



**Westmont Park District Board of Commissioners
Minutes of the Regular Meeting
Ronald J. Gunter Administrative Center
55 E. Richmond St., Westmont, IL 60559
March 13, 2019 6:00 pm**

Agenda Item #1 Call to Order

President Long called the Meeting to order at 6:00 pm.

Agenda Item #2 Roll Call

Comm. Conneely, Comm. Karesh, Comm. Long, Comm. Moffett, Comm. Zapinski
Staff Present: Bob Fleck, Executive Director, Sharon Macak, Supt. of Finance,
Joel Hymen, Supt. of Revenue Facilities & IT, Ben Grimme, Supt. of Parks & Golf
Course, Dustin Kleefisch, Supt. of Recreation, Alice Krampits, Senior/Special Events
Coordinator, John Chorney, Parks & Facilities Foreman, Lenore Farmer, Finance Assistant
& HR

Guests: Ed Arenz, Holy Trinity Parish; Paul Coultrap & Tom Walsh, TW Group;
Tom Chapman & Kevin O'Kelly, Raymond James Financial

Agenda Item #3 Pledge of Allegiance

Those present recited the Pledge of Allegiance.

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – February 6, 2019
- b. Claims Ordinance – March 13, 2019

Motion was made by Comm. Zapinski and seconded by Comm. Moffett to approve the
Consent Agenda.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Moffett, Comm. Conneely, Comm. Karesh, Comm. Long

Nays: None

Absent: None

Motion Carried.

Agenda Item #5 Open Forum & Correspondence

a. General Public

Ed Arenz, Facility Manager from Holy Trinity, addressed the Board, explaining that plans
are underway for a fall festival event, tentatively scheduled for September 13-15, 2019. This
event, sponsored by the parish and school, will include music, carnival, beer tent and food
trucks. In addition to using Holy Trinity's parking lots, Mr. Arenz requested use of the
Diane Main Pavilion at Veterans Park, along with closing off Linden Street. He stated
that he is aware of insurance and permit requirements. The Board discussed and expressed
concern about leaving parking available for fall baseball games. Bob informed Mr. Arenz

that closing Linden Street is not the District's jurisdiction, rather, the Village would have to give approval. There was additional discussion about fees and Bob explained that it is normal practice not to charge rental fees to local schools. The Board was agreeable to no fees as long as Holy Trinity is responsible for clean-up in the pavilion.

Motion was made by Comm. Zapinski and seconded by Comm. Karesh to approve use of the Diane Main Pavilion at Veterans Memorial Park for the tentatively scheduled Holy Trinity Parish Fall Festival, September 13-15, 2019, at no fee, providing Holy Trinity is responsible for clean-up.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Karesh, Comm. Conneely, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

Tom Walsh of TW Group, Inc., requested use of Ty Warner Park, to host a fall craft beer fest, to be held on September 7, 2019. Mr. Walsh explained that this event will benefit People's Resource Center, and he requested use of the same parking lot space used for the District's recent Winter Beer Festival. He will supply insurance and permits, tents, tables and chairs, and will be responsible for clean-up. Bob pointed out that any baseball or soccer in the park should be done by the time the event begins, however, the Spray Park will still be open. The Board discussed, and expressed concern about this event competing with the District's beer fest. Additional discussion included fees and possibly holding this event at the Jim Long Pavilion.

Motion was made by Comm. Karesh and seconded by Comm. Zapinski to approve use of the east parking lot at Ty Warner Park for TW Group's Fall Craft Beer Fest on September 7, 2019, for a fee of \$250.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Zapinski, Comm. Conneely, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

b. Written

Bob presented a request from IGI Gymnastics to use the parking lot at Ty Warner Park for overflow parking during a gymnastics tournament scheduled for March 16, 2019. Bob explained that there will be approximately 15 to 20 cars. The Board discussed, and suggested the possibility of determining a fee per car in the near future.

Motion was made by Comm. Zapinski and seconded by Comm. Moffett to approve parking at Ty Warner Park for IGI Gymnastics during a tournament on March 16, 2019.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Moffett, Comm. Conneely, Comm. Karesh, Comm. Long

Nays: None

Absent: None

Motion Carried.

c. Other

There were no additional comments or correspondence.

Agenda Item #6 Tom Chapman, Raymond James Financial – Bond and Debt Funding Presentation

A debt update informational packet was provided to the Board for review and discussion. Mr. Chapman began the presentation by explaining various borrowing options, including general obligation bonds and alternate bonds, and then reviewed the debt margin. He then went over the District's current amount of bonds and what has been done in the past. He interpreted a chart of estimated capital improvement monies and provided detail for capital bonds from 2003, 2007 and 2013. Throughout the presentation, the Board asked questions and there were several points of discussion, including the possibility of a future referendum. The Board was very appreciative of the information presented by Mr. Chapman.

