



**Westmont Park District Board of Commissioners**  
**Minutes of the Regular Meeting**  
**Ronald J. Gunter Administrative Center**  
**55 E. Richmond St., Westmont, IL 60559**  
**July 18, 2018 6:00 pm**

Agenda Item #1 Call to Order

President Long called the meeting to order at 6:05 p.m.

Agenda Item #2 Roll Call

Comm. Flynn, Comm. Karesh, Comm. Long, Comm. Moffett  
Staff Present: Bob Fleck, Executive Director, Sharon Macak, Supt. of Finance, Joel Hymen, Supt. of Revenue Facilities & IT, Ben Grimme, Supt. of Parks & Golf Course, Dustin Kleefisch, Supt. of Recreation, John Chorney, Parks & Facilities Foreman, Lenore Farmer, Finance Assistant & HR, Alice Krampits, Senior & Special Events Coordinator

Agenda Item #3 Pledge of Allegiance

Those present recited the Pledge of Allegiance.

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting and Closed Session Minutes – June 27, 2018
- b. Special Meeting Minutes – July 5, 2018
- c. Claims Ordinance – July 18, 2018

Motion was made by Comm. Flynn and seconded by Comm. Moffett to approve the Consent Agenda.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Moffett, Comm. Karesh, Comm. Long

Nays: None

Absent: Comm. Zapinski

Motion Carried.

Agenda Item #5 Open Forum and Correspondence

- a. General Public

There was no one present from the general public.

- b. Written

Bob read a request from the Indian Princesses and Guides program to hold their Pumpkin Hunt event, for approximately 275 people, at the Jim Long Pavilion at Ty Warner Park, on October 27, 2018. The Board discussed.

Motion was made by Comm. Flynn and seconded by Comm. Moffett to approve the Indian Princess and Guides request to hold the Pumpkin Hunt at Ty Warner Park for 275 people on October 27, 2018.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Moffett, Comm. Karesh, Comm. Long

Nays: None

Absent: Comm. Zapinski

Motion Carried.

Bob read a request from the Mainstreet Organization of Realtors to serve alcohol at a picnic on September 27, 2018 at Ty Warner Park Gazebo. The Board discussed.

Motion was made by Comm. Karesh and seconded by Comm. Moffett to approve the request from the Mainstreet Organization of Realtors to serve alcohol at Ty Warner Park Gazebo on September 27, 2018.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Moffett, Comm. Flynn, Comm. Long

Nays: None

Absent: Comm. Zapinski

Motion Carried.

c. Other

There were no additional comments or correspondence.

Agenda Item #6 IPARKS Renewal

Bob informed the Board that Yvonne Novak from RCP Insurance Services was not able to attend this meeting, however she will make her presentation at the August meeting. The Board questioned the balance due and Bob explained that the District was recognized as an Exemplary IPARKS Member, which resulted in a \$2,700 credit on the renewal, along with a freeze on the premium for three years. In addition, the Board briefly discussed the schedule of values.

Motion was made by Comm. Flynn and seconded by Comm. Karesh to approve the 2018-2019 IPARKS Renewal.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Karesh, Comm. Moffett, Comm. Long

Nays: None

Absent: Comm. Zapinski

Motion Carried.

Agenda Item #7 Unfinished Business

a. Bernas Park Construction

Bob explained that since the weather has been cooperating, there has been a lot of progress and he anticipates the park opening the first week of August. He presented pictures of the asphalt path, boardwalk and fishing pier. Bob explained that cedar decking will be installed on top of the aluminum decking, directional boring for the aerators will begin and the rest of the trees and shrubs will be planted. The Board expressed concern about safety near the pond and directed staff to post "no swimming" signs and also to provide a life preserver. Additionally, the Board would like to hold an opening ceremony in September.

b. Maintenance Facility Update

Bob presented the floorplan for the building, explaining that it will be an open floorplan, which will allow staff to grow into it. Bob pointed out the water service, meter cabinet and electric service. He explained that plumbing and bathroom installation will be completed next, and then John's office. Construction documents and permits will follow. The Board suggested installing a shower, and possibly moving a wall to maximize storage space. According to Bob, the plan is to take occupancy late summer, 2019.

c. Natatorium Ground Lease and IGA

Bob reported that since both the ground lease and IGA documents have been approved he will attend the next Village Board Meeting for permits. He explained that this has been a positive process, and the plan is to begin construction in August. The Board expressed concern about recreating the soccer field across the street at Ty Warner Park. Bob hopes to simplify the permit process with the Village and will submit for a construction permit for a simple grading program. There will be two options: either move earth from the Natatorium site and seed, or install sod. The Board requested costs for both options. Ben suggested as another option to sod the playing surface and seed the perimeter. The Board would like to have a usable soccer field by Spring.

There was discussion about preserving the corner park sign and maintaining and watering the flower beds. When the Board inquired about the existing irrigation on this sight, both Bob and Ben confirmed that it is outdated and not worth recovering.

d. Other

Bob presented a request from Empire Soccer to light the soccer field at Ty Warner Park. They also offered to contribute to the cost. The Board discussed and considered, acknowledging that the fields and lights at Ty have been used more by soccer than baseball in recent years. The Board was favorable toward the lighting request, but directed staff to continue to research the cost.

