



**Westmont Park District Board of Commissioners
Minutes of the Regular Meeting
Ronald J. Gunter Administrative Center
55 E. Richmond St., Westmont, IL 60559
July 10, 2019 6:00 pm**

Agenda Item #1 Call to Order

President Long called the Meeting to order at 6:02 pm.

Agenda Item #2 Roll Call

Comm. Conneely, Comm. Karesh, Comm. Moffett, Comm. Long, Comm. Zapinski
Staff Present: Bob Fleck, Executive Director, Sharon Macak, Supt. of Finance, Joel Hymen, Supt. of Revenue Facilities & IT; Ben Grimme, Supt. of Parks & Golf, Dustin Kleefisch, Supt. of Recreation, Alice Krampits, Senior/Special Events Coordinator, John Chorney, Parks & Facilities Foreman, Lenore Farmer, Finance Assistant & HR

Guest: Yvonne Novak, RCP Insurance Services, Inc.

Agenda Item #3 Pledge of Allegiance

Those present recited the Pledge of Allegiance.

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – June 12, 2019
- b. Special Meeting Minutes – June 24, 2019
- c. Claims Ordinance – July 10, 2019

Motion was made by Comm. Moffett and seconded by Comm. Conneely to approve the Consent Agenda.

Roll Call Vote:

Ayes: Comm. Moffett, Comm. Conneely, Comm. Karesh, Comm. Zapinski, Comm. Long

Nays: None

Absent: None

Motion Carried.

Agenda Item #5 Open Forum and Correspondence

- a. General Public

There was no one present from the general public.

- b. Written

Bob read a note from MDA, thanking the District for allowing MDA to host their annual Muscle Walk event at Ty Warner Park. They plan to return in 2020.

Bob read a request to serve beer at a birthday to be held at Veterans Park on July 28, 2019. The Board discussed, and President Long stated that there have not been problems in the parks after alcohol requests have been approved.

Motion was made by Comm. Zapinski and seconded by Comm. Conneely to approve the request to serve beer at Veterans Park during a birthday party on July 28, 2019.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Conneely, Comm. Karesh, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

c. Other

There were no additional comments or correspondence.

Agenda Item #6 IPARKS Renewal

Yvonne Novak addressed the Board with regards to the summary of coverages. She informed the Board that the new maintenance facility was viewed and measured in May, and the appraised value is \$1,881,000. Additionally, Bernas Park is now listed in the statement of values for a full year. Bob explained that the District is well protected with broad spectrum of coverage. He reminded the Board that our rate has been frozen, while Ms. Novak explained that the increase is due to the new properties. Finally, loss runs were reviewed. The Board was pleased with the information presented.

Agenda Item #7 Unfinished Business

a. Scatter Garden Discussion

President Long reviewed the scatter garden the Board recently visited, located in a cemetery in Lake Zurich. As discussion began, the general feeling of the Board was unfavorable toward the scatter garden they toured. President Long explained that the overall picture needs to be looked at, and we do not want to put something in that may offend. Additionally, it appears that scatter gardens are located in cemeteries, not parks. The Board was in agreement to table, and perhaps review in a year.

b. 2019 OSLAD Grant

According to Bob, he was informed that OSLAD will be competitive this year, so the grant administrator suggested applying for both OSLAD and Land and Water Conservation Fund. President Long reviewed the project on North Warwick Avenue, which will create more open space. This grant is to provide for the acquisition of the house next to Fritz Werley Park. If the District is denied, the Village will pay up to \$300,000 for the property. Bob explained that \$275,000 is the property value, which is the amount that will be submitted for the grant, along with a proposed future plan including fitness stations and a path. Bob said grant awards will likely be announced in January. The Board discussed.

Motion was made by Comm. Conneely and seconded by Comm. Moffett to approve the Program Resolution of Authorization for the 2019 Land and Water Conservation Fund grant application.

Roll Call Vote:

Ayes: Comm. Conneely, Comm. Moffett, Comm. Karesh, Comm. Zapinski, Comm. Long

Nays: None

Absent: None

Motion Carried.

Motion was made by Comm. Karesh and seconded by Comm. Zapinski to approve the Program Assurance of Compliance for the 2019 Land and Water Conservation Fund grant application.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Zapinski, Comm. Conneely, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

Motion was made by Comm. Zapinski and seconded by Comm. Conneely to approve the Program Resolution of Authorization for the 2019 OSLAD grant application.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Conneely, Comm. Karesh, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

The Board continued to discuss the future land development and questioned who will be responsible for tearing down the house, expressing concern that this should be the responsibility of the Village. According to Bob, it is the expectation that the Village will tear the house down, since they removed the other houses on the street.

c. Other

There was no additional unfinished business.

Agenda Item #8 New Business

a. Summerfest Community Softball Tournament

Bob reported that this tournament will be held the second weekend in August, and the hope is that there will be eight teams participating this year.

b. Draft Sponsorship/Partnership Policy

Bob explained that staff has been working to develop the partnership policy from the sponsorship policy. It will help to ensure the District partners with appropriate organizations. President Long stated that any partnership will require Board approval. According to Bob, a physical therapy business has shown interest in a partnership. Dustin explained that this business would like to present four seminars and distribute some marketing materials. Cost was discussed. Bob explained that this is at the Board's discretion and there must be standards for approval so the District is not accused of discrimination. Bob said Dustin has been researching other districts, and there is no standard policy, adding that more research will continue. After discussion, the general feeling of the Board is to table for next month.

c. Hope for the Day Murals

Bob said that he has wanted to include mental fitness into what we do. He was contacted by a local teacher and founder of the Hope Mural Project, Nancy Bartosz, who has been traveling the world to promote local artists while supporting mental health education. Bob asked if the

Board will allow him to pursue this project. The Board discussed, expressing concern about both Westmont school districts being included, along with locations for a mural.

