



Westmont Park District Board of Commissioners
Minutes of the Regular Meeting
Ronald J. Gunter Administrative Center
55 E. Richmond St., Westmont, IL 60559
September 12, 2018 6:45 pm

Agenda Item #1 Call to Order

President Long called the meeting to order at 6:50 p.m.

Agenda Item #2 Roll Call

Comm. Flynn, Comm. Karesh, Comm. Long, Comm. Moffett, Comm. Zapinski
Staff Present: Bob Fleck, Executive Director, Sharon Macak, Supt. of Finance, Joel Hymen, Supt. of Revenue Facilities & IT, Ben Grimme, Supt. of Parks & Golf Course, Dustin Kleefisch, Supt. of Recreation, Alice Krampits, Senior & Special Events Coordinator, John Chorney, Parks & Facilities Foreman, Lenore Farmer, Finance Assistant & HR

Agenda Item #3 Pledge of Allegiance

Those present recited the Pledge of Allegiance.

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – August 8, 2018
- b. Claims Ordinance – September 12, 2018

Bob noted that wording from the Regular Board Meeting Minutes of August 8, 2018 needs to be clarified, specifically, under Agenda Item #7 2018-2019 Budget and Appropriation Ordinance No. 2018-6. The sentence “. . .” the Board was in agreement to not re-issue bonds this year” will be corrected to “. . . the Board was in agreement to not re-issue debt this year.”

Motion was made by Comm. Flynn and seconded by Comm. Zapinski to approve the Consent Agenda with correction to the Regular Meeting Minutes of August 8, 2018.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Zapinski, Comm. Karesh, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

Agenda Item #5 Open Forum and Correspondence

- a. General Public

There was no one present from the general public

- b. Written

Bob informed the Board about the upcoming SEASPAR Trivia fundraiser, scheduled for October 19th. Also, he reported that the Natatorium groundbreaking has been postponed.

c. Other

There were no additional comments or correspondence.

Agenda Item #6 OSLAD Grant – Fritz Werley Park Expansion

Bob reported that the grant submission deadline is September 30, 2018 and the application is 95% complete. He said there is a \$1,600 commitment up front for the title insurance policy. He presented a visual of the design that will be submitted with the application, noting the natural habitat and wetlands. He explained that fitness stations will be included with a new walking path for a recreation element not found in other Westmont parks. The Board discussed future plans for Warwick Avenue and expressed concern about the current chain link fence on the west side of the park. Bob said it will be removed.

Agenda Item #7 Board to Consider Winter Beer Fest Event at Ty Warner Park

Dustin proposed this new winter event to the Board, scheduled for February 9, 2019, at Ty Warner Park. He explained that there will be two large tents with heaters, along with music, campfires and food trucks. Each ticket purchased will include admission and 12 drink tokens; there will be a cap on the number of tokens people can purchase. He has a list of local breweries to contact and hopes to reach a different age demographic with this event. The Board discussed.

Motion was made by Comm. Flynn and seconded by comm. Moffett to approve pursuing the Winter Beer Fest Event at Ty Warner Park.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Moffett, Comm. Karesh, Comm. Zapinski, Comm. Long

Nays: None

Absent: None

Motion Carried.

Agenda Item #8 Board to Consider Westmont Performing Arts (WPA) Participation Fees

Dustin reported that after receiving participant feedback and researching other park district theater programs, the consensus is no adult fees. He learned that other districts only charge a participation fee for children's shows. He stated that we will charge a fee for the first time this fall. The Board discussed.

Motion was made by Comm. Moffett and seconded by Comm. Zapinski to approve WPA participation fees for children only, with no adult fees.

Roll Call Vote:

Ayes: Comm. Moffett, Comm. Zapinski, Comm. Flynn, Comm. Karesh, Comm. Long

Nays: None

Absent: None

Motion Carried.

