



**Westmont Park District Board of Commissioners
Minutes of the Regular Meeting
Ronald J. Gunter Administrative Center
55 E. Richmond St., Westmont, IL 60559
March 14, 2018 6:00 pm**

Agenda Item #1 Call to Order

President Long called the meeting to order at 6:00 pm.

Agenda Item #2 Roll Call

Comm. Flynn, Comm. Karesh, Comm. Long, Comm. Zapinski
Staff Present: Bob Fleck, Executive Director, Sharon Macak, Supt. of Finance,
Joel Hymen, Supt. of Revenue Facilities & IT, Kim Baxter, Interim Supt. of Recreation,
Ben Grimme, Supt. of Parks & Golf Course, John Chorney, Parks & Facilities Foreman,
Lenore Farmer, Finance Assistant & HR, Alice Krampits, Senior & Special Events
Coordinator

Guests: SEASPAR staff: Matt Corso, Cathy Morava, Morgan Drdak, Aaron Hirthe
William & Heather Porch, Westmont residents and SEASPAR participants

Agenda Item #3 Pledge of Allegiance

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – February 15, 2018
- b. Claims Ordinance – March 14, 2018

Motion was made by Comm. Flynn and seconded by Comm. Zapinski to approve the
Consent Agenda.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Zapinski, Comm. Karesh, Comm. Long

Nays: None

Absent: None

Motion Carried.

Agenda Item # 5 Open Forum and Correspondence

- a. General Public

There was no one present from the general public.

- b. Written

Bob read a note from members of Manning Elementary School's PTO, thanking the
District for its donation to the Trivia Night fundraiser.

Bob read a request from a group seeking Board approval to host up to 250 people for
a picnic at Ty Warner Park on July 1, 2018. The Board discussed.

Motion was made by Comm. Flynn and seconded by Comm. Karesh to approve the
picnic at Ty Warner Park on July 1, 2018, for up to 250 people.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Karesh, Comm. Zapinski, Comm. Long

Nays: None

Absent: None

Motion Carried.

Bob Read a request from the Chamber's Ambassador Committee to host the semi-annual open house for approximately 80 people at the Fitness Club on September 19, 2018. He explained that the only inconvenience to members would be no gym availability that evening for basketball and classes. The Board discussed.

Motion was made by Comm. Zapinski and seconded by Comm. Flynn to approve the Ambassador Committee Open House for 80 people at the Fitness Club on September 19, 2018.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Flynn, Comm. Karesh, Comm. Long

Nays: None

Absent: None

Motion Carried.

c. Other

There was no additional correspondence.

Agenda Item #6 SEASPAR Presentation – Matt Corso, Executive Director. Board to present special recognition to William Porch, SEASPAR Special Olympian

Mr. Corso recognized Kim Baxter for her award-winning photo, which won second place in the wildlife division in IRPA/IAPD's 2017 photo contest. He then introduced Aaron Hirthe, Recreation Coordinator. Mr. Hirthe introduced William Porch, noting his many accomplishments in Special Olympics for the last nine years, in sports such as swimming, cross-country skiing and snow shoeing. Bob presented a certificate and a token of appreciation on behalf of the Board and the District. The Board expressed their pride in Mr. Porch's achievements.

Agenda Item #7 Unfinished Business

a. Bernas Park Update

Bob reported that Kenneth Co. is starting to work with the playground equipment that was delivered in the fall. He said the park should be open in July, which is ahead of the deadline.

b. Commissioner Sandra Smith Donation of Bronze Sculpture at Smith Woods

Bob described the statue – a young girl reading a book, with a puppy- and said it should be delivered in April. He added that a bronze plaque will go with it.

c. Website Development Update

Joel provided a visual of the new website design and illustrated comparisons with the District's current website, explaining that the new one is much cleaner and more

interactive. The Board discussed and suggested improvements to park and facility pictures. Joel said the new website should be up and running within 20 to 30 days.

