



**Westmont Park District Board of Commissioners
Minutes of the Regular Meeting
Administrative/Senior Center
55 E. Richmond St., Westmont, IL 60559
March 8, 6:00 pm**

Agenda Item #1 Call to Order

President Main called the meeting to order at 6:00 pm.

Agenda Item #2 Roll Call

Comm. Flynn, Comm. Karesh, Comm. Long, Comm. Main
Staff Present: Bob Fleck, Executive Director, Sharon Macak, Supt. of Finance,
Steve Golembiewski, Supt. of Recreation, Joel Hymen, Supt. of Revenue Facilities &
Technology, Ben Grimme, Supt. of Parks & Golf Course, Kevin Siewak, Asst. Supt. of
Recreation, John Chorney, Parks & Facilities Foreman, Rick Ricksecker, Fitness Club
Manager, Alice Krampits, Senior/Special Events Coordinator, Colleen McGavock,
Recreation Coordinator, Maggie South, Administrative Secretary, Lenore Farmer,
Finance Assistant & HR
Steve Adams, Attorney

Agenda Item #3 Pledge of Allegiance

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – February 8, 2017
- b. Closed Session Minutes – February 8, 2017
- c. Special Meeting Minutes – February 16, 2017
- d. Claims Ordinance – March 8, 2017

Motion was made by Comm. Karesh and seconded by Comm. Long to approve the
Consent Agenda.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Long, Comm. Flynn, Comm. Main

Nays: None

Absent: Comm. Smith

Motion Carried:

Agenda Item #5 Open Forum & Correspondence

- a. General Public

Bob made a request on behalf of the Westmont Lions Club to hold the Red, White &
BBQ event at Ty Warner Park on Memorial Weekend, May 26-28, 2017.

Motion was made by Comm. Flynn and seconded by Comm. Long to approve the Lions
Club Red, White & BBQ at Ty Warner Park on Memorial Weekend.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Long, Comm. Karesh, Comm. Main

Nays: None

Absent: Comm. Smith

Motion Carried.

b. Written

There was no written correspondence.

c. Other

Steve introduced Colleen McGavock, the new Recreation Coordinator, to the Board.

President Main stated that the Treasurer's Report and Attorney's Report will be moved to the end of the agenda in order to proceed directly to Unfinished Business.

Agenda Item #8 Unfinished Business

a. Robert Bernas Park/OSLAD – Master Plan Review

Bob provided a progress update and presented a visual of the plan. He explained that he will leave this meeting early to attend the Village Planning & Zoning Committee in order to request a permit for building a public park in a residential area, adding that the park will be developed for water retention. He said work is currently being done on the playground and illustrated how the shelter and the piers will be constructed due to the peat soil.

At this point, at 6:10 pm, Comm. Smith entered the meeting.

b. Maintenance Facility Acquisition Update

Bob said the environmental report, Phase I, is due tomorrow. He met with the Village Planning & Zoning committee and explained that the R-1 zoning will not be changed. He stated that the District's plan is to clean up the property, landscape and paint the buildings in order to blend into a residential zone.

c. Fitness Club – Staff presentation of membership analysis, rates and possible rate modifications

Bob explained that this was a great exercise for staff and the new computer system made this process possible.

Joel began the presentation, explaining that there will be three options, with a summary at the end. During the slide-show presentation, Rick, Kevin and Joel reviewed current and projected income, compared annual and ACH memberships, resident and non-resident memberships, and various fee modifications. The Board was complimentary toward the presentation and then began discussion. Concerns such as amount of increase, towel service, and expenses were discussed, with the Board directing staff to present expenses at the next meeting.

At this point, at 7:10 pm, Bob departed the meeting to attend the Planning & Zoning Meeting.

Motion was made by Comm. Flynn and seconded by Comm. Karesh to increase Fitness Club membership rates by 5%, effective January 1, 2018.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Karesh, Comm. Long, Comm. Smith, Comm. Main

Nays: None

Absent: None

Motion Carried.

d. Other

There was no other unfinished business.

Agenda Item #9 New Business

a. Budget Workshop Reminder

Budget Workshop is scheduled for Wednesday, April 12, 2017, starting at 4:00 pm. The Regular Meeting will follow. In addition, the Board scheduled a Parks Tour for Wednesday, May 10, 2017, starting at 4:00 pm.

b. Proposed Westmont Yard Parking Lot Agreement at Bellerive Park

Attorney Adams outlined the agreement with regards to insurance, termination, and fees. He advised the Board to share any changes with Bob. The general feeling of the Board was that Westmont Yard should not use the parking lot at Bellerive Park for their busses or overflow parking during the summer months. Upon further discussion, the feeling of the Board was Westmont Yard should not use the parking lot at all.

Motion was made by Comm. Long and seconded by Comm. Karesh to cancel the parking lot agreement with Westmont Yard, pending the Attorney's review of the existing agreement.

Roll Call Vote:

Ayes: Comm. Long, Comm. Karesh, Comm. Flynn, Comm. Smith

Nays: Comm. Main

Absent: None

Motion Carried.

c. Recreation Report

Steve updated the Board regarding the Agreement with WYBA, stating a new bank account has been created and Little League insurance has been obtained, but we are still waiting for WYBA to establish not-for-profit status, and to obtain Babe Ruth League insurance. The Board acknowledged that WYBA has fulfilled most of their requirements.

Motion was made by Comm. Flynn and seconded by Comm. Karesh to approve the signing of the Agreement with WYBA and release of 80% of the funds, upon purchase of the Babe Ruth League insurance.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Karesh, Comm. Long, Comm. Smith, Comm. Main

Nays: None

Absent: None

Motion Carried.

Steve reported on the upcoming Party in the Park, scheduled for Sunday, May 21 at Ty Warner Park. This free event combines Pet Promenade, Touch-A-Truck and Flying 4 Kids. Steve requested permission to add a helicopter to this event, explaining that it will arrive before the event begins. The Board agreed to allow the helicopter. Steve also reviewed the success of February's Frozen Film Festival, the Open Gym schedule, Wolverine Girls' Softball registration, and Wolverine Football and Cheer registration.

d. Parks/Maintenance Report

Ben reported that he and his staff continue to get the parks, playgrounds and fields ready for the Spring season. He explained that since the ice rinks have been broken down, the Babe Ruth Field will recover more quickly from winter damage. He said the equipment sold from February's online auction totaled \$30,143. Other work being done includes new backboards installed at Blackhawk and Veterans Parks and repairing the drainage at Twin Lakes Park Field #1.

e. Twin Lakes Golf Course Report

Joel reported that the Golf Course has only been open for three days since the weather is not yet warm enough for steady play. He added that lesson will be scheduled in the near future and new door openers have been installed at the club house.

f. Other

There was no other new business.

Agenda Item #6 Treasurer's Report

a. Monthly Cash Report

Sharon reviewed the checking accounts, which total \$4,654,593.57, as of February 28, 2017. She reported the accounts payable total is \$192,240.02, and we continue with two CD's which total \$200,000.

b. Other

There was nothing additional to report.

Agenda Item #10 Adjournment

Seeing no further business, a motion was made by Comm. Smith and seconded by Comm. Karesh to adjourn the Regular Session.

Roll Call Vote:

Ayes: Comm. Smith, Comm. Karesh, Comm. Flynn, Comm. Long, Comm. Main

Nays: None

Absent: None

Motion Carried.

The Regular Session was adjourned at 8:08 pm.