



**Westmont Park District Board of Commissioners  
Minutes of the Regular Meeting  
Administrative/Senior Center  
55 E. Richmond St., Westmont, IL 60559  
February 8, 6:00 pm**

Agenda Item #1 Call to Order

Vice-President Long called the meeting to order at 6:02 pm.

Agenda Item #2 Roll Call

Comm. Flynn, Comm. Karesh, Comm. Long, Comm. Main, Comm. Smith  
Staff Present: Bob Fleck, Executive Director, Sharon Macak, Supt. of Finance,  
Steve Golembiewski, Supt. of Recreation, Joel Hymen, Supt. of Revenue Facilities &  
Technology, Ben Grimme, Supt. of Parks & Golf Course, John Chorney, Parks & Facilities  
Foreman, Alice Krampits, Senior/Special Events Coordinator, Lenore Farmer, Finance  
Assistant & HR, Kim Baxter, Marketing Coordinator  
Steve Adams, Attorney

Agenda Item #3 Pledge of Allegiance

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – January 11, 2017
- b. Closed Session Minutes – January 11, 2017
- c. Claims Ordinance – February 8, 2017

Motion was made by Comm. Karesh and seconded by Comm. Flynn to approve the Consent Agenda.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Flynn, Comm. Long, Comm. Smith, Comm. Main

Nays: None

Absent: None

Motion Carried.

Agenda Item #5 Open Forum and Correspondence

- a. General Public  
There was no one present from the General Public.
- b. Written  
Bob read a letter from the Illinois Department of Natural Resources acknowledging acceptance of the District's withdrawal from the PARC Grant Award, noting the District will not be disbarred from future grants.  
Steve read a letter from Cindy Bump, pertaining to her current leave of absence.
- c. Other  
There was no additional correspondence.

## Agenda Item #6 Treasurer's Report

- a. Monthly Cash Report  
Sharon reviewed the checking accounts, which total \$4,888,786.34, as of January 31, 2017. She reported the accounts payable total is \$176,245.98, and we continue with two CD's which total \$200,000.
- b. Other  
There was nothing additional to report.

## Agenda Item #7 Attorney's Report

Attorney Adams referenced the report sent to all Commissioners, summarizing what he is currently working on.

## Agenda Item #10 Closed Session

Motion was made by Comm. Karesh and seconded by Comm. Flynn to adjourn to Closed Session pursuant to Section 2 (c) (5) of the Open Meetings Act for discussion of the purchase or lease of real property for the use of the public body.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Flynn, Comm. Long, Comm. Smith, Comm. Main

Nays: None

Absent: None

Motion Carried.

The Board adjourned to Closed Session at 6:08 pm.

Vice-President Long called the Regular Session back to order at 6:50 pm.

## Agenda Item # 8 Unfinished Business

- a. WYBA Agreement Status Report – Board to consider approval of Revised 2017 Agreement  
Bob explained that the WYBA does not yet have a new bank account, has not established not-for-profit status, and does not have the required insurance. He was assured by the WYBA Board that these items should be completed by March 1, 2017. Bob said that an agreement will not be signed until these items are completed.

At this point, at 6:55 pm, Comm. Smith departed the meeting.

Discussion continued about registration, maintaining updated information on the WYBA website, and the try-out and team draft schedules.

- b. Robert Bernas Park/OSLAD – Master Plan Review, Permitting and Budget Update  
Bob reviewed the status of the park development, beginning with a visual of the original conceptual plan submitted to the DNR in 2014, along with the original budget of \$900,000, reminding the Board that this cost estimate is now three years old. Bob explained that a full wetland permit is not needed, due to the jurisdictional wetland status, which should make development easier and less costly. He then explained where

the parking lot, playground, shelter, boardwalk and pathways will be located, indicating that all existing trees will be preserved. Cost-saving measures were explained, for example, any material excavated will be used to create a sled hill, which will save \$30,000.

There was discussion about proposed designs for the 20-foot wide x 28-foot long open-air shelter.

Bob presented a visual of the pond, explaining that he would like to create a vegetative shoreline. However, there is an existing low brick wall in this area, erected by an area homeowner, which is in a state of disrepair. There was discussion about Village stormwater management. The general feeling of the Board was to leave the wall as is, and not spend any money on it now. The Board then directed Bob to review the intergovernmental agreement in order to clarify stormwater management responsibilities. Bob briefly departed the meeting and returned with the agreement. He read it to the Board, who confirmed that stormwater management is the responsibility of the Village.

c. Board to Consider Approval of Surplus Property Ordinance No. 2017-1

Motion was made by Comm. Karesh and seconded by Comm. Flynn to approve Surplus Property Ordinance No. 2017-1, reflecting a word correction.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Flynn, Comm. Long, Comm. Main

Nays: None

Absent: Comm. Smith

Motion Carried.

d. Other

There was no other unfinished business.

