



**Westmont Park District Board of Commissioners
Minutes of the Regular Meeting
Ronald J. Gunter Administrative Center
55 E. Richmond St., Westmont, IL 60559
January 9, 2019 5:45 pm**

Agenda Item #1 Call to Order

President Long called the meeting to order at 5:45 pm.

Agenda Item #2 Roll Call

Comm. Karesh, Comm. Long, Comm. Moffett, Comm. Zapinski
Staff Present: Bob Fleck, Executive Director, Sharon Macak, Supt. of Finance, Joel Hymen, Supt. of Revenue Facilities & IT, Ben Grimme, Supt. of Parks & Golf Course, Dustin Kleefisch, Supt. of Recreation, Alice Krampits, John Chorney, Parks & Facilities Foreman, Lenore Farmer, Finance Assistant & HR, Rocco Giase, Recreation Coordinator, Kim Baxter, Marketing Coordinator
Guest: Mike Conneely, Westmont Resident

Agenda Item #3 Pledge of Allegiance

Those present recited the Pledge of Allegiance.

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – December 12, 2018
- b. Claims Ordinance – January 9, 2019

Motion was made by Comm. Zapinski and seconded by Comm. Karesh to approve the Consent Agenda.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Karesh, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried

Agenda Item #5 Open Forum & Correspondence

- a. General Public

There was no one present from the general public.

- b. Written

Bob informed the Board of the invitation to the Robbins Schwartz reception to be held during State Conference.

Bob shared an email request from Conservation Design Forum, on behalf of Lincoln Park Zoo, expressing an interest in wildlife monitoring at Bernas Park. This would be done at their expense. The Board discussed and was agreeable to pursue this request.

Bob presented an email request to serve alcohol at a birthday party to be held on March 2, 2019 for 30 people, at the Community Center. The Board discussed and expressed

concerns, since this is a non-resident group. Bob assured the Board this group will provide insurance, and the party will be supervised.

Motion was made by Comm. Zapinski and seconded by Comm. Moffett to approve the request to serve alcohol at a birthday party for 30 people on March 2, 2019 to be held in the Community Center.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Moffett, Comm. Karesh

Nays: Comm. Long

Absent: None

Motion Carried.

Bob provided the agenda for the IAPD Annual Meeting to be held on Saturday, January 26, 2019 during State Conference.

c. Other

There were no additional comments or correspondence.

Agenda Item #6 Appointment for Vacant Board Position

President Long announced the appointment of Westmont resident Mike Conneely to fill the vacancy created after Comm. Flynn resigned in December 2018. He will run for a 6-year term in the April 2, 2019 Consolidated Election.

Motion was made by Comm. Moffett and seconded by Comm. Zapinski to approve the appointment of Mike Conneely as Commissioner, to complete Jim Flynn's term.

Roll Call Vote:

Ayes: Comm. Moffett, Comm. Zapinski, Comm. Karesh, Comm. Long

Nays: None

Absent: None

Motion Carried.

Mike Conneely was sworn in by Lenore Farmer. President Long welcomed him to the Park Board.

Agenda Item #7 Board to Consider Bids for New Maintenance Facility

Bob explained that any project with a cost over \$25,000 needs to go to public bid. He presented the list of bids for Fire Suppression and General Framing, which were opened on January 9, 2019, for the Board's approval.

For Fire Suppression, Bob recommended the low bid of \$34,000 from Metropolitan Fire Protection. The Board discussed.

Motion was made by Comm. Karesh and seconded by Comm. Conneely to accept the \$34,000 Fire Suppression bid from Metropolitan Fire Protection for the maintenance facility interior build out project.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Conneely, Comm. Moffett, Comm. Zapinski, Comm. Long

Nays: None

Absent: None

Motion Carried.

For General Framing, Bob recommended the low bid of \$89,385 from Alpine Ridge. There was discussion about costs and budget. Bob reminded the Board that we are our own general contractor, which is minimizing costs, adding that the Bernas Park project came in under budget.

Motion was made by Comm. Karesh and seconded by Comm. Zapinski to accept the \$89,385 General Framing bid from Alpine Ridge for the maintenance facility interior build out project.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Zapinski, Comm. Conneely, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

Agenda Item #8 Unfinished Business

a. Maintenance Facility Update

Bob reported that we will be able to submit the building permit next week and there will be a pre-construction meeting with all the trades.

b. State Conference Reminder January 24-26, 2019

Bob announced that all five Commissioners will be attending this year's conference, which provides a great opportunity to interact with other board members and attend education sessions.

c. Introduction of New Recreation Coordinator

Dustin introduced Rocco Giase to the Board, explaining that he will be responsible for WPA, youth programs, Spray Park, and Backstop Concession Stand. Rocco briefly introduced himself, and the Board welcomed him to the District.

d. Other

There was no other unfinished business.

