

**Minutes of the Regular Board Meeting  
August 19, 2015  
6:00 pm**

Agenda Item #1 Call to Order

President Main called the meeting to order at 6:02 pm

Agenda Item #2 Roll Call

Comm. Bernas, Comm. Karesh, Comm. Long, Comm. Main,  
Staff Present: Ron Gunter, Director, Bob Fleck, Supt. of Parks & Planning, Kim Baxter,  
Supt. of Recreation, Keith Johnson, Greens Supt., Steve Golembiewski, Asst. Supt. of  
Recreation, John Chorney, Facilities Coordinator, Rick Ricksecker, Fitness Club  
Manager, Alice Krampits, Senior & Special Events Coordinator, Joel Hymen, IT & Rec  
Supervisor, Kevin Siewak, Athletics Coordinator, Nicolette Jerik, Recreation  
Coordinator, Lenore Farmer, Office Manager

Agenda Item #3 Pledge of Allegiance

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – July 8, 2015
- b. Claims Ordinance – August 19, 2015

President Main called for a motion to approve the Consent Agenda

Motion was made by Comm. Karesh and seconded by Comm. Bernas to approve the  
Consent Agenda.

Roll Call:     Ayes 4           Nays 0           Absent 1  
Motion Carried

Agenda Item #5 Open Forum and Correspondence

a. General Public

There was no one present from the general public.

b. Written – Request for Alcohol on September 25 at Twin Lakes Park

Ron read the request and explained that this is a resident group and they have the  
necessary insurance.

Comm. Smith entered the Meeting at 6:05 pm

President Main called for a motion to approve the request for alcohol on September 25 at Twin Lakes Park.

Motion was made by Comm. Bernas and seconded by Comm. Karesh to approve the request for alcohol on September 25 at Twin Lakes Park.

Roll Call:   Ayes 5           Nays 0           Absent 0  
Motion Carried.

c. Other

There was no other correspondence.

#### Agenda Item #6 2015-2016 Budget and Appropriation Ordinance 2015-3

a. Public Hearing

President Main opened the Public Hearing. There was no one present from the public. President Main closed the Public Hearing.

b. Board Action

President Main requested Board Action to pass the 2015-2016 Budget and Appropriation Ordinance 2015-3.

Ron explained that expenses are overstated so that we never go over the amount listed. He said it is similar to what has been done in the past. There was discussion about holding a budget meeting in the future.

Motion was made by Comm. Smith and seconded by Comm. Bernas to approve the 2015-2016 Budget and Appropriation Ordinance No. 2015-3.

Roll Call:   Ayes 5           Nays 0           Absent 0  
Motion Carried.

#### Agenda Item #7 Fitness Club Update

Rick reported that July was a good month and we are maintaining our memberships, which is encouraging. He said the whirlpool is still working and members are still using it. There was discussion about the Silver Sneakers Program, through Blue Cross-Blue Shield, for fitness classes. The Board requested research on this program and Alice said she will follow up and investigate further.

#### Agenda Item #8 Unfinished Business

a. WCC Ramp Project Update

Bob reported that the project, which started on August 14, is moving along well and he is very pleased with the contractor. He showed pictures of the work in progress. Bob explained that footings are being built which will support a concrete pier and the deck

will sit on a steel beam. He said the precast deck and crane will arrive on August 26 and concrete pours will put everything together. The deck will then be coated with an epoxy finish to protect it from salt.

b. Race to the Flag Update

Ron explained that he, Kim and Kevin met with People's Resource Center, who will take over sponsorship and supply volunteers for race day. He said Kim and Kevin will co-direct the event this year and PRC has a staff member who has worked as a race director. He said 75% of the profits will go to PRC and 25% will go toward the following year's costs. Ron noted that St. Jude's is no longer involved.

c. State of Illinois Grant Update

Ron said there is no update. He explained that this is the first year no one can predict anything.

d. Park Projects Update

Bob reported that ash tree removal is mostly done for this year and John and his crew have completed putting down playground mulch. He said he has been conducting interviews this week for the Park Specialist position and next he will focus on the Superintendent of Parks position. Bob said he recently hired Nate Vandercar to work with John and he has advertised for weekend park coverage.

e. Transition Plan Update

Ron reviewed the changed which will become effective September 1. He said Kim is stepping down from Superintendent of Recreation and will become Marketing Coordinator. Steve will become Superintendent of Recreation and Kevin will be Assistant Superintendent of Recreation while becoming more involved in the Fitness Club management. Joel will become Superintendent of Revenue Facilities and IT. Ron explained that part of this plan is hiring the new Park Specialist and Superintendent of Parks.

f. Other

There was no other unfinished business.

Agenda Item #9 New Business

a. Request for Alcohol on August 29 at Veterans Memorial Park

Ron explained that Holy Trinity is requesting to sell alcohol for an event which is similar to the one they had last year. He said they have the necessary insurance and a police officer will be present the entire time.

Motion was made by Comm. Bernas and seconded by Comm. Karesh to approve Holy Trinity's request to sell alcohol on August 29 at Veterans Memorial Park.

