



**Westmont Park District Board of Commissioners
Minutes of the Regular Meeting
Ronald J. Gunter Administrative Center
55 E. Richmond St., Westmont, IL 60559
April 10, 2019 6:00 pm**

Agenda Item #1 Call to Order

President Long called the Meeting to order at 6:00 pm.

Agenda Item #2 Roll Call

Comm. Conneely, Comm. Karesh, Comm. Long, Comm. Moffett, Comm. Zapinski
Staff Present: Bob Fleck, Executive Director, Ben Grimme, Supt. of Parks & Golf,
Dustin Kleefisch, Supt. of Recreation, Alice Krampits, Senior/Special Events
Coordinator, Lenore Farmer, Finance Assistant & HR, Collin Jaffe, Recreation
Coordinator

Agenda Item #3 Pledge of Allegiance

Those present recited the Pledge of Allegiance.

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – March 13, 2019
- b. Closed Session Minutes – March 13, 2019
- c. Claims Ordinance – April 10, 2019

Motion was made by Comm. Karesh and seconded by Comm. Zapinski to approve the
Consent Agenda.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Zapinski, Comm. Conneely, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

Agenda Item #5 Open Forum and Correspondence

a. General Public

There was no one present from the general public.

b. Written

Bob presented a request from a Westmont resident to serve alcohol at a picnic to be held at
Veterans Memorial Park on July 20, 2019. The Board discussed.

Motion was made by Comm. Moffett and seconded by Comm. Zapinski to allow alcohol to
be served at a Veterans Memorial Park picnic on July 20, 2019.

Following up on the Fitness Club burned up HVAC unit, due to a power surge which
occurred in February, Bob shared a letter from ComEd denying the District's claim.

c. Other

There were no additional comments or correspondence.

Agenda Item #6 Unfinished Business

a. Maintenance Facility Update

Bob provided an update on the progress of the interior build-out, showing photos of the interior east storage room, front office, break room and restroom. He reported that priming and painting should begin next week and we are still on track to move in the first week of May. Landscaping, a walkthrough, and dedication will follow. Additionally, Bob provided photos of the warehouse space, explaining the interior detail, including drywall, insulation and fire proofing. Bob reviewed the budget and President Long reminded the Board that Bob is serving as general contractor, which saves a great deal of money. The Board discussed, and requested that Bob share a breakdown of construction spending, since this was approved before some of the newer Commissioners were elected.

b. FMC Natatorium Signage

Bob explained that this comes before the Board for review, since permits have to be signed by the District as property owner; once approved, Bob will sign the permit at Village Hall. Bob presented visuals of the signage, noting that it will be backlit on the building at night time. Additionally, Bob reported that the Village has given its contribution for detention. The Board discussed.

Motion was made by Comm. Zapinski and seconded by Comm. Conneely to approve FMC Natatorium signage as presented.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Conneely, Comm. Karesh, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

c. 2019 Legislative Conference April 30 – May 1

Bob reported that Comm. Karesh and Comm. Zapinski will attend, however, he is not able to attend due to the completion of the new maintenance facility during this time.

d. Other

There was no other unfinished business.

Agenda Item #7 New Business

a. June 1, 2019 Bond - \$23,000

Bob explained that direction is needed from the Board in order for staff to obtain bids. This amount will cover the June interest payment.

Motion was made by Comm. Karesh and seconded by Comm. Zapinski to authorize staff to obtain bids for the \$23,000 June 1, 2019 Bond.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Zapinski, Comm. Conneely, Comm. Moffett, Comm. Long

Nays: None

Absent: None
Motion Carried.

b. May Meeting Date

Comm. Moffett has scheduling conflicts in May. After discussion, the Board determined the May Regular Meeting should remain on May 8, 2019 due to the scheduled date for accepting bids for the June 1, 2019 Bond.

c. Dance Recital May 4 and WYBA Opening Ceremonies May 5

Bob reminded the Board that the Dance Recital, starting at 5:00 pm, is a great event and a lot of fun. Another fun event, WYBA Opening Day, starts at 11:00 am. The Board discussed attendance at each event.

d. Treasurer's Report

Since Sharon was not in attendance, there was general discussion about budget projections and the revenue & expense report. Bob reviewed the corporate fund, explaining that we like to maintain a small balance in this fund and some healthy transfers throughout the year are very common. There was additional discussion about the loan and payments for the new maintenance garage, and funding for IMRF.

e. Revenue Facility Report

Since Joel was not in attendance, Bob reported that the Golf Course just opened last week, and he drew the Board's attention to the new Fitness Club membership report that was included in this month's packet. The Board expressed an interest in reviewing the membership map again. Bob explained that there was a return in investment with the recent Fitness Club mailer and the next goal is to attract more corporate memberships.

f. Parks/Maintenance Report

Ben reported that most park shelter restrooms are up and running and the rest should be open by the weekend. He explained the backflow preventer and meter process, while Bob reviewed the disconnection and winterization process. Additionally, ball fields and soccer fields are ready and fountains are up and running. Also, 20 acres of District property have been pretreated to prevent dandelions and clover from flowering. There was considerable discussion about the products used. The Board suggested finding an alternative to chemicals and directed staff to stop using Roundup in playgrounds. Ben assured the Board that he has limited the use of Roundup in recent years. The Board requested a cost break-down of paying staff to weed by hand. Bob informed the Board that he has been researching a chemical policy. Additional topics of discussion included Integrated Pest Management, spot treatment, and organic products.

g. Recreation Report

Dustin reported that registration for summer programs began today. He informed the Board that field rental for soccer, softball and baseball will generate \$18,000 in revenue. He reviewed the increases in Kids Club registration over the last two years, the success of the recent WPA production of Steel Magnolias, and current and past dance registration. He informed the Board about the District's soccer teams participating in the Lisle soccer league, and the start of Wolverines Softball. After the success of the spring basketball clinics, Dustin said additional clinics will be offered this summer. There was discussion about open gym, and the Board suggested charging a minimal fee, maybe \$2. An adult softball league does not look promising, however, Dustin is exploring the possibility of forming a "super league" with teams from local park districts. Finally, he reported on year-

end activities at the preschool. There was discussion about bringing back the box ball soccer program, along with indoor soccer.

h. Other

Bob provided information to the Board about the outdoor ice rinks, including costs, man hours to maintain the rinks, and repairing the dead patches on the baseball field every year after the rinks are removed. Bob explained that approximately \$3,500 is spent every two years on replacing liners and parts. Also, the Village will begin charging almost \$2,000 for water to fill the rinks. Additionally, the rinks are not used very often due to weather conditions. After discussion, the general feeling of the Board was to commit to one more year, and if the rinks continue to have minimal use, then they should be discontinued. Finally, the general feeling of the Board was that if the Village begins charging for water, then the District may no longer allow snow to be stored at Bellerive Park.

Bob reminded the Board about Budget Workshop, scheduled for Tuesday, April 23, 2019, starting at 6:00 pm.

Agenda Item #8 Adjournment

Seeing no further business to discuss, a motion was made by Comm. Moffett and seconded by Comm. Conneely to adjourn the Regular Session.

Roll Call Vote:

Ayes: Comm. Moffett, Comm. Conneely, Comm. Karesh, Comm. Zapinski, Comm. Long

Nays: None

Absent: None

Motion Carried.

The Regular Session was adjourned at 7:45 pm