



Approval of Request for Public Records

To: _____

From: FOIA Officer
Westmont Park District
55 E. Richmond St.
Westmont, IL 60559

Address: _____

Ph. Number: _____

Fax Number: _____

Email: _____

Description of Requested Record(s):

Your request dated _____ for the above captioned record(s) has been approved:

____ The documents you requested are enclosed.

____ The documents will be made available upon payment of copying costs in the amount of \$_____.

____ You may inspect the records at _____

on _____ (date). Call _____

at _____ for an appointment.

FOIA Officer

Date