

**Minutes of the Regular Board Meeting
June 10, 2015
6:00 pm**

Agenda Item #1 Call to Order

President Main called the meeting to order at 6:05 pm

Agenda Item #2 Roll Call

Comm. Bernas, Comm. Karesh, Comm. Long, Comm. Main, Comm. Smith
Staff Present: Ron Gunter, Director, Bob Fleck, Supt. of Parks & Planning, Kim Baxter, Supt. of Recreation, Sharon Macak, Supt. of Finance, Keith Johnson, Greens Supt., Steve Golembiewski, Asst. Supt. of Recreation, John Chorney, Facilities Coordinator, Rick Ricksecker, Fitness Club Manager, Alice Krampits, Senior & Special Events Coordinator, Joel Hymen, IT & Rec Supervisor, Kevin Siewak, Athletics Coordinator, Craig Grember, Golf Course Manager, Lenore Farmer, Admin. Assistant; Nicolette Jerik, Recreation Coordinator, Mark Rehfeld, Intern
Guest: Susan Friend, SEASPAR Executive Director

Agenda Item #3 Pledge of Allegiance

Agenda Item # 4 Consent Agenda

- a. May 20, 2015 Regular Board Meeting Minutes
- b. June Claims Ordinance

President Main called for a motion to approve the Consent Agenda

Motion was made by Comm. Smith and seconded by Comm. Karesh to approve the Consent Agenda.

Roll Call: Ayes 5 Nays 0 Absent 0
Motion Carried.

Agenda Item #5 Open Forum and Correspondence

a. General Public

Joel introduced the Board to Mark Rehfeld, who will be working as an intern with the Park District this summer. Steve introduced the Board to Nicolette Jerik, who was recently hired as Recreation Coordinator.

b. Written

Bob read a letter from the Westmont Fire Department requesting the use of Ty Warner Park in September for a fundraiser event.

c. SEASPAR Presentation

Susan Friend, SEASPAR's Executive Director, addressed the Board and staff. She thanked Ron for the use of the Community Center for SEASPAR's Summer Kick-Off event, which was attended by over 150 people, including Comm. Karesh and Comm. Smith. Susan discussed programming and events that take place at Westmont Park District facilities. She explained that member agency's contributions make up about 60% of SEASPAR's budget, and Westmont contributes almost 9%, with approximately 10% of Westmont resident participation. She made note of SEAPAR's 40th Anniversary, which is March 9, 2016.

d. Other

Ron addressed the article in today's Suburban Life newspaper regarding a man who was charged with kidnapping and child abduction. The story said he worked for the Westmont Park District. Ron explained that staff searched past employment records and found no such information. In addition, he said Westmont Police Chief Tom Mulhearn investigated and determined he did not work for the Park District. The Board would like the newspaper to print a retraction.

Agenda Item # 6 Treasurer's Report

a. Monthly Cash Report

Sharon reported that the first tax distribution was received this month. She said the balances are good: payables total is \$160,371 and there is \$3,774, 046 in the checking accounts.

b. Other

Sharon said she has been busy working with old and new fiscal year items. She reported that Golf Course balance is \$75,139, the Fitness Club balance is \$70,727 and the Recreation Department balance is \$72,792. Ron explained that these balances are carried forward into next year.

Agenda Item #7 Unfinished Business

a. State Grants

Ron said there is still no update on the State of Illinois Grants; unsuspended grants have not yet been addressed. He explained that we are in good shape because we did not start any projects. Ron added that the property tax freeze was voted down.

b. WCC Fascia

Bob said the project is done. He complimented the workers that completed the project.

c. WYBA Update

Ron said he sent the Resolution of Cooperation between the Park District and the WYBA to the Board. He explained that a meeting will be held to address all of our concerns after the season, since most of the WYBA board members are currently busy with coaching.

d. Wilmette Park – Life Estate Update

Bob explained that he spoke to the county assessor's office on Monday regarding the tax appeal, and we will not know anything for about three months. He said we would need a second appeal for last year's taxes.

Agenda Item #8 New Business

a. Illinois Prevailing Wage Act – Board to Pass Ordinance 2015-2

Ron and Bob explained that this is a law and we have to approve it.

Motion was made by Comm. Smith and seconded by Comm. Main to Approve Illinois Prevailing Wage Act Ordinance 2015-2.

Roll Call: Ayes 2 Abstain 2 Nays 1 Absent 0

Motion Carried.

b. Attorney Selection Time Line

Ron said Ken Kubiesa is retiring December 1, so we need to select a new firm. He explained that RFP's will be sent to 7 municipal firms and the top three will be selected to interview at a Special Meeting in September. Ron hopes to have a new firm chosen in October, with one person as our designated attorney.

c. Park Rules & Regulations – Discussion

1. Drones

Ron said not many communities have policies on drones. He explained that the FAA controls the air rights and we can only control our own property. There was discussion about gathering more information and reviewing the Park District's ordinance.

Motion was made by Comm. Long and seconded by Comm. Karesh to ban any flying plane or drone from our parks unless Board approved.

