

**Minutes of the Regular Board Meeting  
October 14, 2015  
6:00 pm**

Agenda Item #1 Call to Order

Vice President Long called the meeting to order at 6:00 pm

Agenda Item #2 Roll Call

Comm. Bernas, Comm. Karesh, Comm. Long, Comm. Smith  
Staff Present: Ron Gunter, Director, Bob Fleck, Assistant Director, Sharon Macak, Supt. of Finance, Steve Golembiewski, Supt. of Recreation, Keith Johnson, Greens Supt., Joel Hymen, Supt. of Revenue Facilities & Technology, Kevin Siewak, Asst. Supt. of Recreation, John Chorney, Parks & Facilities Foreman, Cindy Bump, Pre-School Director, Craig Grember, Golf Club Manager, Alice Krampits, Senior & Special Events Coordinator, Nicolette Jerik, Recreation Coordinator, Lenore Farmer, Office Manager, Ben Grimme, Supt. of Parks & Golf Course, Peter Wittman, Park Specialist, Michael Bueser, Maintenance Staff

Agenda Item #3 Pledge of Allegiance

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – September 9, 2015
- b. Claims Ordinance – October 14, 2015

Vice President Long called for a motion to approve the Consent Agenda.

Motion was made by Comm. Smith and seconded by Comm. Karesh to approve the Consent Agenda.

Roll Call:     Ayes 4           Nays 0           Absent 1  
Motion Carried.

Agenda Item #5 Open Forum and Correspondence

a. General Public

There was no one present from the general public.

b. Written

Ron read a thank you from the Westmont Fire Department for staff assistance. He also read a complimentary letter from a member of the Fitness Club written to Comm. Long.

c. Introduction of New Staff

Bob introduced the following new staff members to the Board: Michael Bueser, Maintenance Staff; Peter Wittman, Park Specialist; Ben Grimme, Superintendent of Parks & Golf Course.

d. Other

Ron updated the Board and staff regarding President Main's recent surgery, adding that she is recovering at home and doing well.

Agenda Item #6 Treasurer's Report

a. Monthly Cash Report

Sharon reported that as of September 30 the checking and money market accounts total \$5,755,503. She added that expenses were low this month. Ron stated that we are at 93% of our taxes and all of our funds are currently very healthy.

b. Other – Audit

Sharon said the audit has been going on since Monday and should be completed by Thursday evening. Ron added that according to the auditors we are on track.

Agenda Item # 7 Fitness Club Update

Rick reported that membership for September is +7, renewals are going well and members are happy with what we are doing. He said the golf outing in September and membership appreciation BBQ on October 1 were both successful events. There was discussion about the towel service currently provided for club members and the possibility of charging a small fee for a higher-quality towel. Rick will research.

Agenda Item #8 \$765,000 Bond Issue/\$180,000 General Obligations Bonds – BINA Hearing

a. Public Hearing Concerning the Intent of the Board of Park Commissioners to Sell a \$180,000 General Obligations Limited Park Bonds to Finance Capital Projects in and for the District

Vice President Long opened the hearing. There was no one present from the public. Vice President Long closed the hearing.

b. Authorize to Acquire Bids on a \$765,000 Bonds Issue for December 1, 2015: \$585,000 Debt Retirement and \$180,000 Capital Projects

Ron stated that bids will be presented for Board action at the November Regular Meeting.

Agenda Item # 9 Unfinished Business

a. Westmonot Community Center Ramp Replacement – Update

Bob explained that the ramp is partially opened but the ADA portion is still under construction. He added that the railings will be primed and painted and an epoxy finish will be applied to the ramp.

b. Splash Pad Repairs

Bob updated the Board on the broken line feeding the whale's tale. He explained that the leak was found during shut down and was probably caused by too many 90 degree angles which prevented the water from being blown out properly. Bob said there are plans to rework the design to make future maintenance easier. He added that the whale's tale now works, the concrete will be repaired now and the surface will be repaired in the spring.

c. IAPD Awards Gala – Recap

Ron said that Comm. Smith received an award at the Gala for having served as a Commissioner for thirty-five years. He added that she was recognized as the longest-serving board member at the event. Also, Comm. Karesh will be recognized at next year's Gala for having served ten years.

d. Race to the Flag Update

Kevin reported that the committee met last week and they finalized the logo and the sponsorship letter. He added that the course will remain the same as last year's race. Ron explained that the logo and name will not change and People's Resource Center will provide volunteers on race day.

e. Park Project Update

Bob provided a picture of the new monument signs at Lions and Fritz Werley parks, and said they will be landscaped next spring. He added that the cost of the two new signs equaled the cost of the old sand-blasted signs. Bob explained that we are in the second year of the ash tree removal process: about 50 trees have been removed and approximately 100 more will need to be removed. Other projects include preparing for the Haunted Forest event and upgrading the restroom partitions at Ty Warner Park. Also, winterization of shelter restrooms will start the first week of November, except for Ty Warner, which will stay open through Veterans Day.

