

**Minutes of the Regular Board Meeting
September 9, 2015
5:00 pm**

Agenda Item #1 Call to Order

President Main called the meeting to order at 5:10 pm

Agenda Item #2 Roll Call

a. Westmont Park District

Comm. Bernas, Comm. Karesh, Comm. Long, Comm. Main, Comm. Smith
Staff Present: Ron Gunter, Director, Bob Fleck, Assistant Director, Sharon Macak, Supt. of Finance, Steve Golembiewski, Supt. of Recreation, Keith Johnson, Greens Supt., Kevin Siewak, Asst. Supt. of Recreation, John Chorney, Parks & Facilities Foreman, Cindy Bump, Pre-School Director, Craig Grember, Golf Club Manager, Alice Krampits, Senior & Special Events Coordinator, Nicolette Jerik, Recreation Coordinator, Lenore Farmer, Office Manager

b. Village of Westmont

Mayor Ron Gunter, Village Clerk Virginia Szymiski, Trustee James Addington, Trustee Bruce Barker, Trustee Marie Johanik-Guzzo, Trustee Linda Liddle, Trustee Steve Nero, Village Manager Steve May

Guests: Mary Gabriel and Frank Trout

Agenda Item #3 Pledge of Allegiance

Agenda Item #4 Westmont Park District – Village of Westmont Cooperation

a. Overview of Historical Relationship

Ron noted the informational packet that was provided for Park Commissioners and Village Trustees, highlighting the historical cooperation between the Park and the Village. Ron explained that prior to the 1980's there was very little cooperation, and then we started to work together and things changed for the better.

b. Current Financial Outlook

Village Manager Steve May discussed the Village's current operating budget and explained that this year actual revenues are higher than projected revenues. He said the Village is working within its means, but is at the mercy of the State of Illinois and there is a lot of uncertainty. Ron agreed, stating that the Park is still waiting for grant money, so we have been extremely conservative and have put new projects on hold. He added that we are trying to build up our reserves.

c. Green Infrastructure/Stormwater Management Opportunities

Steve May presented an overview of stormwater management, which began immediately after severe flooding in April 2013, resulting in a committee being formed. He discussed the stormwater utility that came about by referendum. He added that green infrastructure improvements are being pursued and stormwater management goes hand-in-hand with property to manage it on.

Bob introduced engineers from Conservation Design Forum, Thomas Price and Jeff Guerrero, who illustrated three areas in Westmont that have a history of flooding and properties and plans that can be used to manage the stormwater. The three areas highlighted were King Arthur Court, Grant & Richmond Streets, and North Warwick. Both Boards stressed the importance of working together with regard to stormwater management.

d. Intergovernmental Agreements

Bob reviewed historical cooperation from the 1980's to the present, referencing a narrative of cooperative efforts that was submitted for an award to the Illinois Association of Park Districts in 2014. Bob also summarized long term and in perpetuity agreements between the Village and the Park District. Ron explained that we work together to benefit the community. In addition, Ron discussed Bob's shared position with the Village and he stated that as of next year Bob will no longer be a village employee. He will still provide landscape services to the Village, who in turn will share mechanic services, which will eliminate some costs.

e. Comments/Questions

President Main noted the cooperative history between the Park and the Village and she said this is not the norm everywhere. She added that our residents benefit from this cooperation. Steve May stated that that it has always been this way as long as he has worked for the Village.

Agenda Item #5 Recess

The Village Board of Trustees adjourned at 6:45pm.

President Main called the Regular Meeting back to order at 7:00pm

Agenda Item #6 Consent Agenda

a. Regular Board Meeting Minutes August 19, 2015

b. Claims Ordinance – September 9, 2015

President Main called for a motion to approve the Consent Agenda.

Motion was made by Comm. Karesh and seconded by Comm. Long to approve the Consent Agenda.

Roll Call: Ayes 5 Nays 0 Absent 0

Motion Carried.

Agenda Item #7 Open Forum and Correspondence

a. General Public

There was no one present from the general public.

b. Written

There was no written correspondence

c. Other

President Main noted her upcoming surgery and said she will probably not be at the October Regular Meeting nor would she be able to participate electronically.

Agenda Item #8 Treasurer's Report

a. Monthly Cash Report

Sharon reported that as of August 31 the money market and checking accounts totaled \$4,654,800.

b. Other

Sharon said the tax installment was received in September and the preliminary audit occurred on August 26. Also, there was discussion about the maintenance agreement with Hearthstone.