Roll Call: Ayes 5 Nays 0 Absent 0

Motion Carried.

2. Park Permits

Ron said our permits have been updated and park patrol has the authority to enforce the rules and also to collect payments. Bob explained that some parks are neighborhood parks and are not meant for large groups. There was discussion about a large group that has been meeting at Blackhawk Park, which is not meant for large groups.

3. Revised Rules & Regulations Signs at Permitted Parks

Bob presented the revised rules. Ron explained that we will have Board approval at the next Meeting, after more information is gathered; he just wanted to get the Board's feeling first.

d. Village-Park District Stormwater Projects

Bob explained that the Village passed the stormwater tax to help fund stormwater projects and future opportunities have been discussed with the Village. He said there are four properties that could provide stormwater solutions in flood-prone areas:

- The playground area at Twin Lakes Woods is a natural low area and can become a detention area. The playground can be moved within the park.
- Lebeck Park is one of the worst areas for flooding. The whole park can become a detention area and then relocated to the South School play lot, one block away.
- Sentinel Park, which is now just open space, can become a detention area.
- The lot across from Manning School could become an open play space/detention area.

Bob said the Village would have stormwater responsibilities and the Park District would maintain these areas. Ron stated planning is just in the discussion phase now.

e. July 4th Activities

Alice explained that it will be a fantastic event this year and will follow the same format as in the past. It will begin at 4:00pm and will include kid's crafts and games, free cake, food, watermelon-eating contest and music provided by the Grand Avenue Big Band. She said the fireworks will begin at 9:30pm.

f. Twin Lakes Golf Club Update

Craig reported that there are two outings scheduled in June: the Chamber outing with 50 golfers and the Brehzney Memorial with 100 golfers. He said the Junior Golf League registration is at a record pace, with 433 golfers. Craig said alcohol sales for the Sunday softball league at Twin Lakes Park have gone well. He explained that there are low numbers for foot golf, but it is still new and needs to be built up. The fee was discussed and it was determined that it should be lowered to \$5 for the first year.

g. Fitness Club Update

Rick reported that the Fitness Club will be closed for annual cleaning and maintenance June 29 to July 5 and will reopen July 6. Rick said the light fixtures will be replaced in the gym and the racquetball courts, the carpet will be replaced in the men's locker room, and the racquetball courts will be resurfaced. In addition, new treadmills and ellipticals will be installed and there will be a lot of painting and cleaning.

h. 2015 Concerts in the Park

Alice explained that the summer concert series will begin this month, starting on June 17. She said the first three concerts will be at Ty Warner Park and the last three will take place at Veterans Memorial Park, all beginning at 7:00pm.

Agenda Item # 9 Report of Staff

Alice reported that senior registration is going well. She said she and Linda participated in the Active Living Expo on May 30 and they are finalizing the July 4th entertainment. Alice said the passports are available in the Museum and about 100 people attended the Ice Cream Social. Also, Barnyard Bingo Deeds are now on sale.

John reported that he is keeping up with park projects.

Joel reported that he has been working with the Golf Course to supervise the first week of the Junior Golf League. He said he ordered new servers and cameras for the Golf Course and is preparing for the registration software upgrade the week of June 22. He explained that information is posted everywhere regarding the Fitness Club maintenance closing and the foot golf information on Facebook was very successful.

Kevin reported that adult softball is running smoothly and he is planning programs for the upcoming Fall Program Guide. He said the last registration for Wildcats took place and there will be five cheer teams and four football teams.

Steve reported that there have been more presales for PVPN's "The Wizard of Oz" than any of their other shows. He said the Spray Park opened on May 23 and he will have a detailed report for the July Board Meeting. He said Westmont Kids Club and Early Bird ended June 2 and Flying 4 Kids/Touch-A-Truck have been rescheduled for June 20.

Cindy reported that summer camp started on June 8 and Brad Meyers returned as director, with Lauren Farmer as his assistant. She said there are currently 64 campers registered. CPR and First Aid were taught at the Westmont Fire Department and Cindy said 62 employees attended. There was discussion about camp registration numbers and procedures for camp staff.

Keith reported that he has been cutting grass, trimming trees and bushes, spraying weeds and working on projects at the Golf Course.

Kim reported that she is working on the Fall Program Guide and the next edition of the Neighbors magazine will feature the Museum's Ice Cream Social, Concerts in the Park and the July 4th Celebration. She said Charlene Kotowski was recently hired to cover the evening shifts in the registration office. Kim said Race to the Flag had 433 participants, which is the highest ever. There was discussion about the future of the event.

Bob reported on two accidents with the Park District busses. He said there were no injuries and both busses are drivable; they just need cosmetic work. There was discussion about designating bus parking spaces. Bob showed pictures of the monument signs ordered for Fritz Werely and Lions Park. He said the cost was \$631, but the posts are separate.

Agenda Item #10 Adjournment

Motion was made by Comm. Smith and seconded by Comm. Karesh to adjourn the Regular Session.

Roll Call: Ayes 5 Nays 0 Absent 0
Motion Carried.

The Meeting was adjourned at 8:30pm

