



**Westmont Park District Board of Commissioners  
Minutes of the Regular Meeting  
Administrative/Senior Center  
55 E. Richmond St., Westmont, IL 60559  
February 10, 2016, 6:00 pm**

Agenda Item #1 Call to Order

President Main called the meeting to order at 6:03 pm

Agenda Item #2 Roll Call

Comm. Bernas, Comm. Karesh, Comm. Long, Comm. Main  
Steve Adams, Westmont Park District Attorney  
Staff Present: Ron Gunter, Director, Bob Fleck, Assistant Director, Sharon Macak,  
Supt. of Finance, Steve Golembiewski, Supt. of Recreation, Keith Johnson, Greens Supt.,  
Joel Hymen, Supt. of Revenue Facilities & IT, Ben Grimme, Supt. of Parks & Golf  
Course, Kevin Siewak, Asst. Supt. of Recreation, John Chorney, Parks & Facilities  
Foreman, Cindy Bump, Pre-School Director, Rick Ricksecker, Fitness Club Manager,  
Nicolette Jerik, Recreation Coordinator, Lenore Farmer, Office Manager  
Guests: Alex Laskowski, John Creighton, & Bob Freitag, WYBA Representatives

Agenda Item #3 Pledge of Allegiance

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – January 13, 2016
- b. Claims Ordinance – February 10, 2016

President Main called for a motion to approve the Consent Agenda.

Motion was made by Comm. Bernas and seconded by Comm. Karesh to approve the  
Consent Agenda.

Roll Call Vote:

Ayes: Comm. Bernas, Comm. Karesh, Comm. Long, Comm. Main

Nays: None

Absent: Comm. Smith

Motion Carried.

Agenda Item #5 Open Forum and Correspondence

- a. General Public

There was no one present from the general public.

- b. Written

There was no written correspondence.

c. WYBA – Board to Discuss with Representatives the Current State of the Program  
Ron provided a brief overview of the Park District’s relationship with the Westmont Youth Baseball Association, dating back to the 1980’s, and introduced representatives Alex Laskowski, Bob Freitag and John Creighton. Mr. Laskowski reviewed the 2016 budget and requested a reduction in payment to the Park District of the 2016 field rental fees, due to their current financial situation. There was discussion about the decrease in registrations and how the Park District can provide assistance to improve the program. Management of the WYBA website, helping with registrations and sponsorships, and scheduling were addressed. Also, updating the agreement between the Park District and the WYBA, along with registering for not-for-profit status, was also discussed. In order to achieve some financial stability, the Board agreed to let the WYBA hold off on their annual payment until after the season.

d. Other

There was no other correspondence.

#### Agenda Item #6 Treasurer’s Report

a. Monthly Cash Report

Sharon reported on the cash and investment balances and stated the checking accounts total \$4,976,199 and one CD will mature next month. The accounts payable total was \$155,516.

b. Other

Sharon reviewed the sessions she attended at the State Conference.

#### Agenda Item #7 Fitness Club Update

a. Membership

Kevin reported that membership is +25 for January and Rick added that there are no more issues about whirlpool removal and members are looking forward to the renovation.

b. Update on Renovations/Removal of Whirlpool

Bob provided visuals and explained how concrete was sent into the Fitness Club through a window in order to fill the whirlpool. He said the job was completed and cleaned up within hours, with minimal disruption to members. Bob then reviewed the renovation process.

#### Agenda Item #8 Unfinished Business

a. Agreement with Auto Nation for Access Road on Ty South

Ron reported that he and Bob, along with Village of Westmont staff, met with Mr. Warner to discuss his plans for the property around Ty Warner Park. Ron said that Mr. Warner would rather have the Audi parking garage on the east side of the park, using his buildings. Bob explained that he wrote a letter to Mr. Warner with specifics about Audi’s request to use Ty South as a construction easement. There has been no response yet and Bob added that he will meet with Audi after receiving Mr. Warner’s decision.

b. Review State Conference

President Main explained that as IAPD Chairperson she had many meetings to attend, so it was a different experience for her than usual. She added that she has received a lot of

good feedback on the sessions offered during the conference. She said the highlight of the weekend for her was presenting the 2016 IAPD Chairman's Award to Westmont resident Michele Forzely, a long-time SEASPAR participant, for her community service and personal achievements.

c. Other

Bob provided an update on the repair of the backstop fencing and netting at Ty Warner Park. He explained that Beacon Athletic Fields has suggested a system for us, and he provided a visual of the poles and angled netting which can be lowered at the end of the season, eliminating future damage. Bob said he does not have a cost yet, and a claim for the damage will be submitted to insurance. There was discussion about going out to bid if the cost is over the bid limit, or it can be exempt from bidding if this repair solution is the only source.

Agenda Item #9 New Business

a. Capital Fund Update

Ron reviewed the Capital Fund and explained that we should end the 2015-2016 Fiscal Year with approximately \$1.1 million in reserve. He said Budget Workshop can be held as late as April, since we are still waiting for a grant update. There was discussion about Bonds and how Bond sale proceeds need to be spent within three years, on the project it was raised for.

b. Proposed Education Garden

Bob explained that there is half an acre south of the railroad track that straddles Westmont and Clarendon Hills, and the Village of Clarendon Hills, the Clarendon Hills Park District and the Westmont Environmental Commission may develop a demonstration or education garden. Ron added that we are not promoting this; the information is being presented for Board awareness.

c. 2016 Concert Series – Board to Discuss

Alice discussed past concert attendance, and suggested location and date choices for the 2016 series. She noted that concerts serve a cultural need in the community and asked the Board for their input. The decision was made to hold four concerts at Veterans Memorial Park on Wednesdays, July 20, 27, August 3 and 10.

d. Other

There was no other new business.

