Promenade events and requested the use of Ty Warner Park for September 12, 2015 and September 10, 2016. He explained that the Pet Promenade has become an ongoing event which is gaining in popularity and the Chamber would like to

expand to the south east portion of the park. Ron stated this would not affect any of our programming.

Motion made by Comm. Smith and seconded by Comm. Long to approve the Westmont Chamber request for Pet Promenade at Ty Warner Park 2015/2016.

Roll Call:     Ayes 3           Nays 0           Absent 2  
Motion Carried.

c. Other

President Main read an email from Mark Thoman, a volunteer member of the Downers Grove Township Senior Advisory Committee and SALT President. The Township awarded Alice Krampits Volunteer of the Year. The email was very complimentary of Alice's efforts and President Main presented Alice with a certificate from the Township.

Comm. Bernas entered the meeting at 6:15pm.

Agenda Item #6 Treasurer's Report

a. Monthly Cash Report

Sharon provided the Cash & Investments balance as of November 30, 2014: \$3,910,221.80. She also noted that investments have stayed the same and accounts payable totals for November were \$157,739. In addition, she explained that bank statements were included in the Board packet.

b. 2013-2014 Audit Presentation

Sharon introduced Jim Savio of Sickich LLP, who presented the 2014 audit report to the Board. He reviewed highlights of the audit which took place October 20 – 24.

Agenda Item #7 Unfinished Business

a. Proposed Park Logo

Ron stated that this item will be postponed for next month since Kim was unable to attend the Meeting due to illness.

b. VMP Athletic Lighting Proposal Acceptance

Bob presented lease purchase proposals from Musco for standard and collegiate level lighting. Bob explained that the standard lighting will provide 40% greater light levels than we currently have. He does not recommend the collegiate levels, which could disturb the surrounding neighborhood. Bob recommended the proposal with \$100,000 down and a \$68,059 payment over five years.

President Main called for a motion to accept the VMP athletic lighting lease purchase proposal for \$100,000 down.

Motion made by Comm. Bernas and seconded by Comm. Long to accept the lease purchase proposal for \$100,000 down.

Roll Call: Ayes 4 Nays 0 Absent 1  
Motion Carried.

c. Community Center Improvements

1. Gym Bleachers

Joel showed a video of the new bleachers in the WCC Gym and how they open and close with a remote control. There was concern about the controller and where it will be stored and Kevin told the Board it will be locked in his office.

2. Cameras – Security

Ron stated that \$5,000 was spent from the technology budget to provide a little additional coverage. He explained that the money used for these improvements can be applied toward a new system.

d. Other

There was no other unfinished business.

Agenda Item #8 New Business

a. PARC Grant Project at Ty

1. Williams Architects – Discussion on Project

Bob explained that we will start moving forward on the north side recreation center project. He introduced Steve Mihelich and Tom Poulos from Williams Architects, who provided background information on their company and an overview of the project. Mr. Mihelich explained the various phases of the project, starting with design validation, budgeting and refinement of the design. He stated that they will be updating the Board and the DNR throughout the project.

2. Corporate Construction – Discussion on Project

Doug and Mike Rink of Corporate Construction addressed the Board. Doug Rink explained that he has worked many projects with Williams Architects and he reviewed the pre-construction, construction, and post construction phases of the project.

3. Engineering Credentials

Bob explained that he still needs to hire a civil engineer. Bob presented the Request for Qualifications and Statements of Interest and will begin advertising on December 11.

4. Tentative Timeline

Bob will recommend the civil engineer at the February 2015 Regular Meeting. Construction should begin in spring 2016.

b. 2014 Tax Abatement Ordinance No. 2014-8 Board Approval

Ron explained that we need to use alternate revenue bonds by law.

President Main called for a motion to approve 2014 Tax Abatement Ordinance 2014-8.

Motion made by Comm. Long and seconded by Comm. Bernas to approve 2014 Tax Abatement Ordinance 2014-8.

Roll Call: Ayes 4 Nays 0 Absent 1  
Motion Carried.

c. Golf Course

1. Proposed 2015 Rates

Craig presented a comparison chart with rates from local golf courses. His recommendation is to increase non-resident fees \$1 and keep resident fees the same. The Board agreed to raise the non-resident fee \$1.

2. Other

Craig also recommended eliminating the resident card in order to simplify the payment process and the Board agreed.

d. Fitness Club

1. Membership Update

Joel presented the comparison chart and the Fitness Club is +11 for November membership.

2. General Club Items

Joel stated that the FM problem has been fixed and there have been no complaints from members.

e. 2015 Regular Board Meeting Dates

The Board agreed to the following 2015 Regular Meeting Dates: January 14, February 18, March 11, April 8, May 13, June 10, July 8, May 13, June 10, July 8, August 12, September 9, October 14, November 11, and December 9.

Budget Workshop dates were discussed and Ron explained that he would provide some dates for the Board to choose from.

f. 2014 Holly Days Update

Steve reviewed Holly Days events that have taken place to date. He said the Gift Bazaar on November 23 was successful. He estimated that approximately 5,000 people participated in the opening day events on November 29, which included the 5K race, Small Business Saturday and the Frosty & Friends Parade. He said the Polar Express on December 6 was very successful. Both the morning and afternoon trips were filled, with 130 people on each trip. Upcoming events include Lunch with Santa, Breakfast with Santa and Grinch Whobilation. Steve said he is already working on ideas for 2015.

g. Other

There was no other new business.

9. Report of Staff

Steve read the reports of Kim and Cindy since they were both absent due to illness. Kim's report noted Winter/Spring Program Guide delivery, going out to bid for the next

two program guide series, Fitness Club specials and updating the Golf Course scorecards. Cindy's report included preschool family fun nights, the upcoming Grinch Whobilation Night, and consideration of a new preschool location in the new north side recreation center at Ty Warner Park.

Kevin reported that Wildcats Cheer was participating in cheer competition in Florida. He noted that the Spaghetti Dinner fundraiser raised \$3,000 and Shake the Can raised \$1,000 for the cheer program. Kevin stated that Bidy Basketball started on December 6 and he received positive feedback on the new bleachers. He is preparing for the Men's Basketball League.

Joel reported that he had the Community Center rewired the previous week. He said that some of the wires were more than 20 years old and very brittle. He is also continuing to update the website regarding Holly Days programs and other upcoming events.

Alice reported that the Holly Days Craft Bazaar was successful. Also, the Winter Senior Newsletter is finished and has been mailed out. She invited the Board to visit the Museum to see the Victorian Christmas display for Holly Days.

John stated that he and his staff have been completing extra clean-up in the parks and in the maintenance garage since they have not had to deal with any snow removal.

#### Agenda Item #10 Adjournment

Motion was made by Comm. Smith and seconded by Comm. Bernas to adjourn the Regular Session.

Roll Call:     Ayes 4             Nays 0             Absent 1  
Motion Carried.

Meeting was adjourned at 8:02 pm.