Agenda Item #8 New Business

a. Board to Consider Renaming of Officers

Motion was made by Comm. Flynn and seconded by Comm. Karesh to name Comm. Zapinski as Vice-Treasurer/Vice Secretary and Comm. Moffett as Vice-Secretary/Vice Treasurer.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Karesh, Comm. Moffett, Comm. Long

Nays: None

Absent: Comm. Zapinski

Motion Carried.

b. Immunization Policy

Bob explained that we have an individual registering, and we have to accept that individual, unless there is a chicken pox outbreak. The Board discussed.

Motion was made by Comm. Flynn and seconded by Comm. Moffett to implement the Immunization Policy as presented.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Moffett, Comm. Karesh, Comm. Long

Nays: None

Absent: Comm. Zapinski

Motion Carried.

c. Consideration of Bids for New Mower with Attachments

Ben reviewed the bids that were submitted for the 2018 Steiner 450, and explained the additional attachments.

Motion was made by Comm. Karesh and seconded by Comm. Flynn to accept the Steiner 450 bid with attachments, from Russo Power Equipment, for a total purchase price of \$40,441.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Flynn, Comm. Moffett, Comm. Long

Nays: None

Absent: Comm. Zapinski

Motion Carried.

d. Summer Community Softball Tournament

Bob reviewed the history of the Summerfest Softball Tournament, emphasizing the rule that players must be affiliated with Westmont, and explained that unfortunately the integrity of the tournament has changed and teams have been bringing in ringers. Dustin stated that the Westmont affiliation rule has been communicated to team captains. To date, only one team has registered. The tournament is scheduled to begin on August 9<sup>th</sup>.

e. Treasurer's Report

Sharon reviewed the Revenue & Expense report. She reported that the accounts payable total is \$558,482.88. She explained that the District began receiving tax revenue distributions in May, with most distributions being received in June and September. She informed the Board that almost two million has been received so far. The Board requested additional information about some of the payables, including the cost for July 4<sup>th</sup> fireworks clean-up, waterproofing at the Fitness Club, and tree removals. Staff provided detail.

f. Revenue Facility Report

Joel reported that revenue at the Golf Course is up, mainly due to lessons and the new youth golf clinic. He presented before and after pictures of the tile work done at the Fitness Club in the men's locker room, and reviewed the improvements that were made. He stated that membership for June was positive 1.

g. Parks/Maintenance Report

Ben reported that the irrigation and sprinklers at Veterans Park have been re-plumbed and they now meet code. He reviewed the set up and take down completed by maintenance for recent events, including July 4<sup>th</sup> and Taste of Westmont. He also reported that water main breaks at Ty Park were repaired and the wetlands have been sprayed. The Board expressed concern about crabgrass and clover at Bellerive Park, and Ben acknowledged that park was not pretreated like other parks. There was discussion about current products used. The Board requested that Ben prepare a

presentation, by November, explaining which products he uses, his processes, and the integrated pest management program.

h. Recreation Report

Dustin presented pictures of the recent Teen Camp Olympics, held at Ty Warner Park, and reported that 500 campers from 40 different agencies participated. He explained that Collin works with the IPRA teen committee to plan this event. He informed the Board that summer camp is doing well, with 75 children currently enrolled, and is operating on a 65% profit margin. He said the GaGa Ball pit is used on a regular basis by the campers.

Dustin is working to improve field scheduling with the WYBA, and plans restructure field rental procedures overall. He reported that there is currently no 12-inch softball being played at Ty Park, however, 16-inch continues at Diane Main Park. He explained the format for travel basketball try-outs and said flag football registration continues. Competition Cheer and Wolverines Sports Camp were cancelled due to low enrollment.

He presented a picture of the new logo for Westmont Performing Arts. Bob explained that the quality of the shows is very high, however the challenge is that adult participants do not want to pay a program registration fee. There was discussion about income and expenses, ways to cut costs, sponsorships and possible fundraisers.

Dustin said he is working on an 18-month budget projection and Sharon offered to do an analysis of the last three years. The Board was pleased with the information presented about the theater

Dustin informed the Board of upcoming events, including Movies in the Park and Concerts in the Park. He reported that there are three Cabana rentals in August and proper swim wear signs are now on display at the Spray Park.

Alice provided the schedule and bands for Concerts in the Park and stated that Barnyard Bingo had a smaller profit than usual this year. She informed the Board of a possible Eagle Scout Project, assisting the Gregg House with digitizing photos.

i. Other

There was no other new business.

Agenda Item #9 Adjournment

Seeing no further business, a motion was made by Comm. Flynn and seconded by Comm. Karesh to adjourn the Regular Session.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Karesh, Comm. Moffitt, Comm. Long

Nays: None

Absent: Comm. Zapinski

Motion Carried.

The Regular Session was adjourned at 8:40 p.m.