- d. Board Vacancy Applications
President Long explained that there are four applications to consider, and the Board will enter into Closed Session to discuss.
- e. Other
There was no additional old business.

Agenda Item #8 New Business

- a. Commissioner Karesh – Board to Consider Approval of Travel Expenses per Travel Reimbursement Ordinance

Motion was made by Comm. Flynn and seconded by Comm. Zapinski to approve Comm. Karesh's travel expenses per Ordinance No. 2016-6.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Zapinski, Comm. Karesh, Comm. Long

Nays: None

Absent: None

Motion Carried.

Comm. Karesh thanked the Board for the opportunity to represent Westmont Park District in Taiwan with the other Village delegates, as part of the Sister City program.

- b. Board to Consider Approval of Contract with Anthony Roofing Tecta America Inc. and TIPS-USA (The Interlocal Purchasing System) for 200 E. Quincy St.
Approval is needed for the roof and metal wall project at the new maintenance facility, Bob explained, and receiving bids through TIPS saved \$50,000. He added that he will begin working on a second contract through the American Institute of Architects. The Board discussed.

Motion was made by Comm. Zapinski and seconded by Comm. Karesh to approve the contract with Anthony Roofing Tecta America and TIPS-USA for \$103,795 for 200 E. Quincy St.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Karesh, Comm. Flynn, Comm. Long

Nays: None

Absent: None

Motion Carried.

- c. 2018 Budget Workshop
The Board discussed various dates and times and agreed to schedule Budget Workshop for Wednesday, April 11, 2018, following the Regular Board Meeting.
- d. IPBC Health Insurance Pool Resolution
Bob reviewed the District's history of being part of the Village with regards to health insurance and membership in the Intergovernmental Personnel Benefit Cooperative

(IPBC) pool. He explained that since the Village left this pool and the District is not a large agency, our broker recommended a better fit – the Northern Illinois Health Insurance Initiative (NIHII), which is a sub-pool of IPBC. The only change will be that the District will stand alone without the Village. He informed the Board that the renewal adjustment effective July 1, 2018 will be a 2.0% increase for HMO and a 0.6% decrease for dental. Based on his research, Bob recommended staying the course with our health insurance and we can review next year. Additionally, he explained, going independent would be very risky. The Board discussed.

Motion was made by Comm. Flynn and seconded by Comm. Zapinski to approve Resolution No. 2018-1 for Health Insurance Membership in the Northern Illinois Health Insurance Initiative (NIHII) sub-pool of IPBC as proposed.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Zapinski, Comm. Karesh, Comm. Long

Nays: None

Absent: None

Motion Carried.

Bob informed the Board that once in the NIHII pool a representative is needed to attend monthly meetings. President Long inquired if any of the Commissioners would like to serve as representative, or suggested Bob as representative.

Motion was made by Comm. Flynn and seconded by Comm. Zapinski to appoint Executive Director Bob Fleck as representative on the NIHII Board.

Roll Call Vote.

Ayes: Comm. Flynn, Comm. Zapinski, Comm. Karesh, Comm. Long

Nays: None

Absent: None

Motion Carried.

e. Treasurer's Report

Sharon reviewed the checking accounts, which total \$3,700,067.28 as of February 28, 2018, noting that the MaxSafe account interest rate increased to 1.30%. The accounts payable total was \$123,014.92. She reported that the CD was renewed at Royal Bank for seven months at 1.30% interest. She informed the Board that MB Bank offered a 1.80% interest rate. The Board advised Sharon to research the best interest rate, and inquire if Royal Bank will match the rate from MB Bank.

f. Revenue Facilities Report

Joel reported that the goal is to open the Golf Course by the end of the week if the weather cooperates. He provided the Board with information about utilizing GolfNow for tee time reservations. He explained that we would have to give them two tee times per day and GolfNow will get the profits. However, we would give up an unpopular window of time that needs to be filled, which could lead to additional revenue in the form of carts and concessions. Also, we would use the GolfNow app and advertising, which will be linked to the District's website. Joel added that our obligation would be one year. The Board discussed.