Roll Call: Ayes 5 Nays 0 Absent 0  
Motion Carried.

b. Remote Attendance Policy – Board to Consider

Ron said Jason from IAPD sent us the policy and Ken completed the ordinance. He stated it is meant for an emergency or an illness, not for a board member on vacation. He explained that a board member can attend via skype or phone and a roll call must occur for voting.

Motion was made by Comm. Smith and seconded by Comm. Karesh to approve the Remote Attendance Policy Ordinance No. 2015-4.

Roll Call:     Ayes 5           Nays 0           Absent 0  
Motion Carried.

c. Update on Selection of Legal Counsel

Ron said he would like to bring in three firms for the Board to consider. He explained that Tressler and Ancel Glink stand out, but all have municipal experience. President Main added that Bond Dickson also has a good reputation. She said she did research and contacted other park districts for references. Ron added that their rates are similar. He intends to hold a Special Meeting to interview the attorneys and complete the selection in October.

d. Joint Meeting of Park Board and Village Board

Ron explained that there should be a joint meeting since the Park District and the Village have so many common interests. He said some of the topics would include stormwater projects, shared facilities and land acquisition. Ron added the meeting will take place on September 9, starting at 5:00 pm.

e. Commissioner Recognition Policy

Ron explained that we need to recognize commissioners who have served 25+ years. Since there are no parks to be renamed, his suggestion is to name a park shelter in honor of the four current commissioners who have served 25+years. He added that this is just a guideline, which can be made into a formal policy.

Motion was made by Comm. Karesh and seconded by Comm. Smith to accept the Commissioner Recognition Policy as presented.

Roll Call:     Ayes 5           Nays 0           Absent 0  
Motion Carried.

f. Twin Lakes Golf Club Update

Craig reported that the Junior League completed another successful year the week of August 10, with a total of 430 participants. He said there are four outings scheduled for August and the 9 for 9 promotion on Wednesdays after 4:00pm has been successful. Craig noted the beverage cart during the Sunday adult softball games generated sales of \$331. He added that there are outings scheduled every Saturday during the month of September.

g. Other

There was no other new business.

#### Agenda Item #10 Report of Staff

John reported that his summer help has gone back to college. He said he cleaned the carpet in Room 6 at the WCC and he has been maintaining the foul lines on the baseball fields and painting the soccer fields. John said he and Bob have conducted interviews for the Park Specialist position and there have been good candidates so far.

Nicolette reported that approximately 100 people attended each of the two Movies in the Park events: "Big Hero 6" on July 24 and "Wizard of Oz" on August 8. Nicolette said she has been working on her programs for the Winter/Spring Program Guide and she continues to shadow Steve and familiarize herself with day-to-day operations of both the Spray Park and the Backstop.

Steve reported that Summer Camparama was held August 3-14, with 13 participants the first week and 14 participants the second week. He said PVPN is preparing for their fall performance, "Romeo and Juliet 10 Years Later," which will be held September 18-20 and 25-27. Steve noted that PVPN's Steak Feed Dinner fundraiser was held on August 8. Other summer events discussed by Steve included Battle of the Bands Competition, the performance of the Taiwanese Folk Sports Troupe, and IPRA Teen Olympics, held at Ty Warner Park. Steve added that Haunted Forest will take place on Saturday, October 24 and this year's theme is "Slashers."

Kevin reported that Wildcats season starts on August 30, with 50 cheerleaders and 45 football players registered. He said that of the nine games scheduled, six will be home games. Kevin stated that travel basketball try-outs will take place on August 26 and 27 for boys and the first week of September for girls. He added that adult 16-inch softball concludes this Sunday.

Kim reported that the Fall Program Guide was delivered to residents and is also available on the website. She added that resident registration begins August 19 and non-resident registration begins August 26, Kim said she has been updating the Holly Days forms and recently attended a Race to the Flag meeting. Kim explained that she will be stepping down as a Chamber of Commerce board member and Steve will be assuming that role.

Joel reported that the majority of his time has been spent with the new software upgrade. He has also been working on Holly Days and he continues to update the website. There was discussion about credit card security and Joel stated that we do not store credit card information and we do protect ourselves.

Alice reported that summer registration for senior trips is wrapping up. Concerts in the Park concluded and she explained that attendance was highest for the last two concerts – the Flat Cats and the Neverly Brothers – which were held at Veterans Park. Alice said Lifeline Screening hosted an event at the WCC on July 31 and 84 people attended. Also,

the Senior Newsletter is currently in print. She added that the Dispensa's Kiddie Kingdom exhibit continues at the Museum and she is planning the Last Straw Fall Event.

Keith reported that he has been working on park beautification projects, along with fertilizing. He added that there has been a lot of rain so he has been cutting grass. The Board complimented Keith on how well-maintained the parks look.

Bob explained that the posts are here for the new sign at Fritz Werley Park; he is just waiting for Kenneth Co. to install.

Ron noted that we recently received a FOIA request from the Daily Herald. He stated they have requested information on expenses incurred for elected officials for 2014 and 2015. Ron said they are only looking at districts with commissioners on the IAPD Board.

#### Agenda Item #11 Adjournment

Motion was made by Comm. Smith and seconded by Comm. Karesh to adjourn the Regular Session.

Roll Call:   Ayes 5           Nays 0           Absent 0  
Motion Carried.

The Meeting was adjourned at 7:48 pm.