Motion was made by Comm. Moffett and seconded by Comm. Zapinski to give Executive Director Fleck the authority to pursue the Hope for the Day Mural Project.

Roll Call Vote:

Ayes: Comm. Moffett, Comm. Zapinski, Comm. Conneely, Comm. Karesh, Comm. Long

Nays: None

Absent: None

Motion Carried.

d. Board to Consider Relocation of Village's Bronze Eagle Time Capsule

Bob provided a history of the Bronze Eagle, explaining that it was at the train depot and then relocated to Mary Egan Plaza, which will soon be redeveloped. Bob asked for the Board's direction about possibly relocating to a park, stating that the Village will be responsible for all cost, removal and restoration. Bob suggested Wilderness Park, near the wooded area. The Board also suggested Bernas Park, near the hill. The Board discussed, suggesting that an agreement be created, stating that the Village will be responsible for all cost and maintenance.

Motion was made by Comm. Moffett and seconded by Comm. Karesh to approve the relocation of the Village's Bronze Eagle Time Capsule to Wilderness Park.

Roll Call Vote:

Ayes: Comm. Moffett, Comm. Karesh, Comm. Conneely, Comm. Zapinski, Comm. Long

Nays: None

Absent: None

Motion Carried.

e. Treasurer's Report

Sharon reported that the checking accounts total is \$4,924,702, which is high due to the tax revenue distribution. Also, we continue with the \$200,000 CD at Royal Bank. Sharon thanked the Board for their assistance at the 4th of July event. She explained that the 4th of July revenue report she sent was not accurate since credit card sales were not recorded. The revised revenue only total is \$10,886. There was discussion about accepting credit cards at both the beer and sandwich tents next year. Sharon said that all totals will be reviewed at the August meeting, noting that there is usually a small loss. Bob explained that this is an event for the community, and the cost for fireworks this year was \$38,000.

f. Revenue Facility Report

Since Joel was absent, Bob reported that golf is picking up since the weather has been better. Bob explained that due to the loss of Gregg Pill, Joel now checks in every morning at the Fitness Club, to evaluate operations without him. This will continue for the next month. Bob informed the Board that new equipment has been installed and the only time the club will be closed is due to fumes from floor refinishing. Bob reviewed membership numbers with the Board, explaining that though this is a slow time, activity has been consistent.

g. Parks/Maintenance Report

Bob reported that there are algae in the Bernas Park pond and we need to be aggressive with treating it. Bob and Ben informed the Board about an aquatic weed and algae control service,

which will include bi-weekly inspections, a bacteria treatment program and a pond dye program. The cost will be approximately \$2,100 for treatment through September. The Board discussed, acknowledging that treatment is needed, while questioning chemicals used. Ben reported that he will return the Bernas Park pond aerators, which are under warranty. President Long expressed interest in touring park ponds with Ben to review maintenance.

Motion was made by Comm. Moffett and seconded by Comm. Zapinski to approve algae control service at Bernas Park pond this summer.

Roll Call Vote:

Ayes: Comm. Moffett, Comm. Zapinski, Comm. Conneely, Comm. Karesh, Comm. Long

Nays: None

Absent: None

Motion Carried.

Ben reported that irrigation and well pumps were pulled at Ty Warner Park, explaining that it has been 17 years since the well has been pumped out. Ben said Water Well Solutions did the work, and the Board questioned pricing. Ben assured the Board that he researched pricing. Ben reviewed minor vandalism at Veterans and Fritz Werley Parks. He stated concerns about retaining maintenance staff. The Board suggested possibly increasing hourly rates.

h. Recreation Report

Dustin presented a chart of park rental revenues for the Board's review. He explained that there have been 65 fewer rentals than 2018, however there is \$2,200 more revenue this year, with three months remaining. Dustin also presented a chart illustrating the Summer Camp budget, explaining that this year's registrations should be higher than 2018. Dustin reported that Collin Jaffe resigned and he will assume Collin's duties until the position is filled. He said there was a good turn-out for the Little League Home Run Derby and Regional Championships, held at Veterans Park, and WYBA opened fall ball registration this week. WPA's Mama Mia! show was successful, and Dustin said WPA will entertain at the Haunted Forest event. The Board discussed WPA expenses, noting that purchases should be approved by staff. Furthermore, the preference is for staff to make all purchases, not WPA members. After discussion, the general feeling of the Board is for staff to create a purchasing procedure and budget. Dustin informed the Board that a budget is created for each show. Staff will review and report back to the Board at the next meeting. He provided weekly Spray Park attendance totals, reviewed the Take Me Fishing event, and said that Pet Promenade and Touch-a-Truck have been rescheduled for September 22, 2019. Dustin explained that he has received positive feedback from groups who rent fields at Ty Warner Park, and they would like to secure additional time next season. The end of year picnic for Wolverines girls' softball was very successful, and Rachel is currently working to develop and offer additional skills clinics.

i. Other

Ben thanked John Chorney and his staff for their hard work during the 4th of July event. Bob added that staff continues to pull together and help each other.

Agenda Item #9 Adjournment

Seeing no further business to discuss, a motion was made by Comm. Conneely and seconded by Comm. Karesh to adjourn the Regular Session.

Roll Call Vote:

Ayes: Comm. Conneely, Comm. Karesh, Comm. Moffett, Comm. Zapinski, Comm. Long

Nays: None

Absent: None

Motion Carried.

The Regular Session was adjourned at 8.25 pm.