



Westmont Park District Board of Commissioners
Minutes of the Regular Meeting
Ronald J. Gunter Administrative Center
55 E. Richmond St., Westmont, IL 60559
May 10, 2017, 6:00 pm

Agenda Item #1 Call to Order

President Main called the meeting to order at 5:59 pm.

Agenda Item #2 Roll Call

Comm. Flynn, Comm. Karesh, Comm. Long, Comm. Main, Comm. Smith
Staff Present: Bob Fleck, Executive Director, Sharon Macak, Supt. of Finance,
Steve Golembiewski, Supt. of Recreation, Joel Hymen, Supt. of Revenue Facilities &
Technology, Ben Grimme, Supt. of Parks & Golf Course, Kevin Siewak, Asst. Supt. of
Recreation, John Chorney, Parks & Facilities Foreman, Alice Krampits, Senior & Special
Events Coordinator, Rick Ricksecker, Fitness Club Manager, Lenore Farmer, Finance
Assistant & HR, Maureen Heiden, Registration Office Coordinator
Neal Smith, Attorney
Guests: Westmont Mayor Ron Gunter
Wolverine Cheer Volunteers Margaret Kirchman and Jenny Amundson,

Agenda Item #3 Pledge of Allegiance

Agenda Item #4 Consent Agenda

- a. Regular Session Meeting Minutes – April 12, 2017
- b. Closed Session Minutes – May 4, 2017
- c. Claims Ordinance – May 10, 2017

Motion was made by Comm. Karesh and seconded by Comm. Smith to approve the
Consent Agenda.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Smith, Comm. Flynn, Comm. Long, Comm. Main

Nays: None

Absent: None

Motion Carried.

Agenda Item # 5 Open Forum and Correspondence

a. General Public

Margaret Kirchman and Jenny Amundson addressed the Board on behalf of
Wolverine Cheer and Football parent volunteers, in order to request a program fee
discount. Ms. Kirchman provided her background with the program, stating that while
she enjoys participating in the program and understands the spirit of volunteering, she
feels that volunteers should receive some incentive, mainly due to the many hours
spent volunteering. Ms. Amundson supported Ms. Kirchman's request, also noting
the many hours volunteers participate in this program. President Main said she

understood how they felt, and explained that the Board needs to discuss and review their request, and then a decision will be made.

b. Written

Bob read a request from a resident wishing to serve beer at a graduation party held at Twin Lakes Woods on June 17, 2017.

Motion was made by Comm. Long and seconded by Comm. Smith to approve the request to serve beer at Twin Lakes Park on June 17, 2017.

Roll Call Vote:

Ayes: Comm. Long, Comm. Smith, Comm. Flynn, Comm. Karesh, Comm. Main

Nays: None

Absent: None

Motion Carried.

Bob read a second request, to serve wine and beer at a wedding reception held at Ty Warner Park on September 23, 2017.

Motion was made by Comm. Karesh and seconded by Comm. Flynn to approve the request to serve wine and beer at Ty Warner Park on September 23, 2017.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Flynn, Comm. Long, Comm. Smith, Comm. Main

Nays: None

Absent: None

Motion Carried.

Steve informed the Board that there is an additional fee of \$10 per hour for groups approved to serve beer and wine during a park rental.

Steve also informed the Board about a \$200 donation received for Twin Lakes Learning Center from a volunteer organization in India.

c. Other - Staff Service Award Recognition

Comm. Smith presented service awards to the following staff members:

Maureen Heiden, 5 years; Kevin Siewak, 5 years; Steve Golembiewski, 10 years.

Mayor Gunter informed the Board of publicity the Village and Park District will receive from Channel 7 news for the upcoming Red, White & BBQ and Race to the Flag events.

Agenda Item # 6 Swearing in of Elected Officers

Comm. Karesh and Comm. Flynn were sworn in by Comm. Smith, and Comm. Smith was sworn in by Attorney Smith. The commissioners recited the Oath of Office.

Agenda Item #7 Attorney's Report

Attorney Smith had nothing to report.

Agenda Item #8 Unfinished Business

- a. Robert Bernas Park/OSLAD – Master Plan Review, Permitting, and Budget Update
Bob explained that he is ready to complete the drawings, prepare for permit, and then go out to bid.
- b. Maintenance Facility Acquisition Update and P&Z Hearing
Bob reminded the Board that he will leave this meeting early in order to request a special use permit for the 200 E. Quincy property. After Planning & Zoning, this request will go before the Village Board on May 25. The property closing is scheduled for July 7. Bob provided a drawing of the plan which will be presented to the Planning & Zoning Commission. He also presented a photo of the rear of the property, which backs up to the railroad tracks, in order to illustrate the state of disrepair. Mayor Gunter said the Village has the authority to ask any developer to make improvements for a special use permit, explaining that any improvement request needs to be reasonable. He added that the goal is to beautify the whole corridor. Bob explained that a permanent solution to screen the property from the railroad tracks would be very costly, and he and the Mayor agreed there is nowhere to plant trees. Bob plans to replace the existing fence, but we cannot touch the railroad's property. There was discussion from the Board about how to improve the back of this property.
- c. Fitness Club – Towel Service Report
Bob began the discussion, stating that if towel service is removed, it could have a negative impact on membership, especially since fees will increase in January 2018. Joel presented an expense list, with costs for laundry, water, gas and electric, adding that staff would like to keep the towel service. The Board discussed, and agreed that based on the information presented, towel service should continue.
- d. Other
Bob reported that the fencing installation at Ty Warner Park tennis courts will start tomorrow morning, with seal-coating scheduled for the last weekend in May. In addition, the new zip line for Ty Warner has been ordered; a location at the park needs to be determined. Bob provided a visual of the park, and the Board agreed the zip line should be placed near the sled hill.

