



Westmont Park District Board of Commissioners
Minutes of the Regular Meeting
Ronald J. Gunter Administrative Center
55 E. Richmond St., Westmont, IL 60559
August 9, 2017, 6:00 pm

Agenda Item #1 Call to Order

President Main called the meeting to order at 6:02 pm.

Agenda Item #2 Roll Call

Comm. Karesh, Comm. Long, Comm. Main
Staff Present: Bob Fleck, Executive Director, Sharon Macak, Supt. of Finance,
Steve Golembiewski, Supt. of Recreation, Joel Hymen, Supt. of Revenue Facilities &
Technology, Ben Grimme, Supt. of Parks & Golf Course, John Chorney, Parks &
Facilities Foreman, Lenore Farmer, Finance Assistant & HR
Guests: Westmont Mayor Ron Gunter

Agenda Item #3 Pledge of Allegiance

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting – July 12, 2017
- b. Closed Session Minutes – July 12, 2017
- c. Special Board Meeting Minutes – July 19, 2017
- d. Claims Ordinance – August 9, 2017

Motion was made by Comm. Long and seconded by Comm. Karesh to approve the Consent Agenda.

Roll Call Vote:

Ayes: Comm. Long, Comm. Karesh, Comm. Main

Nays: None

Absent: Comm. Flynn, Comm. Smith

Motion Carried.

Agenda Item #5 Open Forum and Correspondence

- a. General Public
There was no one present from the general public.
- b. Written
Bob read a request from a park renter to serve alcohol and hold a fundraiser at Ty Warner Park Gazebo on September 12, 2017.

Motion was made by Comm. Long and seconded by Comm. Karesh to approve the request to serve alcohol and hold a fundraiser at Ty Warner Park on Sept. 12, 2017.

Roll Call Vote:

Ayes: Comm. Long, Comm. Karesh, Comm. Main

Nays: None
Absent: Comm. Flynn, Comm. Smith
Motion Carried.

Bob presented a request from the Muscular Dystrophy Association to host the MDA Muscle Walk event at Ty Warner Park on May 19, 2018, for approximately 1,500 participants. The Board entered into discussion, reviewing other events held in May, park maintenance, and fees, along with the possibility of setting limits on the number of events held each month. The Board agreed to table the discussion until more details are provided. Bob will provide more information at the next meeting.

c. Other

Bob introduced five young men who recently damaged one of the District's vehicles, explaining that they have cooperated fully and paid for the damages. They each apologized to the Board.

Agenda Item #6 Attorney's Report

Bob stated that Attorney Adams would not be present at the meeting and there was no report.

Agenda Item #7 2017-2018 Budget and Appropriation Ordinance No. 2017-6

a. Public Hearing

President Main opened the Public Hearing. There was no one present from the general public. President Main closed the Public Hearing.

b. Board Action

Motion was made by Comm. Long and seconded by Comm. Karesh to approve 2017-2018 Budget and Appropriation Ordinance No. 2017-6.

Roll Call Vote:

Ayes: Comm. Long, Comm. Karesh, Comm. Main

Nays: None

Absent: Comm. Flynn, Comm. Smith

Motion Carried.

Agenda Item # 8 National Conference – Attendees and Dates

Bob stated that NRPA Annual Conference will be held September 26 – 28, 2017 and he will attend, along with Commissioners Flynn, Karesh, and Long.

Motion was made by Comm. Long and seconded by Comm. Karesh to approve attendance, registration, lodging, and meal expenses, not to exceed the limits per Ordinance No. 2016-6, for NRPA Conference.

Roll Call Vote:

Ayes: Comm. Long, Comm. Karesh, Comm. Main

Nays: None

Absent: Comm. Flynn, Comm. Smith

Motion Carried.

Agenda Item #9 Unfinished Business

a. Robert Bernas Park/OSLAD Update

Bob reported that the permit will not be released until the county approves the wetland permit; once approved, we can proceed. There was discussion about the restroom facility. Bob explained that it will cost \$130,000. The utilities can be done now and the restroom installed later, however, it will cost more if installed two to three years from now. Bob reminded the Board that the total cost for the park, from the original grant application four years ago, was \$900,000; the cost today is \$1.1 million. The general feeling of the Board is the restroom is important and should be installed now.

With regard to the playground, Bob presented proposals from Landscape Structures and Burke Playgrounds. He provided visuals and pricing, explaining that each is a different system. The Landscape Structures price is \$58,000, down from their original proposal of \$78,000, and the cost for the Burke equipment is \$59,000. The Board discussed and decided that Burke offered more equipment than Landscape Structures.

Motion was made by Comm. Long and seconded by Comm. Karesh to approve the Burke Playground equipment for Robert Bernas Park.

