



**Westmont Park District Board of Commissioners**  
**Minutes of the Regular Meeting**  
**Ronald J. Gunter Administrative Center**  
**55 E. Richmond St., Westmont, IL 60559**  
**June 12, 2019 4:30 pm**

Agenda Item #1 Call to Order

President Long called the Meeting to order at 4:45 pm at Ty Warner Park.

Agenda Item #2 Roll Call

Comm. Conneely, Comm. Karesh, Comm. Moffett, Comm. Long, Comm. Zapinski  
Staff Present: Bob Fleck, Executive Director, Sharon Macak, Supt. of Finance, Joel Hymen, Supt. of Revenue Facilities & IT; Ben Grimme, Supt. of Parks & Golf, Dustin Kleefisch, Supt. of Recreation, Alice Krampits, Senior/Special Events Coordinator, John Chorney, Parks & Facilities Foreman, Lenore Farmer, Finance Assistant & HR

Agenda Item #3 Park Tour – Board to Make Annual Visit to Parks and Facilities

The Board and staff began the Park Tour at Ty Warner Park, walking through the veterans' memorial area, splash pad and playgrounds. The Board then viewed Kiwanis Park and Lebeck Park before arriving at Smith Woods. The group proceeded to Diane Main Park and concluded the tour at the new maintenance facility. There was discussion about various points of interest at each location.

Agenda Item #4 Return to Ronald J. Gunter Administrative Center to Complete Regular Monthly Meeting

Upon returning to the Administrative Center at 6:30 pm, the Board took a brief recess. The meeting was called back to order at 6:45 pm.

Agenda Item #5 Pledge of Allegiance

Agenda Item #6 Consent Agenda

- a. Regular Board Meeting Minutes – May 8, 2019
- b. Closed Session Minutes – May 8, 2019
- c. Claims Ordinance – June 12, 2019

Motion was made by Comm. Zapinski and seconded by Comm. Karesh to approve the Consent Agenda.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Karesh, Comm. Conneely, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

## Agenda Item #7 Open Forum and Correspondence

### a. General Public

There was no one present from the general public.

### b. Written

Bob read several written requests to serve beer and wine at upcoming events to be held at District parks and facilities. He explained that all are pending host liquor liability and will be denied if insurance is not provided. The Board reviewed each request, and the following action was taken:

Motion was made by Comm. Karesh and seconded by Comm. Zapinski to approve the request to serve beer and wine at a fundraising event in the Linden Room on July 14, 2019.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Zapinski, Comm. Conneely, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

Motion was made by Comm. Zapinski and seconded by Comm. Moffett to approve the request to serve beer and wine during a birthday party at Smith Woods on August 4, 2019.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Moffett, Comm. Conneely, Comm. Karesh, Comm. Long

Nays: None

Absent: None

Motion Carried.

Motion was made by Comm. Karesh and seconded by Comm. Zapinski to approve the request to serve beer and wine during a graduation party at Veterans Park on June 30, 2019.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Zapinski, Comm. Conneely, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

Motion was made by Comm. Karesh and seconded by Comm. Moffett to approve the request to serve beer and wine during a birthday party at Smith Woods on August 3, 2019.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Moffett, Comm. Conneely, Comm. Zapinski, Comm. Long

Nays: None

Absent: None

Motion Carried.

Motion was made by Comm. Conneely and seconded by Comm. Moffett to approve the request to serve beer and wine, host more than 200 guests, and have a food vendor during a family party at Ty Warner Park's Jim Long Pavilion on September 28, 2019.

Roll Call Vote:

Ayes: Comm. Conneely, Comm. Moffett, Comm. Karesh, Comm. Zapinski, Comm. Long

Nays: None

Absent: None

Motion Carried.

Motion was made by Comm. Moffett and seconded by Comm. Zapinski to approve the request to serve beer and wine during a company picnic at Ty Warner Park's Jim Long Pavilion on July 18, 2019.

Roll Call Vote:

Ayes: Comm. Moffett, Comm. Zapinski, Comm. Conneely, Comm. Karesh, Comm. Long

Nays: None

Absent: None

Motion Carried.

