



**Westmont Park District Board of Commissioners
Minutes of the Regular Meeting
Ronald J. Gunter Administrative Center
55 E. Richmond St., Westmont, IL 60559
November 13, 2019 6:00 pm**

Agenda Item #1 Call to Order

President Long called the Meeting to order at 6:00 pm.

Agenda Item #2 Roll Call

Comm. Conneely, Comm. Karesh, Comm. Moffett, Comm. Long, Comm. Zapinski
Staff Present: Bob Fleck, Executive Director, Sharon Macak, Supt. of Finance, Joel Hymen, Supt. of Revenue Facilities & IT; Ben Grimme, Supt. of Parks & Golf, Dustin Kleefisch, Supt. of Recreation, John Chorney, Parks & Facilities Foreman, Alice Krampits, Senior/Special Events Coordinator, Lenore Farmer, Finance Assistant & HR

Guest: Linda Bishop, Vice-President Wintrust Bank

Agenda Item #3 Pledge of Allegiance

Those present recited the Pledge of Allegiance.

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – October 9, 2019
- b. Closed Session Minutes – October 9, 2019
- c. Claims Ordinance – November 13, 2019

Motion was made by Comm. Zapinski and seconded by Comm. Moffett to approve the Consent Agenda.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Moffett, Comm. Conneely, Comm. Karesh, Comm. Long

Nays: None

Absent: None

Motion Carried

Agenda Item #5 Open Forum and Correspondence

a. General Public

There was no one present from the general public.

b. Bob shared pictures from IAPD's Best of the Best Awards Gala. AJ and Suzanne Anderson received the Outstanding Citizen Volunteers of the Year award for their work with the WPA theater group.

Bob presented a slide show of the Weed in the Parks seminar he recently attended, about Illinois cannabis law and the impact on park districts and open space. He summarized what was presented, including laws, possession, and distribution and explained that more will be

learned at the upcoming Legal Symposium. The Board discussed, and expressed concern about the HR side and how this may impact staff and employee policies.

c. Other

There were no additional comments.

Agenda Item #6 Linda Bishop, Hinsdale Bank-Enhanced Security Procedures and Solutions

Ms. Bishop began the presentation by addressing fraud prevention solutions, and reviewed check positive pay and ACH positive pay. The recent issue of uncashed checks every month was discussed, as this results in a stop payment cost. The Board suggested a separate checking account for utility bills or looking into automatic payments. Account balances and costs were discussed. On-line banking was also reviewed, and Ms. Bishop explained that if two people are involved in the initial transaction and confirmation, it is more secure. The Board was appreciative of the presentation.

Agenda Item #7 Unfinished Business

a. Fritz Werley Park OSLAD Update

According to Bob, we should find out before the holidays if we are awarded the grant. He reminded the Board that the Village is still committed to the demo of the house. Bob then made the presentation to the Board, with Joel's assistance, that he did for the IDNR earlier this month in Springfield.

b. Natatorium/Ty Agreement Update

Bob reported that all documentation has been received for the pay request, and payment will be made with claims at the December meeting. He explained that Attorney Steve Adams has been working on the declaration and all documents have been reviewed.

c. Other

There was no additional unfinished business.

Agenda Item #8 New Business

a. Board to Nominate IAPD Delegates and Alternates for Annual Meeting

Motion was made by Comm. Karesh and seconded by Comm. Moffett to designate Comm. Zapinski as delegate and Comm. Conneely as alternate for the IAPD Annual Business Meeting, held on January 25, 2020.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Moffett, Comm. Conneely, Comm. Zapinski, Comm. Long

Nays: None

Absent: None

Motion Carried.

b. 2020 State Conference – Board to Consider the Approval of Staff and Board Member Attendance, Hotel, Registration, and Meal Expense per Ordinance 2016-6

Motion was made by Comm. Karesh and seconded by Comm. Conneely to approve staff and Board Member attendance, hotel, registration and peal expenses per Ordinance No. 2016-6 for 2020 State Conference.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Conneely, Comm. Moffett, Comm. Zapinski, Comm. Long

Nays: None

Absent: None

Motion Carried.

c. 2019 Tax Levy Ordinance

1. Public Hearing

President Long opened the Public Hearing. There was no one present from the general public. President Long closed the Public Hearing.