Agenda Item #10 Report of Staff

Alice reported that senior trip registration is going well and the AARP tax assistance is well under way. She said the Senior Golf League Coffee is scheduled for March 11 and Mah Jongg is a new program starting on February 17. Upcoming special events include Bites with the Bunny and the Easter Egg Hunt on March 26. In the museum, the Valentine exhibit is open for the month of February and the Spring Palette Art Show is scheduled for March 20.

John reported that he and his staff have been busy maintaining the ice rink and working at the Fitness Club, organizing the upper mezzanine and assisting with the whirlpool renovation project. He also assisted the Fire Department with inspections of our facilities

and reported no violations. Outdoor staff has continued cutting tall grasses at Ty Warner Park, and he is starting to prepare for summer.

Nicolette provided the new menu for the Backstop and explained her plans for renovation, which includes a new refrigerator that will also double as a countertop. The Board agreed to the purchase of a new refrigerator. She reported that her programs are going well and she recently hosted a bullying presentation in Kids Club, with follow-up activities. She is in the process of ordering costumes for the Dance Recital, which will be held on May 7. Nicolette also discussed her recent Teen Committee meeting and plans for Teen Camp Challenge.

Steve reported that the Broom Ball and Curling event at the end of January was very successful, with approximately 150 people in attendance. He hopes to hold a winter festival next year. Upcoming programs include Frozen Film Festival, held on February 20 at Hollywood Blvd. in Woodridge, and the PVPN production of "Barefoot in the Park" March 18-20 and 25 & 26. Steve said he is completing the application for the Power Play Grant, which will benefit Kids Club, and working on the Sponsorship Program.

Kevin reported that registration is open for Gems girls' softball. Bidy Basketball season is winding down and will conclude with All-Star Day on March 19. Kevin said he is preparing his summer programs and discussed his involvement with the Fitness Club. He is assisting with the interview process for the new Athletics Coordinator and reviewed Race to the Flag.

Ben reported that he is starting the interview process for the new Assistant Golf Course Superintendent position and has been addressing the Ty Warner Park backstop fencing and netting repairs. Also, Ben said he is working on his new office in the clubhouse at the Golf Course.

Joel has been focusing on Golf Course and Fitness Club projects and said a meeting has been scheduled with Fitness Club staff on February 21. At the Fitness Club, he continues to keep members informed about the whirlpool renovation and worked with John to organize the mezzanine to create more storage. He discussed upcoming computer virus prevention training and explained State of Illinois training requirements for Golf Course, Fitness Club and Backstop staff working with food preparation.

Keith reported that his seasonal staff is starting to return and he is preparing for spring.

#### Agenda Item #11

Seeing no further business a motion was made by Comm. Long and seconded by Comm. Karesh to adjourn to closed session pursuant to Section 2(c) (1) of the Open Meetings Act for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.

Roll Call Vote:

Ayes: Comm. Long, Comm. Karesh, Comm. Bernas, Comm. Main

Nays: None

Absent: Comm. Smith

Motion Carried.

The Board adjourned to Closed Session at 8:55 pm.

President Main called the Regular Session back to order at 10:19 pm.

Agenda Item #12 Employment Contract for Director and Consultant Contract – Board Action

Comm. Bernas informed everyone that the employment contract for Director and the Consultant contract will not be voted on tonight.

Agenda Item #13 Adjournment

Seeing no further business, a motion was made by Comm. Bernas and seconded by Comm. Long to adjourn the Regular Session.

Roll Call Vote:

Ayes: Comm. Bernas, Comm. Long, Comm. Karesh, Comm. Main

Nays: None

Absent: Comm. Smith

Motion Carried.

The Regular Session was adjourned at 10:23 pm.



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President Main called to order at 9:07 pm the Closed Session pursuant to Section 2(c)(1) of the Open Meetings Act for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.

Roll Call: Comm. Bernas, Comm. Karesh, Comm. Long, Comm. Main, Steve Adams, Attorney, Ron Gunter, Director, Bob Fleck, Assistant Director

President Main reviewed what was to be covered in the Closed Session:

- The Consultant contract
- The employment contract for Director

At this point, Ron Gunter and Bob Fleck exited the meeting.

The Board discussed the Consultant contract. They reviewed several items and discussed the terms of the three-year contract. The overall feeling was the Consultant contract with Ron Gunter would guarantee a continued smooth transition over the next three years.

At this point, at 9:26 pm, Ron reentered the meeting.

The Board discussed the basic contract with Ron and clarified a couple of items. The basic feeling is the Consultant contract will provide ongoing senior leadership but act as Director in Bob's absence. The Board directed the Attorney to finalize the contract for the March Regular Board Meeting.

At this point, at 9:42 pm, Bob reentered the meeting.

The Board discussed the contract for Director with Bob. The contract will be for three years, effective June 1, 2016. The Board discussed the following items with Bob for clarification: renewal condition, salary, vehicle, and overall general items. After reviewing and discussing the contract with Bob, the Board directed the Attorney to prepare the three-year contract for Director for the March Regular Board Meeting.

Motion was made by Comm. Karesh and seconded by Comm. Long to adjourn the Closed Session.

Ayes: Comm. Karesh, Comm. Long, Comm. Bernas, Comm. Main

Nays: None

Absent: Comm. Smith

Motion Carried.

The Closed Session was adjourned at 10:18 pm.