Bob read an e-mail from a resident expressing concern about Mertz Park and the long grass due to current heavy rain conditions. The resident explained that mowing long wet grass caused damage to the park and suggested letting the grass return to a natural prairie-like state. Bob provided a visual of the park and acknowledged the challenge the District's mowing crews are facing because of the heavy rain this spring. The Board expressed concern about not wanting to limit open play at this park. Additionally, if this park turns into a natural wetland, then it will be regulated by the County. The general feeling of the Board was to continue with regular mowing while monitoring conditions, and revisit in the near future.

c. Other

There were no additional comments or correspondence.

#### Agenda Item #8 Unfinished Business

a. FMC Natatorium Update

Bob reported that with an opening of April 2020, natatorium programming is still in the very early stages of planning, with the focus right now on construction. The Board confirmed that this facility will be open to the public, and Westmont residents will receive a 30% discount on programs. Additionally, summer camp will be able to use the pool for free. Bob explained that they want to be part of the community.

b. Scatter Garden Discussion

President Long began the discussion by reviewing cost and trying to determine if this project can be included in the current fiscal year, possibly this fall. Alice then requested permission to approach the Board, stating that she would like to present concerns from some participants in her programs. According to Alice, most feel that a scatter garden should not be located at Ty Warner Park. She also expressed concern about this section of the park being in perpetuity. Additionally, she had questions, such as who will be in charge of record keeping, and are there State requirements. The Board reinforced the idea that this will not be a cemetery, but rather a place to scatter ashes; it would be treated like a memorial bench or brick. Bob suggested another area of the park for consideration, a smaller, more wooded area just north of the Veterans Memorial. The Board continued discussion and determined that they should research a nearby scatter garden; the closest is located in Lake Zurich. Bob

acknowledged that he has not yet contacted the County or State for regulations. The general feeling of the Board was to table for now, pending further information.

c. 2019 OSLAD Grant Possibilities

Bob reported that we are waiting for the official notice from the governor's office for the release of funds. He explained that this property is adjacent to Fritz Werley Park and the grant application will be submitted this summer. The Board discussed.

d. Maintenance Facility Update

Bob provided visuals of sign and lettering options for the new maintenance facility. He explained that it will be cut letters on the building, however, to save money the address will be put on the front doors. Of the three colors presented – black, bronze, green – the Board preferred black lettering. For placement, the Board preferred the middle of the building, but would like to see a sample of the sign just below the peak of the roof. Bob will provide.

e. Other

There was no other unfinished business.

## Agenda Item #9 New Business

a. 4<sup>th</sup> of July

Bob presented invitations that will be mailed out to local legislators. He explained that any legislators in attendance, along with our commissioners, will welcome everyone to the event at the gazebo starting at 5:30, and then assist with cutting the cake.

b. IPRA Salary Survey – Board to consider nominating two Commissioners to create a salary review committee with the Executive Director

Commissioners Conneely and Zapinski volunteered to be on this committee with Bob. Comm. Karesh stressed the importance of reaching out to colleagues at other districts. Bob explained that this survey is broken down by factors such as budget, EAV and geographic location.

c. Deer Creek Detention Inter-Governmental Agreement with Village of Westmont and Downers Grove

According to Bob restoration will be completed by Downers Grove while naturalization will be done by Westmont. He informed the Board that per this agreement, the Village of Westmont will have the right to stop work. The Board informed staff that they haven't seen this agreement yet and Bob acknowledged that it was finalized just before meeting start-time. The agreement was then distributed to the Board for review and discussion. Concern was expressed about the possibility of Westmont homes flooding. Bob said this project will not provide any benefits nor will there be a negative impact. President Long reminded the Board that the Village will be responsible for stormwater management and as property owners we will continue to mow the grass. The general feeling of the Board was to continue to review this agreement and vote later in the meeting.

d. Amaya Advantage Independent Contractor Agreement

Bob explained that the term will be year-to-year and there are also opt-out clauses so we can terminate the agreement. Bob predicted that we will generate more revenue from this program than from rentals at the Fitness Club. The Board discussed.