Agenda Item #9 New Business

- a. Budget Workshop – Board to Consider Proposed Date of Wednesday, April 12, 2017  
The Board was in agreement to Budget Workshop taking place on Wednesday, April 12, 2017, starting at 4:00 pm. The Regular Meeting will follow, starting at 7:00 pm.

- b. Program Guide Printing Bids – Board to Consider Award of Printing Bids  
Kim reported that seven companies submitted proposals for program guide printing for the next two years. She presented the bid tabulation summary, noting that American Litho, who has been doing the guide printing for the last four years, was the low bid. Kim also suggested printing on glossy paper; she will submit pricing information at the March meeting.

Motion was made by Comm. Karesh and seconded by Comm. Flynn to award the program guide printing for two years to American Litho for their bid of \$31,506.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Flynn, Comm. Long, Comm. Main

Nays: None

Absent: Comm. Smith

Motion Carried.

c. Release of Closed Session Minutes

Motion was made by Comm. Karesh and seconded by Comm. Flynn to approve the release of Closed Session Minutes from December 2015, February 2016, March 2016, April 2016, July 2016, August 2016 and November 2016.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Flynn, Comm. Long, Comm. Main

Nays: None

Absent: Comm. Smith

Motion Carried.

d. 2017 Statement of Economic Interest Filing

Bob reported that all filers will receive an email in March with details for completing the Statement of Economic Interest.

e. Recreation Report

Steve informed the Board that Nicolette Jerik submitted her resignation, effective February 22, 2017. He reported on upcoming events including the Frozen Film Festival on February 18, the Teen Job Fair on February 24, and PVPN's summer musical, "The Sound of Music." Steve also updated the Board on the sponsorship program and Wolverine Softball registration.

There was discussion about working with Westmont schools to increase enrollment in the District's programs, along with marketing strategies and the possibility of obtaining an electronic sign for advertising. The Board directed staff to research prices and locations for an electronic sign.

f. Parks/Maintenance Report

Ben reported that since there has been no snow, he and his staff have begun Spring tasks, such as cutting back grasses and clearing the parks of leaves from the Fall. He plans to drain the ice rinks soon and has started to fill the play areas and volleyball courts with play sand. Upcoming annual projects will include flowers, landscaping, pruning, and tree removal. There was discussion about patching and seal-coating the parking lots at Ty Warner Park. In addition, replacing the boilers in the Westmont Community Center, which are original to the building, was discussed. This will be a topic at Budget Workshop.

g. Twin Lakes Golf Report

Joel reported that the golf course is currently closed for the season. The Chili Open in January was successful, with 64 golfers participating. Joel presented a certificate from Yelp, which showed good reviews. He also reported that a PGA-trained instructor has been hired for the upcoming season.

h. Fitness Club Report

Joel reported that membership for January was positive 21.

1. Digital/way finding sign discussion with Village

Bob explained that he was approached at a recent Economic Development meeting regarding a joint Village/Park District agreement, stating that \$50,000 has been allocated for signage. He said there was no additional information.

2. Staff recommendations for membership fees

Bob reported that the Fitness Club Fund has been positive for the last six months and the reserve is continuing to grow, adding that hopefully the Club will not need to be subsidized by the Capital Fund. He also said membership rates have not been raised in eight years. Joel reviewed the current rates and provided a break-down of single, family, resident and non-resident fees. He suggested raising the fees for new members, while allowing existing members to maintain their current rate. Bob then requested feedback from the Board. The Board discussed and the general feeling was there should be a modest increase and recommended implementing it in September 2017. Staff will provide proposed rates for the March meeting.

i. Other

Comm. Karesh observed that busses from Westmont Yard were parked in the main lot of Bellerive Park, however, according to the agreement, they should be parking in the back lot. Bob will review the agreement with the Yard.

Agenda Item #11 Adjournment

Seeing no further business, a motion was made by Comm. Flynn and seconded by Comm. Karesh to Adjourn the Regular Session.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Karesh, Comm. Long, Comm. Main

Nays: None

Absent: Comm. Smith

Motion Carried.

The Regular Session was adjourned at 9:08 pm.