Roll Call Vote:

Ayes: Comm. Long, Comm. Karesh, Comm. Main

Nays: None

Absent: Comm. Flynn, Comm. Smith

Motion Carried.

b. Maintenance Facility Acquisition

Bob provided visuals of the work currently being done, stating that construction on the retaining wall will begin next week. Then, work will be done on the façade and the sidewalk. He explained that the outer walls can be repaired, however a new roof is needed. He will provide more detail on the interior in September or October.

c. Mertz Park/Ashford Open Space Property Conveyance Update

Bob reported that he is working to schedule the closing with the Village attorney.

d. LED Lighting Projects Update

Joel reported that ComEd approved our grant application for LED lighting in the Community Center gym. He explained that the cost to the district will be \$6,000, which will come from the annual project fund. He added that the new divider curtain will be installed in the gym at approximately the same time.

e. 4th of July Income/Expense Report

Sharon presented a report to the Board of revenue and expenses from the event, explaining that there was a loss of approximately \$7,299. However, sponsorship donations can be included, which will reduce the loss amount.

f. Other

There was no other unfinished business.

Agenda Item #10 New Business

- a. Board Positions – President Main to Step Down as President of the Board
President Main stated that she is stepping down as President and recommend the following Board Officers: Comm. Long, President; Comm. Karesh, Vice President/Treasurer; Comm. Flynn, Secretary.

Motion was made by Comm. Karesh and seconded by Comm. Long to approve the Board positions as presented, also naming both Comm. Main and Comm. Smith as Vice Treasurer/Vice Secretary.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Long, Comm. Main

Nays: None

Absent: Comm. Flynn, Comm. Smith

Motion Carried.

- b. Treasurer's Report
Sharon reviewed the checking accounts, which total \$5,060,821.35 as of July 31, 2017. She reported the accounts payable total is \$255,363.22. Sharon explained that the two CD's matured and were reinvested into a 7-month CD with Royal Bank, at 1.30% interest.

Comm. Karesh requested more information about the quarterly payment to Hearthstone Heating & Air Conditioning, and the payment to Oak Brook Hills for July 4th clean-up.

- c. Revenue Facilities Report
Joel reported that the Fitness Club membership was negative 1 for July. The Board requested total membership each month, along with facility rental data. There was discussion about providing open gym time for after school and on school holidays. Joel provided a visual of the District's proposed new website design and explained how the home page will work. He said the goal is to have the new website up and running by the end of October.

- d. Parks/Maintenance Report
Ben reported that the bid opening for the new bus took place on August 2nd. He said the lowest bid did not meet the specifications that were given, so he recommended accepting the next lowest bid, \$53,532, from Midwest Transit Equipment.

Motion was made by Comm. Karesh and seconded by Comm. Long to reject the lowest bid for the new bus, as it did not meet the specifications.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Long, Comm. Main

Nays: None

Absent: Comm. Flynn, Comm. Smith

Motion Carried.

Motion was made by Comm. Karesh and seconded by Comm. Long to approve the bid for the new bus from Midwest Transit Equipment, for \$53,532, as presented.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Long, Comm. Main

Nays: None

Absent: Comm. Flynn, Comm. Smith

Motion Carried.

There was discussion about soccer field usage at Ty Warner Park, along with the North-South Softball Tournament held there earlier this summer. The general feeling of the Board was to limit the number of events every month, while making resident events a priority.

e. Recreation Report

Steve reported on upcoming events and programs, including the Summerfest Softball Tournament, Wolverines Flag Football and Cheer, and Haunted Forest. In addition, he reported that Senior trips this summer have been successful, and the Spray Park has been running very well.

f. Other

Bob reported on the upcoming IAPD Family Picnics, held in Joliet and Wheeling. Bob presented a request on behalf of the Lions Club to serve beer at the club's Zone Meeting on August 30, 2017, at Lions Park.

Motion was made by Comm. Long and seconded by Comm. Karesh to approve the request to serve beer at the Lions Club Zone Meeting on Aug. 30, 2017 at Lions Park.

Roll Call Vote:

Ayes: Comm. Long, Comm. Karesh, Comm. Main

Nays: None

Absent: Comm. Flynn, Comm. Smith

Motion Carried.

The request for alcohol policy was discussed, and the Board questioned if there are ever any problems with picnic renters serving beer and wine. Staff reported that the policy is communicated to picnic renters, and there have been no issues. There was also discussion about the noise ordinance, and the Board recommended that music be confined to rental areas.

Agenda Item # 11 Adjournment

Seeing no further business, a motion was made by Comm. Karesh and seconded by Comm. Long to adjourn the Regular Session.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Long, Comm. Main

Nays: None

Absent: Comm. Flynn, Comm. Smith

Motion Carried.

The Regular Session was adjourned at 7:25 pm.