Motion was made by Comm. Zapinski and seconded by Comm. Conneely to approve the Amaya Advantage Independent Contractor Agreement.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Conneely, Comm. Karesh, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

e. Treasurer's Report

Sharon reported that the accounts payable total is \$222,607.77 and the checking total is \$3,483,008.60. She explained that the checking total is as of May 31, 2019 and doesn't include tax distribution received in June, which will be included for the July Board Meeting.

f. Revenue Facilities Report

Joel reported that the Golf Course had a very slow start to the season, and this has been the wettest May on record. He explained that revenues are down \$35,000 from last year, with cart rental being very low due to the wet conditions. Bob noted that staff has done a good job of controlling expenses during this time. Joel said he will have final registration numbers for Junior Golf League at the next meeting. He informed the Board that at the Fitness Club, equipment will be relocated and installed, along with deep cleaning, during the week of July 4<sup>th</sup>. He reminded the Board that the Club will remain open that week. Also, the new HVAC system has been installed in the gym locker rooms, and he is still refining the new membership report. Additionally, there is no more child care, which resulted in four members leaving the Club. Finally, Joel reported on the completion of the new phone server project, food has been ordered for July 4<sup>th</sup>, and Fitness Club and Golf Course staff have completed Bassett training.

g. Parks/Maintenance Report

Ben reported that all parks are up and running, even with staff focusing on the move to the new maintenance facility. He commended his staff for their hard work during this time. Due to the heavy rains, he explained that his staff has been mowing when weather permits, however, he acknowledged that there has been standing water in ball fields. He reviewed the drain installation on the west side of Ty Warner Park, under the pathway, to alleviate water draining on the path. The Board discussed installing drains in other parks and fields that are prone to water.

h. Recreation Report

Dustin provided a chart of Kids Club registration numbers for the last three years, reporting that this program generated a net profit of \$59,959 for the 2018-19 school year. He also presented a chart of Summer Camp enrollment to date, reporting that there are 366 participants for all camp programs going into the first week. According to Dustin, the Babe Ruth Field has been washed out due to rain conditions, and only one game was played there in May. He informed the Board that the Little League Home Run Derby and Regional Championships will be played at Veterans Park on July 6 and 13. He reported on upcoming programs and events, including the WPA production of Mama Mia!, the Ice Cream Social, Movie in the Park, and Take Me Fishing. He explained that the Illinois DNR lent fishing poles to use for this event. The Board suggested that fishing license information should be included in the District's program guide. Additionally, he reviewed field rentals and complimented Rachel for creating a new I-Calendar for scheduling. He reviewed the Wolverines Soccer program and the end of season BBQ for Wolverines Softball. Also, he is

exploring options for girls' softball in the fall and the possibility of utilizing the Westmont Yard facility.

Dustin presented updated Sponsorship Program information to the Board, with proposed price points and metrics. Potential sponsors can choose from various marketing and promotional materials, for example, the District's website, Facebook or advertising on facility TV's. The Board discussed, questioning costs. According to Dustin, the only cost will be staff time. The Board was in agreement to begin this program as soon as possible.

Motion was made by Comm. Moffett and seconded by Comm. Conneely to approve the updated Sponsorship Metrics and Price Points as presented.

Roll Call Vote:

Ayes: Comm. Moffett, Comm. Conneely, Comm. Karesh, Comm. Zapinski, Comm. Long

Nays: None

Absent: None

Motion Carried.

Discussion continued about the Deer Creek Detention Inter-Government Agreement. President Long reminded the Board that the District remains the property owner, and Downers Grove will be doing the work.

Motion was made by Comm. Conneely and seconded by Comm. Moffett to approve the Deer Creek Inter-Governmental Agreement with Village of Westmont and Downers Grove.

Roll Call Vote:

Ayes: Comm. Conneely, Comm. Moffett, Comm. Zapinski

Nays: None

Abstain: Comm. Karesh, Comm. Long

Motion Carried.

i. Other

The Board discussed visiting the Lake Zurich Cemetery Scatter Garden. They agreed upon Monday, June 24, meeting at the Administrative Center at 8:00 am.

#### Agenda Item #10 Adjournment

Seeing no further business to discuss, a motion was made by Comm. Moffett and seconded by Comm. Conneely to adjourn the Regular Session.

Roll Call Vote:

Ayes: Comm. Moffett, Comm. Conneely, Comm. Karesh, Comm. Zapinski, Comm. Long

Nays: None

Absent: None

Motion Carried.

The Regular Session was adjourned at 8:45 pm.