Agenda Item #9 New Business

- a. Bond Ordinance No. 2017-2
 1. Wintrust Bid 1.25% for \$45,000
 2. Board Action

Motion was made by Comm. Long and seconded by Comm. Karesh to approve Hinsdale Bank & Trust bid of 1.25% interest for \$45,000 Bond Issue and Bond Ordinance No. 2017-2.

Roll Call Vote:

Ayes: Comm. Long, Comm. Karesh, Comm. Flynn, Comm. Smith, Comm. Main

Nays: None

Absent: None

Motion Carried.

- b. 2017-2018 Tentative Budget & Appropriation Ordinance
Bob explained that the tentative budget will be on display for public viewing and it will then be passed by Board Action in August.
- c. 2016-2017 Fiscal Year Budget Adjustments
Adjustments to original expenditures in Capital Project Fund, Capital Replacement Fund and Debt Service Fund were presented to the Board for approval. Line item adjustments were also presented for review.
The Board expressed concern about adjusting the budget every year.

Motion was made by Comm. Long and seconded by Comm. Karesh to approve 2016-2017 Fiscal Year Budget Adjustments as presented.

Roll Call Vote:

Ayes: Comm. Long, Comm. Karesh, Comm. Flynn, Comm. Smith, Comm. Main

Nays: None

Absent: None

Motion Carried.

- d. Property Conveyance Ordinance No. 2017-3
Bob explained that this ordinance concerns two properties in the Ashford subdivision that the Village never officially deeded to the District.

Motion was made by Comm. Long and seconded by Comm. Flynn to approve Property Conveyance Ordinance No. 2017-3.

Roll Call Vote:

Ayes: Comm. Long, Comm. Flynn, Comm. Karesh, Comm. Smith, Comm. Main

Nays: None

Absent: None

Motion Carried.

- e. Memorial Day Parade and Lions Club BBQ Reminder
Bob reminded the Board about the upcoming BBQ event beginning on May 26, along with the Race to the Flag 5K on May 28, both held at Ty Warner Park, and the Memorial Day Parade on May 29.
- f. Treasurer's Report
Sharon reviewed the checking accounts, which total \$4,179,918.07 as of April 30, 2017. She reported the accounts payable total is \$114,939.95, and we continue with two CD's which total \$200,000.

At this point, at 7:30 pm, Bob departed the Meeting to attend the Planning & Zoning Hearing.

- g. Revenue Facilities Report
Joel reported that Fitness Club membership is positive 13 for April, adding that members are happy and the classes are very popular. He said that revenue is up at the Golf Course, despite the rainy weather, and golfers are very complimentary about improved conditions at the course.

Joel said the DCEO LED lighting project is coming to a close; there are a number of new LED lights at Ty Warner Park and the Fitness Club. He stated that the District's share of the cost, \$24,000, will be made up within 13 months. Joel explained how the LED lights work with regard to fixture replacement and ballast, adding that they are much brighter. There was discussion about replacing the bulbs in the Community Center Gym, how long the LED bulbs will last, and the resulting cost savings. The Board suggesting repurposing the fixtures from the Fitness Club in another facility. Also, the Board requested a plan, with costs, in order to continue the discussion at the June Meeting.

h. Parks/Maintenance Report

Ben said he hopes the improvements he is making at the Golf Course lead to more golfers. He explained the work currently being done by his staff, including prescribed burns and crab grass and grub control. He acknowledged the weeds in the parks, explaining that he cannot spray because of the rainy weather. There was discussion about soccer field use at Ty Warner Park. The Board expressed concern about wear and tear on the fields.

i. Recreation Report

Steve reported that recent events, including Bites with the Bunny, Easter Egg Hunt, Dance Recital and WYBA Opening Day, were very successful. He reported on upcoming events, including Flying for Kids, Touch-A-Truck, Pet Promenade, the PVPN summer musical, "Fiddler on the Roof," and the Westmont Chamber Golf Outing, held at Twin Lakes Golf Course. He reviewed football and cheer registration, senior trip registrations, and upcoming family fun nights at Twin Lakes Learning Center. Also, he is currently accepting applications for the new Recreation Coordinator position. Finally, he congratulated President Main who was recently named Westmont's Citizen of the Year.

j. Other

President Main began the discussion about a program fee discount for football and cheer parents who coach and volunteer. The Board expressed many concerns, and were not pleased to learn that discounts have been approved in the past, which they were not informed about.

At this point, at 8:25 pm, Comm. Smith departed the Meeting.

Discussion continued about dissolving the old Wildcat board and starting fresh with the new Wolverine program, along with costs, fundraisers and the spirit of volunteering. The Board directed staff to provide any information that will help to make a final decision, stating that the discussion will continue at the June Meeting.

Comm. Karesh questioned payments for backflow devices, reimbursing volunteers for program purchases, and a credit card chip reader upgrade, which were all addressed by staff.

Agenda Item #10 Adjournment

Seeing no further business, a motion was made by Comm. Flynn and seconded by Comm. Karesh to adjourn the Regular Session.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Karesh, Comm. Long, Comm. Main

Nays: None

Absent: Comm. Smith

Motion Carried.

The Regular Session was adjourned at 8:50 pm.