At this point, at 6:05 pm, Comm. Karesh departed the meeting.

Agenda Item #9 New Business

a. Wolverines Travel Basketball Policy

Bob presented a draft of the travel policy to the Board for review, explaining that it was revised by the District's attorney. He made note of the sex offender section that was added. President Long stressed the importance of this policy, which is designed to ensure the travel basketball program is as fair and equitable as possible. He explained that the Board's concern is always for Westmont residents, so the policy states that at least 50% of each team be made up of Westmont residents, however, the Executive Director will have final say.

Additionally, the policy can be modified in the future as needed. Bob explained that a policy manual will be created, providing direction for every program. The Board discussed.

Motion was made by Comm. Moffett and seconded by Comm. Zapinski to approve the 2019 Wolverines Travel Basketball Participation Policy.

Roll Call Vote:

Ayes: Comm. Moffett, Comm. Zapinski, Comm. Conneely, Comm. Long

Nays: None

Absent: Comm. Karesh

Motion Carried.

b. Treasurer's Report

Sharon reported that accounts payable totals are \$121,649.69, and the checking accounts total \$3,705,960.76 as of December 31, 2018. She said the CD remains at \$200,000, and she will transfer the OSLAD balance to the MaxSafe account.

President Long suggested naming Comm. Conneely as Vice-Treasurer/Vice-Secretary at the February Meeting.

c. Revenue Facility Report

Joel reported that the Golf Course is closed, but will reopen on Saturday, January 12th for the Chili Open, which has 60 golfers registered. He informed the Board that the Fitness Club membership for December was positive 22, and the college special is currently running. Joel provided samples of the new logo towel for the Board. In response to Board inquiry, Joel provided information regarding the TVs in the cardio room, explaining that the current 46- inch TVs have been there since 2011. He proposed replacing the five current TVs with 55-inch models, for an approximate cost of \$2,500. After discussion, the general feeling of the Board was to replace the old TVs soon, since this is a busy time of year at the club, and new TVs will be a noticeable improvement for members.

Motion was made by Comm. Zapinski and seconded by Comm. Conneely to approve the replacement of five TVs at the Fitness Club, up to a cost of \$3,500.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Conneely, Comm. Moffett, Comm. Long

Nays: None

Absent: Comm. Karesh

Motion Carried.

Joel reported that the new scoreboard has been installed in the Community Center gym, and once the weather is better, both the Little League and Babe Ruth fields will also receive new scoreboards. He reminded the Board that new scoreboards were recently installed at Ty Warner and Diane Main Parks. Finally, the Holly Days website is ready and updates have been made on the Race to the Flag and WYBA websites.

Kim informed the Board about a new direct mail piece for the Fitness Club, which will be targeted for residents of Clarendon Hills, along with some Hinsdale and Oak Brook residents. She explained that 15,000 total will be mailed and the cost for design, print and delivery will be approximately \$2,500. The Board discussed and was agreeable with the cost of this advertisement.

d. Parks/Maintenance Report

Ben reported that the Holly Days trees, lights and houses have been taken down, and a new prairie-style light has been installed near the Ty Warner Park Zipline, next to the bench. President Long suggested that more lighting is needed outside the Community Center and Administrative Center. Ben also informed the Board the old splash pad surface has been removed. He is planning installation of the new surface to begin the week of April 22nd, however this is weather dependent. He said installation should be complete and the splash pad fully functional by May 20th.

e. Recreation Report

Dustin reported that Casey Greene resigned on December 26th and Rachel Buster-Dorsey has been promoted to Athletics Coordinator, replacing Casey. He said that Kids Club continues to have high registration numbers, and WPA is in rehearsals for their upcoming productions, "13" and "Steel Magnolias." Also, the WYBA website is fully functioning and on-line registration has begun. Dustin explained that Bidy Basketball has just been practicing over the holidays and games will resume on January 12th, and he will manage the Men's Basketball League. Planning for the February 9th Winter Beer Festival continues, and Dustin reported that there will be 17 breweries participating. Additionally, the ticket purchasing system has been improved and Facebook posts have been very successful.

f. Other

There was no other new business.

Agenda Item #10 Adjournment

Seeing no further business to discuss, a motion was made by Comm. Moffett and seconded by Comm. Zapinski to adjourn the Regular Session.

Roll Call Vote:

Ayes: Comm. Moffett, Comm. Zapinski, Comm. Conneely, Comm. Long

Nays: None

Absent: Comm. Karesh

Motion Carried.

The Regular Session was adjourned at 6:55 pm.