Agenda Item #9 Proposed Soccer Field Relocation at Ty Warner Park

Bob reviewed his recent meeting with DuPage County, explaining that it is not a simple task to relocate this soccer field. He presented a chart of costs, which included fees for delineation survey, seed, sod, earthwork, and irrigation, explaining that this process could cost almost \$200,000. He reviewed the conversion of Field 3 option, explaining that the District would still need to go through the County's permitting process due to critical wetland proximity, along with managing the electric and the \$85,500 cost of moving the 70-foot light tower. The Board entered into discussion, expressing concern about costs, wetland delineation, eliminating a softball field, and creating soccer fields at other parks. Also, the District currently doesn't have a soccer program, and the fields are mainly rented by non-resident soccer clubs. After discussion, the general feeling of the Board was to not make a decision at this time.

Motion was made by Comm. Zapinski and seconded by Comm. Karesh to not develop a new soccer field at Ty Warner Park at this time.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Karesh, Comm. Flynn, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

Agenda Item #10 Board to Consider Golf Rates

Joel presented two options for fee increase in 2019. Each option included various increases for resident, non-resident, senior, youth, cart and club rental. Joel explained that the youth rate has been in existence for a long time and only applies if youths are accompanied by a paying adult. The new rate would increase from \$5 to \$9, however a youth no longer needs to be accompanied by a paying adult. Additionally, Junior Golf League rates would increase to \$170 for resident and \$200 for non-resident. The Board discussed and agreed with option B, with the modification of increasing resident weekday to \$13 and resident weekend to \$14.

Motion was made by Comm. Zapinski and seconded by Comm. Flynn to approve 2019 golf fee increases option B, with resident rate modifications.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Flynn, Comm. Karesh, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

Next, Joel addressed fees associated with the golf season pass for Fitness Club members. He reviewed the history of this program, which began in 2008, and the current cost of a golf season pass: \$120 plus a fitness membership for residents and \$140 plus a fitness membership for non-residents. This pass allows unlimited rounds for one calendar year. He presented several fee increase options, one of which would cap the number of rounds. He explained that the goal is to maintain fitness memberships and to recapture lost green fee revenue. The Board discussed and considered each option, wanting to still keep the fees reasonable. The general feeling of the Board was to increase the resident rate to \$180 and the non-resident rate to \$210, with no cap on rounds.

Motion was made by Comm. Moffett and seconded by Comm. Zapinski to increase the golf season pass to \$180 plus a fitness membership for residents and \$210 plus a fitness membership for non-residents, with no cap on rounds.

Roll Call Vote:

Ayes: Comm. Moffett, Comm. Zapinski, Comm. Karesh, Comm. Long

Nays: None

Abstain: Comm. Flynn

Motion Carried.

Agenda Item #11 Unfinished Business

a. Bernas Park Completion and DNR Reimbursement

Bob reported that the park opening event was very successful. The interpretive sign was presented to the Board and Bob said it will be placed at the boardwalk intersection. He explained that the park is almost complete; the wetlands still need to happen and flagstone outcroppings will be placed around the pond to allow for additional fishing options. Bob informed the Board that he will begin to finalize the grant reimbursement next week, working with the District's auditor to provide documentation for the attestation.

b. Maintenance Facility Update

According to Bob, we are waiting on ComEd for electric. Bob informed the Board of one change, due to the fire-retardant paint requirement for exposed structural steel per fire department code. In order to cut down on that cost, the ceiling in the office space will now be drywall, leaving the fire-proof paint for the warehouse space. Additionally, the brush will be cleared from the building on the west side of the property.

c. Natatorium Update

Bob repeated his earlier announcement that the groundbreaking will be postponed. He added that he has verbal acknowledgement from MaryAnn, there should be no problems with the Ty Warner agreement.

d. Other

Bob provided a photo of the tennis court repairs in progress at Diane Main Park, explaining that they will be color coated.