f. Other

There was no other unfinished business

Agenda Item #10 New Business

a. Attorney Interview Schedule for October 26, 2015

Ron explained that the first interview will begin at 5:00 pm and the Board will spend approximately 45 minutes with each firm. He added that attorney selection will be on the November 11, 2015 Regular Meeting Agenda, at which time the Board will appoint new legal counsel.

b. 2015 Proposed Tax Levy

Ron explained that the Proposed Tax Levy was presented to the Board and it will be on the November 11, 2015 Agenda for Board Action.

c. RFP for Banking Services

Sharon reported that the RFP was sent to eleven area banks and the bids are due on November 6. Ron explained that the bids will be reviewed by Comm. Bernas, Sharon,

Craig and himself before the November Meeting, and we will potentially have a new bank by March 2016.

d. Board to Release the Following Executive Session Minutes:

February 12, 2014, March 12, 2014, October 8, 2014, March 18, 2015, April 8, 2015  
Ron stated that the minutes are no longer sensitive and can be released.

Motion was made by Comm. Smith and seconded by Comm. Karesh to approve release of Executive Session Minutes.

Roll Call:      Ayes 4              Nays 0              Absent 1

Motion Carried.

e. Twin Lakes Golf Club Update

Craig reviewed recent outings, making note of the Bob & Sean Memorial outing, which generated over \$2,000 in revenue. He said this group has already reserved for next year. He reported that the golf club is currently offering the promotion of 9 for \$9, which started October 1.

f. Other

There was no other new business.

#### Agenda Item #11 Report of Staff

Steve reported that PVPN will be holding auditions for their upcoming performances of “The Laramie Project” and “Yes, Virginia.” He said there were 26 participants for the Punt, Pass, and Kick competition. He discussed the upcoming Haunted Forest event and stated that Polar Express is sold out. Steve explained that Pet Promenade will be scheduled on May 15, 2016, and held in conjunction with kite fly and touch-a-truck. He reviewed ideas for improving the Spray Park and Backstop for next summer.

Kevin reported that Wildcats Homecoming was a great success and the last home game will take place this Sunday. He said that travel basketball season is underway and adult fall softball will conclude by Halloween. Kevin explained that he has been working on his programming for the Winter/Spring Program Guide and he is still trying to get the youth hockey league started.

Nicolette reported that the Spray Park and Backstop are closed for the season and she cleaned and organized both areas. She reviewed ideas for improvement for next summer. She said she is working on the Winter/Spring Program Guide and discussed her current youth, teen, and adult programs for fall.

Joel reported that the maintenance garage now has Comcast, which will save money over AT&T, and he completed the Wi-Fi install at the golf course. He explained that he is currently coordinating the Holly Days Giving Tree, but will train Nicolette to take over next year. He installed a new phone line in the Kids Club room and has been focusing on the Golf Club and Fitness Club as he transitions into his new position.

Alice reported that fall registration for senior trips is going very well and several trips are sold out. She discussed the second annual Car Care Clinic for seniors and the upcoming Senior Golf League banquet. She updated the Board on the SilverSneakers program, noting that \$20 per person is the maximum reimbursement we would receive. Gregg House Museum programs included the Dispensa presentation and the Last Straw Fall Event, which was successful despite cloudy, chilly weather. She is assisting the Chamber by selling scarecrow kits to local business to display along Cass Ave.; so far 28 kits have been sold.

Cindy reported that everything is going well at the preschool. She explained that the children are involved in science activities throughout the month of October and also received a visit from the Westmont Police Department. Cindy said 2 & 3 School started at the end of September and is full. There was discussion about peanut-free parks and playgrounds.

Keith reported that the weather has been great, the grass has been slowing down and he is concentrating on leaves. He added that he has been assisting with Haunted Forest and he is preparing to winterize.

John reported that he has been working on Haunted Forest set-up and building of scenes and preparing for closing of park shelter restrooms. He explained that his department is almost back to full staff and he continues to keep up with daily projects.

Bob reported that the third installment was received from the proposed Pathways Assisted Living facility on 63<sup>rd</sup> Street for use of the detention at Muddy Waters Park. In addition, construction will start soon on the Deer Creek lots on Fairview and payment has been received for use of the detention in the Deer Creek detention basin.

Ron reported that the Village will hold a Special Meeting on November 5 regarding stormwater and the next Lunch with the Mayor will be held on Saturday at Harvest Restaurant.

#### Agenda Item #12 Adjournment

Seeing there was no further business, a motion was made by Comm. Smith and seconded by Comm. Karesh to adjourn the Regular Session.

Roll Call:     Ayes 4           Nays 0           Absent 1  
Motion Carried.

The Meeting was adjourned at 8:20 pm.

