

**Minutes of the Regular Board Meeting
May 20, 2015
6:00 pm**

Agenda Item #1 Call to Order

President Main called the meeting to order at 6:04 pm

Agenda Item #2 Roll Call

Comm. Bernas, Comm. Karesh, Comm. Long, Comm. Main
Staff Present: Ron Gunter, Director, Bob Fleck, Supt. of Parks & Planning, Kim Baxter, Supt. of Recreation, Sharon Macak, Supt. of Finance, Keith Johnson, Greens Supt., Steve Golembiewski, Asst. Supt. of Recreation, John Chorney, Facilities Coordinator, Rick Ricksecker, Fitness Club Manager, Alice Krampits, Senior & Special Events Coordinator, Joel Hymen, IT & Rec Supervisor, Kevin Siewak, Athletics Coordinator, Craig Grember, Golf Course Manager, Lenore Farmer, Admin. Assistant

Agenda Item #3 Pledge of Allegiance

Agenda Item #4 Swear In Newly Elected Commissioners

Comm. Bernas swore in Comm. Main and Comm. Long who were re-elected in the April 7, 2015 General Consolidated Election.

Agenda Item #5 Consent Agenda

- a. Regular Board Meeting Minutes of April 8, 2015 and Executive Session
- b. May Claims Ordinance

President Main called for a motion to approve the Consent Agenda.

Motion was made by Comm. Long and seconded by Comm. Bernas to approve the Consent Agenda.

Roll Call: Ayes 4 Nays 0 Absent 1
Motion Carried.

Agenda Item # 5 Open Forum and Correspondence

- a. General Public
There was no one present from the general public.
- b. Written – Request for Alcohol at Twin Lakes Woods

Ron read a letter from a resident requesting to serve beer at a graduation party in June at Twin Lakes Woods Pavilion. There was discussion about legal drinking age and the requirement to have additional insurance.

President Main called for a motion to approve the request for alcohol at Twin Lakes Woods.

Motion was made by Comm. Karesh and seconded by Comm. Bernas to approve the request for alcohol at Twin Lakes Woods.

Roll Call: Ayes 4 Nays 0 Absent 1
Motion Carried.

c. Other

Ron read a letter from Representative Patti Bellock thanking the Park District for participating in the Legislative Conference and Parks Day in Springfield.

Agenda Item #7 Election of Officers for the 2015-2016 Fiscal Year

Ron stated that the recommendation is to leave the officers as is:

President	Diane Main
Vice President	Jim Long
Treasurer	Bob Bernas
Secretary	Sandra Smith
Vice-Treasurer/Vice-Secretary	John Karesh

President Main called for a motion to approve the Board Officers as is.

Motion was made by Comm. Karesh and seconded by Comm. Bernas to approve the Board Officers as is.

Roll Call: Ayes 4 Nays 0 Absent 1
Motion Carried.

Agenda Item #8 Staff Service Awards

President Main presented service awards to the following employees:

Craig Grember:	5 years
Joel Hymen	5 years
Rick Ricksecker	25 years

Agenda Item #9 Treasurer's Report

a. Monthly Cash Report

Sharon reported that CD's are coming up for renewal in July. She said the cash balance as of April 30 is \$3,850,681.00 and the total for accounts payable is \$117,582.00.

b. Other

Sharon said that she and Joel will be meeting with Konica-Minolta to learn about the scan & save project for archiving and maintaining our documents in a digital format. She hopes to hire a summer employee for this project.

Agenda Item #10 Fitness Club Update

Rick reported that we are maintaining good membership numbers, which are +2 for April. Rick stated that we are not getting a large response from members of the Oak Brook Fitness Club, which is closing on May 31. There was discussion about the whirlpool. Bob explained that it is continuing to work, but he is looking for a cost estimate from engineering firms, and then he will have more information to report. There was discussion about keeping the fifth racquetball court.