Agenda Item #9 Unfinished Business

a. WCC Ramp Update

Bob reported that the concrete needs to cure and set up so there is not a lot of activity currently. He said the old railings will get refabricated and installed and landscape restoration will take place after all the work is complete.

b. Race to the Flag Update

Kevin reported that he, Kim and Ron met with representatives from People's Resource Center and they are moving forward with race planning. He explained that they need to work on new logos and a Facebook page. Ron added that Kevin and Kim will be co-chairs and PRC will be in charge of sponsorships and volunteers. He stated that 75% of the profits will go to PRC, which will benefit our community, and 25% will go to the Park District for expenses.

c. Transition Plan Update

Ron reviewed the transition plan, which went into effect September 1. He explained that Kim is now part-time and Steve is the Superintendent of Recreation. Kevin is the Assistant Superintendent of Recreation and Joel is the Superintendent of Revenue Facilities and Technology.

d. Park Projects Update

Bob explained that there are not many park projects going on now, but Keith and his staff have been able to work on park beautification projects.

e. Update on Selection of Legal Counsel

Ron explained that three firms have been notified that we want to conduct interviews in October: Tressler, Bond-Dickson, and Ancel Glink. The date the Board agreed upon is Monday, October 26, starting at 5:00 pm.

f. Other

There was no other unfinished business.

Agenda Item #10 New Business

a. 2015 National Congress

Ron stated that the conference will take place September 15 – 17 and a packet has been provided for those who will be attending.

b. Park Specialist & Superintendent of Parks/Golf Course Selection Process Update

Bob reported that Peter Whittman, who previously worked for Darien Park District, has been hired as the new Park Specialist and will start on September 21. Also starting on the same day is Michael Bueser, who will take on the 1,800 hour seasonal IMRF maintenance staff position. Regarding the Superintendent of Parks position, Bob explained that there are thirty applicants and he will come up with a short list of eight candidates. Keith added that it is important to explore their golf course experience.

c. Twin Lakes Golf Club Update

Craig explained that this is the last quarter of the season and the days are starting to get shorter. He reported that all leagues will conclude this month, but there are promotions to keep the public coming. Craig added that beverage cart sales during softball games on nine Sundays at Twin Lakes Park totaled \$525.

d. Fitness Club Update

Ron gave the report, since Rick was not at the Meeting. Membership is +3 for August. He said October 1 is the next membership appreciation day and hot dogs and brats will be provided for members. Also, there is a membership appreciation golf outing hosted by the Twin Lakes Golf Course on September 19.

e. Other

There was no other new business.

Agenda Item #11 Report of Staff

Joel's report was provided by Steve, since Joel was not in attendance. Joel continues to work with the new registration software and assisting staff with learning the new features and processes of the system.

Steve reported on the upcoming PVPN show, "Romeo and Juliet: 10 Years Later," which will be held September 18-20 and 25-27. Steve also noted the Westmont Chamber's 4th Annual Pet Promenade and Picnic, to be held at Ty Warner Park on September 12. Other upcoming events include Punt, Pass and Kick on September 26 and Haunted Forest:

Slashers, will take place on October 24. Steve added that Westmont Kids Club enrollment has increased from 2014.

John reported that he participated in interviews with Bob for the new maintenance department employees and he said he is very happy with the new hires. He added that he has been busy keeping up with daily projects.

Sharon said that she and Ron took part in a conference call regarding the Moody's Bond Rating. She said we will get the rating on Friday.

Kevin reported that Wildcats football and cheer is in its third week and concessions so far have earned \$2,500. He added that homecoming will take place on Sunday, October 4. He said travel basketball practices started this week. There are two 5th grade teams, one 7th grade team and one 8th grade team and Kevin hopes to form a girls travel team as well.

Nicolette reported that she has been entering her programs in RecTrac for Winter/Spring and she has been in contact with the contractual instructors. She informed the Board of the Spray Park and Backstop hours for fall. There was discussion about umbrella storage during winter.

Cindy reported that pre-school classes are full and starting the week of September 14. She added that 2 & 3 Skool is full and will begin on September 22 and her fall event, A Friendly Scarecrow Tale, will take place at Twin Lakes Woods on October 16. Cindy said she has been completing her Summer budget and is working on her Winter/Spring write-ups.

Ron left the Meeting at 7:50 pm.

Alice reported that senior registration for Fall programs is going well and several day trips are full. She said that on September 10, the bowling league starts the Medicare clinic will be held. Also, the Last Straw Fall Event is scheduled for Sunday, October 4 from noon to 4:00 pm. She provided an update on the SilverSneakers program, stating that they would rather work with a fitness club instead of individual classes. She said she will investigate further to determine if this program is cost effective.

Agenda Item #12 Adjournment

Motion was made by Comm. Smith and seconded by Comm. Karesh to adjourn the Regular Meeting.

Roll Call: Ayes 5 Nays 0 Absent 0
Motion Carried.

The Meeting was adjourned at 8:03 pm.

