



**Westmont Park District Board of Commissioners
Minutes of the Regular Meeting
Ronald J. Gunter Administrative Center
55 E. Richmond St., Westmont, IL 60559
May 9, 2018 6:00 pm**

Agenda Item #1 Call to Order

President Long called the meeting to order at 6:02 pm.

Agenda Item #2 Roll Call

Comm. Flynn, Comm. Karesh, Comm. Long, Comm. Moffett
Staff Present: Bob Fleck, Executive Director, Sharon Macak, Supt. of Finance, Joel Hymen, Supt. of Revenue Facilities & IT, Kim Baxter, Interim Supt. of Recreation, John Chorney, Parks & Facilities Foreman, Lenore Farmer, Finance Assistant & HR, Alice Krampits, Senior & Special Events Coordinator

Guest: James Penta

Agenda Item # 3 Pledge of Allegiance

Those present recited the Pledge of Allegiance.

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – April 11, 2018
- b. Claims Ordinance – May 9, 2018

Motion was made by Comm. Flynn and seconded by Comm. Karesh to approve the Consent Agenda.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Karesh, Comm. Moffett, Comm. Long

Nays: None

Absent: Comm. Zapinski

Motion Carried.

Agenda Item #5 Open Forum and Correspondence

- a. General Public
There was no comment from the general public.
- b. Written
Bob informed the Board that Erin Compton, Westmont resident and SEASPAR participant, will make a presentation at the June meeting about Special Olympics, and will invite the District to become more involved. Comm. Karesh explained that Miss Compton made a similar presentation at Westmont Junior High School and it was very positive. He added that the District should assist and become more involved with Special Olympics.

- c. Other
There were no additional comments or correspondence.

Agenda Item #6 Unfinished Business

- a. Bernas Park Update
Bob reported that work continues, including restoration and reseeding, and trees will be delivered and planted tomorrow. Helical piers for the boardwalk were put in last week and the platform will be installed next.
President Long was complimentary toward the Village for the new trees that were recently planted at Ty Warner Park.

- b. Maintenance Facility Update
Bob reported on progress at the new facility, including roof demo, and work on the soffit and gutters, along with the masonry wall, which will be completed tomorrow. He ensured the Board that all roof support is solid.

- c. June 1, 2018 Bond - \$32,100

- 1. Bids on Bonds

- Sharon reported that only one bid was received, from Hinsdale Bank & Trust, bearing an interest rate of 2.2%.

- Motion was made by Comm. Moffett and seconded by Comm. Flynn to approve the bid from Hinsdale Bank & Trust at the interest rate of 2.2%.

- Roll Call Vote:

- Ayes: Comm. Moffett, Comm. Flynn, Comm. Karesh, Comm. Long

- Nays: None

- Absent: Comm. Zapinski

- Motion Carried.

- 2. Approval Bond Ordinance No.2018-1

- Sharon noted an error that appeared on the ordinance, and explained that bond counsel has been contacted and it will be corrected. Bob said this ordinance will be recorded at the County.

- Motion was made by Comm. Moffett and seconded by Comm. Flynn to approve Bond Ordinance No. 2018-1 for the issuance of \$32,100 General Obligation Limited Park Bonds, Series 2018A.

- Roll Call Vote:

- Ayes: Comm. Moffett, Comm. Flynn, Comm. Karesh, Comm. Long

- Nays: None

- Absent: Comm. Zapinski

- Motion Carried.

- d. Natatorium

- Bob reported that MaryAnn Kaufman is working on the engineering and the District will be the petitioner on stormwater along with submitting for a hotel/motel tax grant.

He displayed a visual of the latest site plan, noting that utility and parking requirements will be met and detention will be underground.

Bob addressed future planning at Ty Warner Park with regards to soccer, since the largest soccer field is currently on the future natatorium site. He presented a visual of the current small soccer field located west of the parking lot on Plaza Drive. He then presented a drawing of a full-size soccer field on this space, if some of the prairie is peeled back and slopes are adjusted. He explained that the bulk of the prairie and the existing walking path will still be there. The Board discussed and agreed that expanding the soccer field at this location will not ruin the spirit of the park. Additionally, this dedicated soccer field should be created when natatorium construction begins, probably late this summer.

Motion was made by Comm. Flynn and seconded by Comm. Moffett to approve the concept of and move forward with the new soccer field at Ty Warner Park.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Moffett, Comm. Karesh, Comm. Long

Nays: None

Absent: Comm. Zapinski

Motion Carried.

Westmont resident fees and District use were also addressed. Bob acknowledged that a separate agreement will define this.

e. Other

There was no other unfinished business.

Agenda Item #7 New Business

a. Race to the Flag and Lions Club Red, White and BBQ

Bob reminded those present that these events will take place May 25 – 27.

Kim reported that Race to the Flag sponsorship has surpassed last year's total and the current runner count is 250, also surpassing last year. Additionally, Judy Hsu from ABC 7 News will once again be the celebrity starter.

b. Memorial Day Parade

Bob informed the Board that the annual parade will take place on Monday, May 28, starting at 10:30 am, immediately followed by the memorial ceremony at Veterans Park.

c. 2017-2018 Fiscal Year Budget Adjustments

Sharon presented the list of adjustments with details as to why the adjustments are needed. Bob explained that this is done at the end of every fiscal year.