Agenda Item #11 Unfinished Business

a. VMP Athletic Lighting Update

Bob reported that the job is pretty much done; we passed inspection, the lights are on and the old wooden poles have been removed. Bob explained that the light levels are double what they were, but it does not disturb the park neighbors. He explained that the lights can be turned on and off from a cell phone, which is controlled from a website administered by Joel and monitored by Musco in Iowa.

b. WCC Fascia Replacement Update

Bob said the project is turning out well and is about half done. He explained that the concrete hardy board has a metal cap that sits on top, so no water, birds, etc. can get in. Bob said there is new LED lighting in the soffits as well, which is a different, truer light.

c. Fritz Werley Pump House

Bob explained that this is the old Village pump house which will probably be torn down in June. He said the space will be restored to flat, grassy land. There was discussion about possibly building a new pavilion.

d. State of Illinois Grants

Both President Main and Ron said that the grants are still on hold and there is no new information.

e. Other

There was discussion about the Deer Creek detention area. President Main said her neighbors are contacting her due to the work that is going on. Bob said the basins are being improved. He explained that it is not just a detention basin but actually a flood plain and the improvements will increase the basin's capacity. Bob said this area is Park District property but the Village has stormwater responsibilities over it.

Agenda Item #12 New Business

a. 2014-2015 Fiscal Year Budget & Appropriation Ordinance Adjustments

Ron explained that every year if any one fund is over expenditures we need to have a budget adjustment.

Motion was made by Comm. Long and seconded by Comm. Karesh to update the 2014-2015 Fiscal Year Budget and Appropriation Ordinance.

Roll Call: Ayes 4 Nays 0 Absent 1
Motion Carried.

b. June 1, 2015 \$60,000 Bonds

1. Award Bond Bid

Ron explained that Wintrust is trying to get our business and they submitted a rate of .75%. Ron said there is a possibility that the Park District will switch banks in June 2016.

Motion was made by Comm. Bernas and seconded by Comm. Karesh to award the Bond Bid to Wintrust Bank.

Roll Call: Ayes 4 Nays 0 Absent 1
Motion Carried.

2. 2015-1 Bond Ordinance – Board Action

President Main called for a motion to approve the \$60,000 Bond Ordinance 2015-1.

Motion was made by Comm. Bernas and seconded by Comm. Karesh to approve Bond Ordinance 2015-1.

Roll Call: Ayes 4 Nays 0 Absent 1
Motion Carried.

c. 2015-2016 Fiscal Year Tentative Budget & Appropriation Ordinance

Ron said the 2015-2016 Fiscal Year Tentative Budget is available for public inspection prior to the August Board Meeting approval. He explained that by law it needs to be made public for sixty days.

d. 2015-2016 SEASPAR Budget – Board Action

President Main called for a motion to approve the 2015-2016 SEASPAR Budget.

Motion was made by Comm. Karesh and seconded by Comm. Bernas to approve the 2015-2016 SEASPAR Budget.

Roll Call: Ayes 4 Nays 0 Absent 1
Motion Carried.

e. Main-Trac Software and Inspection Forms

Joel explained that this is maintenance tracking and inspection software that is designed to work with our registration software. Features include a master calendar and a module for vehicle maintenance. Joel said we need to wait one year for Vermont Systems to merge maintenance and registration software; if we purchased it now it will be obsolete in a year.

f. August 2015 Board Meeting Date

Ron explained that the August Regular Board Meeting is scheduled for August 12. Comm. Karesh will be out of town, so he is requesting that the Meeting be rescheduled for August 19.

President Main called for a motion to change the August Regular Board Meeting from August 12 to August 19.

Motion was made by Comm. Long and seconded by Comm. Karesh to change the August Regular Board Meeting from August 12 to August 19.

Roll Call: Ayes 4 Nays 0 Absent 1
Motion Carried.

g. Twin Lakes Softball Field – Alcohol Allowed

Ron said alcohol sales would take place only for the adult leagues, starting with Sunday adult softball. Beer and wine will be sold by the golf course drink cart and ID's will be checked. There was discussion about alcohol sales at Ty Warner Park, possibly starting next summer.

h. WPD Succession Plan

President Main called for a motion to approve the Westmont Park District Succession Plan.

Motion was made by Comm. Bernas and seconded by Comm. Karesh to approve the Westmont Park District Succession Plan.

