



**Westmont Park District Board of Commissioners
Minutes of the Regular Meeting
Ronald J. Gunter Administrative Center
55 E. Richmond St., Westmont, IL 60559
October 10, 2018 6:00 pm**

Agenda Item #1 Call to Order

President Long called the meeting to order at 6:00 pm.

Agenda Item #2 Roll Call

Comm. Flynn, Comm. Karesh, Comm. Long, Comm. Moffett, Comm. Zapinski
Staff Present: Bob Fleck, Executive Director, Sharon Macak, Supt. of Finance, Joel Hymen, Supt. of Revenue Facilities & IT, Ben Grimme, Supt. of Parks & Golf Course, Dustin Kleefisch, Supt. of Recreation, Alice Krampits, Senior & Special Events Coordinator, John Chorney, Parks & Facilities Foreman, Lenore Farmer, Finance Assistant & HR

Guests: Larry Forssberg, Westmont Chamber Executive Director
Pat Womack, BMW General Manager

Agenda Item #3 Pledge of Allegiance

Those present recited the Pledge of Allegiance.

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – September 12, 2018
- b. Claims Ordinance – October 10, 2018

Motion was made by Comm. Flynn and seconded by Comm. Zapinski to approve the Consent Agenda.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Zapinski, Comm. Karesh, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

Agenda Item #5 Open Forum & Correspondence

- a. General Public

There was no one present from the general public.

- b. Written

Bob presented a request to serve beer and wine at a party in the Linden Room on October 14, 2018. The Board discussed.

Motion was made by Comm. Flynn and seconded by Comm. Karesh to approve the request to serve beer and wine at a party in the Linden Room on October 18, 2018.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Karesh, Comm. Moffett, Comm. Zapinski, Comm. Long
Nays: None
Absent: None
Motion Carried.

c. Other

Bob reminded the Board about the State of the Village, scheduled for October 26, 2018, and the Veteran's Day Ceremony on November 11, 2018.

Bob reviewed results from IAPD's Agency Use Survey, stating that the District is right on point with the rest of our peers across the state, and we offer programs in every category of the survey. He explained that golf participation is low, before & after school programs are on the rise, and fitness memberships have increased.

President Long said there will be a presentation and discussion about real estate taxes at the November meeting.

Agenda Item #6 Westmont Auto Mile Presentation

Larry Forssberg reviewed Westmont Auto Mile's community involvement, and then introduced Pat Womack to the Board, who said that WAM is proud to sponsor the annual July 4th fireworks show, along with Holly Days. Mr. Womack presented a \$35,000 check from WAM for the 2018 July 4th fireworks. Bob noted that WAM also contributes \$10,000 to Holly Days. The Board was appreciative of the contribution.

Agenda Item #7 Board to Authorize Staff to Acquire Bids on an \$840,000 Bond Issue for December 1, 2018: \$605,000 Debt Retirement and \$235,000 Capital Projects.

The Board discussed and was in agreement to authorize staff to acquire bids on the \$840,000 Bond Issue for December 1, 2018. Bob reminded the Board that the BINA Hearing will be held on Wednesday, October 17, 2018, at 4:30 pm. Sharon explained that the hearing is typically held at the October Regular Meeting, but we missed the publishing deadline to post the public hearing notice in the newspaper.

Agenda Item #8 Board to Consider Annexation Ordinance No. 2018-7

Bob explained that this property is located off of Cass Avenue, south of 63rd Street and north of Papa Passero's. He said we are drawing taxes, however, there is no record of Annexation at the Village. The Board discussed.

Motion was made by Comm. Karesh and seconded by Comm. Zapinski to approve Annexation Ordinance No. 2018-7.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Zapinski, Comm. Flynn, Comm. Moffett, Comm. Long
Nays: None
Absent: None
Motion Carried.

Agenda Item #9 Board to Consider Surplus Property Ordinance No. 2018-7

Bob explained that the 1996 Suburban is no longer in use and is no longer needed, but still has some value, and there is an offer for \$4,000. The Board discussed.

Motion was made by Comm. Zapinski and seconded by Comm. Moffett to approve Surplus Property Ordinance No. 2018-8.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Moffett, Comm. Flynn, Comm. Karesh, Comm. Long

Nays: None

Absent: None

Motion Carried.

Agenda Item #10 Preschool Daily Class Schedule Restructuring Presentation

Dustin explained that he and Cindy Bump, preschool director, discovered that we are essentially providing 1.5 hours of free class-time per week and making less money than our competitors. Dustin presented a fee comparison chart and a budget comparison chart. He proposed offering a 2.5 hour per day class in 2019 for the 4 year olds rather than 3 hours; fees will not increase. The Board discussed and was agreeable to the time change.