Motion was made by Comm. Karesh and seconded by Comm. Flynn to approve 2017-2018 Fiscal Year Budget Adjustments as presented.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Flynn, Comm. Moffett, Comm. Long

Nays: None

Absent: Comm. Zapinski

Motion Carried.

d. Hourly Staff Merit Increases

Bob explained that traditionally hourly staff has received a .25 per hour increase in June, which is the start of the new fiscal year, unless a supervisor recommends a larger increase. There was discussion about various hourly rates and whether or not seasonal staff should receive an increase when they return every year.

Motion was made by Comm. Flynn and seconded by Comm. Karesh to approve up to .25 merit increase for part-time, hourly staff.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Karesh, Comm. Moffett, Comm. Long

Nays: None

Absent: Comm. Zapinski

Motion Carried.

e. 2018 OSLAD Grant

Bob reported that this grant has returned to the State budget, and an application is being considered, which needs to be submitted by July.

Motion was made by Comm. Flynn and seconded by Comm. Moffett to adjourn to Closed Session after the agenda is complete to discuss land.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Moffett, Comm. Karesh, Comm. Long

Nays: None

Absent: Comm. Zapinski

Motion Carried.

f. Surplus Property Ordinance No. 2018-2 – Wildcats Football/Cheer Equipment

Bob explained that since the District will not be offering tackle football, we need to dispose of or sell equipment not being used. The Board discussed.

Motion was made by Comm. Flynn and seconded by Comm. Karesh to approve Surplus Property Ordinance No. 2018-2 for the sale of Wildcats Football and Cheer Equipment.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Karesh, Comm. Moffett, Comm. Long

Nays: None

Absent: Comm. Zapinski

Motion Carried.

g. NRPA Annual Conference Registration – May 14, 2018

Bob said we budget for this conference, which takes place this year September 25 – 27 in Indianapolis, and the Board can decide who will attend. The Board discussed and agreed that a total of seven Commissioners and staff can attend.

h. Treasurer's Report

Sharon reviewed the checking accounts, which total \$3,447,078.19 as of April 30, 2018. She reported that the accounts payable total is \$225,249.20, and the investment total is \$200,000.

i. Revenue Facility Report

Joel reported that the Golf Course is finally making a profit and lessons are doing very well with almost \$4,000 in sales so far. He provided the Board with a proposed cost for an awning to be placed over the golf carts, since they are stored outside. Measuring at 22 feet wide and 34 feet long the cost would be \$22,000. After discussion, the Board agreed the cost was too high. The Board will table and then review in the future.

Joel reported that Fitness Club membership is slowing down since some members cancel in the summer months. However, they will be charged an additional fee to reinstate their membership. He informed the Board that the cleaning company resigned; hiring a new company will likely incur a greater cost. He explained that we budget \$50,000 per year, however, we currently spend \$36,500. Joel said he is obtaining bids, and the company he likes will cost \$60,000.

Joel informed the Board that all time clocks are installed and Sharon is training supervisors.

The new website has launched and according to Joel the facility rental page is receiving positive feedback.

The Board directed staff to continue posting the Ty Warner Park weekend rental schedule in the park's display cases.

j. Parks/Maintenance Report

Ben was not in attendance. Bob reported the new Zipline area at Ty Warner Park was sodded and he provided pictures of the work in progress. It was sodded with larger rolls, which are the same cost as the smaller rolls and are easier to establish. The only added cost was \$125 to rent the machine to roll the sod.

k. Recreation Report

Kim reported that the Dance Recital and WYBA Opening Day were very successful and acknowledged all the help received from both full time and part time staff along with volunteers. She informed the Board of upcoming events including the Museum's Sidewalk Art Contest, Touch-A-Truck, Flying 4 Kids, the Pet Promenade, and the Twin Lakes Learning Center graduation and ice cream social. She also updated the Board on Wolverine's girls' softball, and summer camp. She said the summer Young At Heart senior newsletter was just released and registrations are going well. Additionally, rec staff is completing their goals and objectives.

The Board thanked Kim for serving as Interim Superintendent of Recreation.

Bob reported six candidates have been interviewed for the Superintendent of Recreation position and three will be selected for the second round next week. He hopes to have the position filled by the beginning of June.

l. Other

Bob reported that John Chorney is the newest inductee into the WYBA Hall of Fame and he threw out the first pitch on opening day to his oldest son.

Bob presented the memorial plaques for Commissioners Diane Main and Sandra Smith, which will be hung in the Community Center. He also reported that the District will celebrate its 60th Anniversary in 2019.

Comm. Karesh suggested scheduling a park tour for Commissioners in June.

Agenda Item #8 Adjournment

Motion was made by Comm. Flynn and seconded by Comm. Karesh to move into Closed Session pursuant to Section 2(c)(5) of the Open Meetings Act, to consider the purchase or lease of real property for the use of the public body.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Karesh, Comm. Moffett, Comm. Long

Nays: None

Absent: Comm. Zapinski

Motion Carried.

The Board adjourned to Closed Session at 7:27 p.m.

President Long called the Regular Session back to order at 8:00 p.m.

Motion was made by Comm. Flynn and seconded by Comm. Moffett to direct staff to pursue an OSLAD grant when the DNR begins to accept applications.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Moffett, Comm. Karesh, Comm. Long

Nays: None

Absent: Comm. Zapinski

Motion Carried.

At 8:12 p.m. Comm. Zapinski entered the meeting.

The Board then directed staff to look into in-line hockey and ice hockey with sides and an in-line surface.

Seeing no further business to discuss, a motion was made by Comm. Flynn and seconded by Comm. Zapinski to adjourn the Regular Session.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Zapinski, Comm. Karesh, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

The Regular Session was adjourned at 8:35 p.m.