Roll Call: Ayes 4 Nays 0 Absent 1
Motion Carried.

i. Twin Lakes Golf Update

Craig reported that the Golf Course is off to a good start for 2015. Rounds are up 237 and revenue is up \$2,100 compared to 2014. He said the junior league has 422 registered golfers compared to 401 in 2014; there are over 100 golfers each day of league play. Craig said the foot golf kick-off will take place on June 3 and June 10 and it will be offered free in order to get people to come.

j. Event Signage in Parks

There was discussion about event signs posted at our parks. Bob showed a picture of signs posted at Ty Warner Park to illustrate the concern. Ron explained that staff needs to approve before signs are posted; the signs will have a stamp indicating they are staff-approved. Staff will also determine where the signs will go.

k. Other

Bob said he has been investigating options for a new patrol truck and the best choices are the GMC Canyon and the Toyota Tacoma. Bob explained that this new truck will replace the Dodge Dakota, which will be given to maintenance. Comm. Long requested a list of all vehicles and who drives them. Bob said bids were due today but only one bid was received; \$26,642 for the Canyon. Since the fee is over the approved fee of \$25,000 Board approval is necessary.

President Main called for a motion to approve the GMC Canyon truck purchase.

Motion was made by Comm. Bernas and seconded by Comm. Long to approve the GMC Canyon truck purchase.

Roll Call: Ayes 5 Nays 0 Absent 1
Motion Carried.

Agenda Item #13 Report of Staff

John reported that he is working on ball fields, the Red, White & BBQ event and the PVPN production of “The Wizard of Oz.” John said his summer crew has been returning this week and they will also fulfill weekend duties this summer. John explained that his staff mainly works on the south side, Trini and his crew maintains the north side parks, and Keith’s staff takes care of everything that is green, except Ty Warner Park. John said that there are some shared responsibilities.

Steve reported that the dance recital on May 2nd was very successful and one of the largest in recent years. He said PVPN will put on their fourth musical, “The Wizard of Oz” the weekend of June 12, June 19 and June 26 at Westmont High School auditorium. Steve said the Backstop concession stand opened on April 18 and the Spray Park is scheduled to open on Saturday, May 23. He thanked the Board for the opportunity to attend the Legislative Conference in Springfield.

Kevin reported that Gems softball and adult softball are in full swing. He said WYBA opening day went well. Kevin said his team won in the adult floor hockey league and he received a lot of positive feedback during the season; floor hockey will start again in September. Kevin said Race to the Flag will take place on Sunday, May 24 and 308 people have registered.

Kim reported that the WCC office has been very busy with the Senior Newsletter, Junior Golf registration, Dance Recital preparations and many other things. She will begin

interviewing applicants for the Recreation Coordinator position the first week in June and hopes to have the position filled by July 1.

Joel reported that he has been doing computer upgrades and updating the website. He said he coordinated the new VMP athletic lights with Bob regarding who has control of turning them on and off. Joel stated he has been utilizing the poster machine to create posters for our events, which saves a lot of money. He said he has been working with Steve on the baseball field banners: Steve handles the money, Joel creates the banners.

Keith reported that he has been busy spraying, planting and mowing.

Alice reported that several of her trips for the summer have sold out and she is averaging thirty to forty people per trip. She said the bowling league has concluded and the senior chorus is on the road for the summer. Alice said the golf league has started and has 136 golfers, which is what enrollment has been for the last several seasons. There was discussion about the new generation of active adults and the possibility of having a computer in the lounge for the seniors to use. Alice said thirty-eight people registered for the Chalk Art event and Barnyard Bingo deeds are for sale.

Bob reminded the Board and staff about the upcoming Red, White & BBQ event May 22 – 24 at Ty Warner Park, and the Memorial Day Parade. Bob discussed tax exempt status for the South Wilmette property. Bob said he recently learned from the County that we owe over \$4,000 in taxes, because life estates are not exempt. He explained that he has submitted an appeal, stressing the fact we do not receive any income from the property. Bob reported that the Spray Park seemed to be up and running properly, but later it was discovered the whale tale was not spraying properly. He determined this was due to a water main break. Bob explained that since there are three issues involved in the repair – plumbing, concrete, and rubber – it is best to wait until fall and just turn off the whale tale for now.

Ron discussed some ongoing issues and concerns with the WYBA. He said the relationship began in the 80's and we have always had staff on the WYBA board. Ron explained that communication and cooperation are lost, and the Park District is frustrated because we look bad. Bob stated that it is a highly dysfunctional organization, their website is very outdated, and they will not let us help. The Board wants to refer to the original agreement and they want to meet with the WYBA board.

Agenda Item #14 Adjournment

Motion was made by Comm. Bernas and seconded by Comm. Karesh to adjourn the Regular Session.

Roll Call: Ayes 4 Nays 0 Absent 1
Motion Carried.

The meeting was adjourned at 9:02 pm.