Agenda Item #7 Unfinished Business

a. Maintenance Facility Update

Bob reported that more than a week of work has been lost due to extreme cold, however, construction is progressing now. He provided pictures and explained that framing on the interior walls will start tomorrow. He said John and Ben's crews have started moving equipment there and the maintenance department should be occupying this facility in May. Also, there are plans for a dedication this summer. Comm. Conneely requested a plan and timeline; Bob will provide this information.

b. 2019 Statement of Economic Interest

Bob stated that all required to file should have received an email from DuPage County on March 1, 2019.

c. Other

Bob provided an update on the Deer Creek detention basins. He reported that the Village of Westmont has all plans and scope of work for naturalization, which are separate from Downers Grove's plan. He explained that Downers Grove has suggested a Memorandum of Understanding between Westmont Park District, the Village of Westmont, and the Village of Downers Grove, which Bob shared with the Board. There was a section in the MOU stating that the District will not have authority to stop any work performed by Downers Grove. The Board was not agreeable to this section, and the general feeling was that this document should be forwarded to the District's attorney. The Board also suggested that a timeline be added to the MOU.

Agenda Item #8 New Business

a. 2019 Legislative Conference April 30-May 1

Bob reminded the Board of the conference dates, and said that Comm. Karesh will attend.

b. PTAB Resolution

Bob referenced a property tax appeal that could result in the District having to issue a refund, explaining that we will have to pay if we do nothing. He stated that this resolution authorizing intervention in property tax appeals is necessary to ensure that our attorney can represent us and object on our behalf. The Board discussed.

Motion was made by Comm. Karesh and seconded by Comm. Zapinski to approve the Resolution Authorizing Intervention in Property Tax Assessment Appeals.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Zapinski, Comm. Conneely, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

c. Alternate Funding Option

Bob introduced the concept of a scatter garden as a possible funding source for the District. President Long explained that a resident proposed the idea to him of designating an area in a park where people can spread ashes and memorialize their dearly departed. He said this could be done near the veterans' memorial at Ty Warner Park, since it is a solemn area of the park. Pictures were presented, and cost was briefly discussed, along with the possibility of also allowing pet ashes to be spread. The Board directed staff to obtain information from other districts that have scatter gardens.

d. Budget Workshop Date

Several dates were suggested. After discussion, the Board was in agreement to hold the annual Budget Workshop on Tuesday, April 23, 2019, at 6:00 pm, in the Ronald J. Gunter Administrative Center.

e. Treasurer's Report

Sharon reported that the checking accounts total is \$3,211,060.82 and the accounts payable total is \$204,573.91, which includes the disbursement of \$35,104 to WYBA. Additionally, the \$200,000 CD continues at Royal Bank.

Comm. Karesh requested detail of the payment to replace the HVAC motor at the Fitness Club. Joel explained the ComEd issue and stated that a claim has been submitted to the District's insurance as well as to ComEd. There was an additional question about payment for the commercial dryer repair at the Fitness Club. Joel explained both the damage and repair.

f. Revenue Facility Report

Joel reported that the Golf Course is still closed, however, planning is underway for the upcoming season, the staff kick-off meeting is scheduled and 2019 rates are in place. Joel requested the Board to clarify the senior citizen rate at both the Golf Course and Fitness Club. Currently it is 62 at the Fitness Club and 55 at the Golf Course. Alice questioned the rate for the Senior Golf League. The Board discussed and was in agreement that at the Golf Course, 60 is a fair age for general play, and the leagues will remain at age 55. Additionally, Joel reported that he is preparing for budget workshop, and getting RecTrac ready for summer. Finally, he informed the Board of the scrolling ESPN ticker that has been added to the District's TVs, free of charge, in order to draw attention to digital signage.

g. Parks/Maintenance Report

Ben reported that he has begun demo of the batting cage at the Little League Field and preparations are underway to open park shelter restrooms. Additionally, ash tree stumps have been removed from Smith Woods, following tree removal last fall.

h. Recreation Report

Dustin reported that preparations are underway for Summer Camp, along with opening the Spray Park and Backstop. He said the old athletics office has been cleaned out to allow more storage for Kids Club and Summer Camp. He informed the Board that over 200 kids are registered for WYBA and practices are scheduled to begin in April. He reported on the success of the WPA production of 13 and the opening of Steel Magnolias this weekend. In Athletics, both Bidy and Travel Basketball have concluded and a new post-season skills camp will begin the week of March 18th. Dustin reported that there are currently four girls' softball teams and he has been promoting both men's and coed softball leagues. Planning for additional basketball camps was discussed, along with revising the current summer basketball camp program. Finally, Dustin reported on Twin Lakes Learning Center registrations for the next school year and the success of the Winter Beer Festival, which had 555 people in attendance and a profit of \$3,500. The Board requested that any program reports should include both current and past data for comparison. Sharon said that she can revise the revenue & expense report to reflect this. There was discussion about the drop in revenue at the Fitness Club with regards to membership fees. This will be researched.

i. Other

The Board requested that any new policies and procedures be sent to them. Bob assured the Board that they will be informed since policies and procedures require Board approval.

Agenda Item #9 Closed Session

A motion was made by Comm. Karesh and seconded by Comm. Zapinski to move into Closed Session pursuant to Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Zapinski, Comm. Conneely, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

The Board adjourned to Closed Session at 8:30 pm.

President Long called the Regular Session back to order at 9:25 pm.

Agenda #10 Adjournment

Seeing no further business, a motion was made by Comm. Zapinski and seconded by Comm. Karesh to adjourn the Regular Session.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Karesh, Comm. Conneely, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

The Regular Session was adjourned at 9:26 pm.