Bob addressed the Spray Park Surface Bid, stating that there will be no board action tonight. He reported that one bid was submitted for the September 11th bid opening, with labor only, not material, adding that this was from the preferred contractor. The bid was \$66,750. He explained that the material can be added as a sub-contract, for an additional \$9,000. He will, however, advertise for material only, explaining that the project will come in under budget. He said this project will be done in the spring and will take approximately five days to complete, with staff doing the demo to save costs. The Board expressed concern about accepting a bid that doesn't meet the specifications in the bid request. Bob said he will verify.

Agenda Item #12 New Business

a. Golf Course Aerator – Board to Consider Replacement

Ben explained that the motor is no longer working, and after researching, he would like to purchase a Kasco 2hp aerator, for a cost of \$4,567, which is the same that was purchased for Bernas Park. There was discussion about adding lights, but the general feeling was that lights were not needed at the golf course.

Motion was made by Comm. Zapinski and seconded by Comm. Flynn to approve the golf course aerator replacement.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Flynn, Comm. Karesh, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

b. Treasurer's Report

Sharon reported that the checking total is \$4,212,841 and the accounts payable total is \$268,815. She said the \$200,000 CD will mature this month, and asked the Board if they want to continue investing in CD's. A committee was suggested to work with Sharon to research options. Sharon also informed the Board that the majority of the real estate taxes have come in. There was a question about tax objections and Bob explained that those have been settled.

c. Revenue Facility Report

Joel reported that local high schools have started their 2018 seasons at the golf course. He explained that revenue is down from last year and greens fees are not where we want them to be. He informed the Board that Fitness Club membership is positive four for August. He invited the Board to attend the Westmont Chamber Open House, hosted at the Fitness Club on September 19th, along with the October 1st member appreciation day. Joel will be attending a maintenance software training, along with Ben and John, on September 20th. He said the WPA and WYBA websites will launch next week, and he updated the Board on completed projects, including the Administrative Center lower level renovation and the new awning at the preschool.

d. Parks/Maintenance Report

Ben explained that his department has been short-handed recently, and he acknowledged the extra efforts of his staff, especially with the work that has been completed at Bernas Park. The Board expressed concern about pay rates of the maintenance staff, wondering if rates should be increased. Ben updated the Board about his staff, acknowledging that he would like to reward the loyal workers, and Bob explained that we budget for 18 seasonal maintenance staff. Also, Ben reported that his staff is preparing to aerate the greens, tees and fairways at the golf course.

e. Recreation Report

Dustin reported on the summer camp wrap-up, acknowledging positive elements as well as improvements for next year. He informed the Board of the large number of participants in the Kids Club program, which are being managed through a system of rotating stations. He said new board members were elected for WYBA and fall ball games have begun. He reported on upcoming programs, including Haunted Forest, Pumpkin Flotilla and the WPA children's show, Elf Jr. He updated the Board on athletics, including Wolverines fall softball, Wolverines travel basketball and biddy basketball. Also, a learn to skate program from Seven Bridges will be offered this winter.

Three-year-old and four-year-old preschool classes have started, however, there is no afternoon class, so alternative programming is being researched. Dustin informed the Board that both the Spray Park and Backstop passed Health Department inspections and both facilities are operating under post-Labor Day, weekend hours only. Dustin presented a chart with 2019 proposed rates for park rentals. The Board reviewed and discussed, and agreed to a \$25 increase across the board.

f. Other

Bob presented a picture of the Ty Warner Park Gazebo, indicating the deterioration of the pinewood fascia. Bob suggesting replacing the wood with a pre-painted composite material, which will not rot, for a cost of \$7,000. The Board was in agreement with Bob's recommendation.

Agenda Item #13 Adjournment

Seeing no further business to discuss, a motion was made by Comm. Flynn and seconded by Comm. Karesh to adjourn the Regular Session.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Karesh, Comm. Moffett, Comm. Zapinski, Comm. Long

Nays: None

Absent: None

Motion Carried.

The Regular Session was adjourned at 9:07 pm.