Motion was made by Comm. Karesh and seconded by Comm. Zapinski to approve the preschool time change for the 2019 school year as presented.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Zapinski, Comm. Flynn, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

Agenda Item #11 Unfinished Business

a. Maintenance Facility Update

Bob presented photos of the facility and reported that we are still waiting for ComEd to complete the electric connection. He explained that interior construction will begin this winter, while masonry work will be completed now. He informed the Board that the total cost for the masonry is \$4,600.

b. Natatorium Update

Boyd reported that the current delay involves Westmont's stringent fire codes. Specifically, the pool needs to have a sprinkler system and fire-retardant paint needs to be applied to metal surfaces. Bob assured the Board that is strictly a natatorium issue and not a District concern.

c. Board to Consider Labor Bid for Spray Park Surfacing

Bob recommended awarding the labor portion to New Look, who submitted a bid of \$66,750 for the Spray Park project. The Board discussed.

Motion was made by Comm. Flynn and seconded by Comm. Karesh to approve the labor bid for \$66,750 from New Look for the Spray Park surfacing.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Karesh, Comm. Moffett, Comm. Zapinski, Comm. Long

Nays: None

Absent: None

Motion Carried.

d. Other

Bob showed photos of the sidewalk extension north of Bernas Park, which the Village is doing in-house, and reported that the neighbors are pleased.

Bob presented color panel choices to replace the faded red play panels at the Ty Warner Park tot playground. The current structure is 19 years old and Bob explained that anything red will fade, per Landscape Structures. Additionally, the hardware is rusting. Bob presented a visual of interactive panel pieces, which could bring a new element to this playground. After discussing possible color choices, the Board was in agreement to not make a decision until more information has been presented.

The Board also discussed proposed fitness stations at Fritz Werley Park.

Agenda Item #12 New Business

a. Proposed 2018 Tax Levy

Bob explained that 4.5% is the proposed increase, however, the County will calculate and deflate. He said there will be no action at this time, since the ordinance will be presented next month.

b. Board to Consider Material Bids for Spray Park Surfacing

Bob reported that a bid for \$89,965 was submitted from Life Floor. The Board discussed.

Motion was made by Comm. Zapinski and seconded by Comm. Moffett to approve the material bid of \$89,965 from Life Floor for Spray Park surfacing.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Moffett, Comm. Flynn, Comm. Karesh, Comm. Long

Nays: None

Absent: None

Motion Carried.

c. Treasurer's Report

Sharon reported that the checking total is \$4,678,104.45 and accounts payable totaled \$158,267.33. She explained that the CD matured and she negotiated a rate of 2.5% with Royal Bank. She offered to create an additional CD with Byline Bank. Sharon informed the Board that tax revenue distribution is at 97.49%. She addressed the questionnaire sent to all commissioners from Sikich, with regards to fraud. The Board discussed and President Long stated the importance of protecting the District's finances.

d. Revenue Facility Report

Joel reported that there has been a great deal of rain recently, which is affecting cart rental at the Golf Course. He acknowledged that revenue is down from 2017, however, staff is working to boost revenue while reducing expenses. Joel also reviewed September golf outings. He said that membership at the Fitness Club is positive 13 and he is working with staff on point of sale improvements. Joel reported on the success of the Westmont Chamber open house, hosted at the Fitness Club, along with the successful member appreciation events. Finally, Joel informed the Board that both the WYBA and WPA websites have launched, he is working with ComEd and their energy efficiency program, and the internet line has been run at the new maintenance garage.

e. Parks/Maintenance Report

Ben reported that his staff is preparing for the upcoming Haunted Forest event. He ordered new ice rinks and there was discussion about researching alternate rink options.

He informed the Board that irrigation at all parks has been turned off due to the heavy amount of rain.

Ben then made a power point presentation reviewing fertilizer, herbicide and weed control used within the District's parks. He illustrated the various products he uses at parks, playgrounds and the golf course, explaining that application does not take place when patrons are present in the parks. Ben also provided an example of his application and spray record. The Board advised using a minimum of Roundup, especially in playgrounds. Options were discussed, such as eliminating Roundup and hiring more seasonal staff to pull weeds. The Board will review and come to an agreement at the next meeting. The Board was appreciative of the information presented.

f. Recreation Report

Dustin reported that Mary Kawalek's last day was October 4th, her position has been posted and 16 applications have been received to date. He informed the Board that Craig Skala was recently hired as daytime custodian in the Community Center. He reviewed preparations for the upcoming Haunted Forest, Pumpkin Flotilla and Winter Beer Fest events, and the success of the recent Last Straw event. He updated the Board on the Kids Club after school program, WYBA fall ball, the WPA theater program, and the start of travel basketball. Also, he informed the Board that the Spray Park and Backstop are closed for the season and he will evaluate operations.

g. Other

There was no additional new business.

Agenda Item #13 Adjournment

Seeing no further business to discuss, a motion was made by Comm. Karesh and seconded by Comm. Zapinski to adjourn the Regular Session.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Zapinski, Comm. Flynn, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

The Regular Session was adjourned at 7:46 pm.