Motion was made by Comm. Flynn and seconded by Comm. Karesh to approve GolfNow membership for one year.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Karesh, Comm. Zapinski, Comm. Long

Nays: None

Absent: None

Motion Carried.

Joel informed the Board that water is leaking into the lower level men's locker room at the Fitness Club through a crack in the wall, which needs to be repaired.

Additionally, the gym and racquetball court floors need to be buffed and sealed. Since the Club will be closed on Wednesday July 4th, Joel suggested closing for half the day on the 3rd, and then on Thursday the 5th and Friday the 6th to complete the work. Joel said the goal is to have the projects complete for the Club to re-open on Saturday, July 7th. The Board discussed and was in agreement to close the Fitness Club starting July 3rd and into the following week if necessary, to complete the locker room and floor projects.

Joel reported that the time clocks have been delivered and the first one was installed in the Administrative Center. He plans to have the rest installed within the week.

g. Parks/Maintenance Report

Ben reported that the ice rinks have been drained, taken down, and stored. He explained that when the weather gets a little warmer, those areas will be over seeded again and fertilized to help bring the grass back. He said the Golf Course is ready to open and he has been working on equipment and preparing for the spring season.

h. Recreation Report

Kim reported that both Bidy Basketball and Wolverines Travel Basketball were very successful this season. The athletics programming focus will now be on girls and adult softball. She reported that planning is underway for senior summer programs and summer Concerts in the Park. Also, the Spring Palette Art Show will be held this Sunday in the Gregg House Museum and the Administrative Center. She reported on the upcoming Dance Recital and the final weekend of PVPN's spring performance, "Blithe Spirit." Also, preparations are underway to open the Spray Park and the Backstop concession stand. There was discussion about this summer's new sports camp. The Board suggested offering it to older kids, not just elementary school-age. The Board also recommended offering Bidy Basketball to kindergarten-aged kids, since the program is so successful. The Board expressed their appreciation to Kim for serving as Interim Superintendent of Recreation.

Bob reported that the WYBA has new board members and there is a new subcommittee to encourage parent involvement. Additionally, he attended a recent PVPN meeting. He said they were very organized and there was good discussion about how this group fits within the District. He explained that the District will set policies and budget, and PVPN will manage the artistic side. The Board discussed and was in agreement that these organizations should move toward committees or advisory panels, while the Park Board will monitor finances and policies.

Bob and Sharon informed the Board that they are monitoring the PVPN budget, noting that any fundraising will be their profit.

Additionally, the general feeling of the Board was that last month's WYBA presentation was well prepared. Bob reported that they have been paid 80% of their spring registration so equipment can be purchases. Also, he stressed that the goal is to have all schedules complete at the start of the season.

i. Other

Bob presented a proposal from Tesla to install destination charging stations at locations in Westmont, including parks. It explained that it would be a convenience, however, the District would have to pay to supply the electric. The Board discussed. Bob said he will continue to gather information.

Agenda Item # 9 Closed Session

Seeing no further business, a motion was made by Comm. Flynn and seconded by Comm. Zapinski to enter into Closed Session pursuant to Section 2(c)(3) of the Open Meetings Act, for the selection of a person to fill a public office, including a vacancy in public office.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Zapinski, Comm. Karesh, Comm. Long.

Nays: None

Absent: None

Motion Carried.

The Board adjourned to Closed Session at 7:43 pm.

President Long called the Regular Session back to order at 8:30 pm.

Motion was made by Comm. Karesh and seconded by Comm. Long to appoint Karen Moffett to fill the vacant Board position.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Long, Comm. Flynn, Comm. Zapinski

Nays: None

Absent: None

Motion Carried.

Agenda Item #10 Adjournment

With no further business to discuss, a motion was made by Comm. Flynn and seconded by Comm. Zapinski to adjourn the Regular Session.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Zapinski, Comm. Karesh, Comm. Long

Nays: None

Absent: None

Motion Carried.

The Regular Session was adjourned at 8:35 pm.