2. Board Action – 2019 Tax Levy Ordinance No. 2019-5

Motion was made by Comm. Zapinski and seconded by Comm. Moffett to approve Tax Levy Ordinance No. 2019-5.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Moffett, Comm. Conneely, Comm. Karesh,
Comm. Long

Nays: None

Absent: None

Motion Carried.

d. 940,000 Bond Issue – November 26, 2019

1. Bids on Bonds

Sharon explained that traditionally the bank submitting the low bid receives approval, however, this year there was a split. Hinsdale Bank & Trust submitted the low bid for the \$50,000 Series 2019B Bonds, while Republic Bank submitted the low bid for the \$890,000 Series 2019C Bonds. The Board discussed.

Motion was made by Comm. Conneely and seconded by Comm. Karesh to approve the bid from Hinsdale Bank & Trust for the \$50,000 2019B Bonds, bearing an interest rate of 2.19%.

Roll Call Vote:

Ayes: Comm. Conneely, Comm. Karesh, Comm. Moffett, Comm. Zapinski,
Comm. Long.

Nays: None

Absent: None

Motion Carried.

Motion was made by Comm. Conneely and seconded by Comm. Zapinski to approve the bid from Republic Bank for the \$890,000 2019C Bonds, bearing an interest rate of 1.82%.

Roll Call Vote:

Ayes: Comm. Conneely, Comm. Zapinski, Comm. Karesh, Comm. Moffett,
Comm. Long

Nays: None

Absent: None

Motion Carried.

2. Approval Ordinance No. 2019-6

An Ordinance providing for the issue of approximately \$50,000 Taxable General Obligation Limited Park Bonds, Series 2019B, and approximately \$890,000 General Obligation Limited Park Bonds, Series 2019C, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, and to provide the revenue source for the payment of certain outstanding bonds of the District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof.

Motion was made by Comm. Conneely and seconded by Comm. Karesh to approve Bond Ordinance No. 2019-6.

Roll Call Vote:

Ayes: Comm. Conneely, Comm. Karesh, Comm. Moffett, Comm. Zapinski,
Comm. Long

Nays: None

Absent: None

Motion Carried.

e. Board to Consider Purchase of Used Forklift for the Maintenance Facility

Bob explained that this is a safety issue and will improve efficiency, so it is in our best interest to purchase a forklift. Cost was discussed and the Board suggested researching both new and used, along with the cost of leasing. Ben explained that a forklift would be used approximately 3 – 4 times per week, while John added that it is needed for both indoor and outdoor use, on concrete and gravel. According to Bob, there is discretionary money in the capital fund for this purchase.

Motion was made by Comm. Karesh and seconded by Comm. Zapinski to authorize staff to research and pursue the purchase of a forklift for the Maintenance Facility.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Zapinski, Comm. Conneely, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

Staff will continue to research pricing and will present at the December meeting.

f. Treasurer's Report

Sharon reported that the checking accounts total is \$5,523,210.24. Of that balance, \$1,000,000 will be expensed to the natatorium at the December Meeting, along with the Bond maturity payment. Additionally, the accounts payable total is \$1,656,640.39. There was discussion about revision the Consent Agenda, which staff is currently reviewing per Board inquiry.

g. Revenue Facility Report

Joel reported that in addition to spending a lot of time at the Fitness Club, he has been managing a number of IT issues. He recently updated the online credit card payment page to the latest security protocols and continues to work on the new Race to the Flag website. Joel reviewed the recent RecTrac seminar he attended, along with the Pet Promenade event held at the end of October. The Golf Course is currently closed and Joel will provide the season end report the next meeting. He presented the Fitness Club membership report, noting the amount of members, types of memberships and the big renewal months. The Board reviewed and discussed, and requested a fiscal year comparison. According to Joel, it is time to reorder towels at the Fitness Club and requested Board feedback with regards to the current workout-sized logo towel. During discussion, the board also determined that membership fees should be reviewed.

Motion was made by Comm. Zapinski and seconded by Comm. Moffett to approve expenses not to exceed \$2,500 for Fitness Club logo towels.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Moffett, Comm. Conneely, Comm. Long

Nays: Comm. Karesh

Absent: None

Motion Carried.

h. Parks/Maintenance Report

Ben reported the park shelter restrooms have been winterized, nets were taken down before the snow began at the end of October, and all irrigation systems were blown out. Ice rinks will be put out once the snow melts, and Bob reminded the Board that the District will be charged for water this year to fill the rinks. Ben provided a visual of the spoil pile that has accumulated in the maintenance yard from various projects over the last year. He explained that in order for this pile to be removed it will need to be tested for any potential contamination, which may cost approximately \$1,900. The Board discussed and Bob suggested using this material as dry fill to build up the sled hill at Bernas Park.

i. Recreation Report

Dustin reported on the success of last month's Haunted Forest event, and complimented maintenance staff for their hard work. Dustin reviewed other fall events, along with the upcoming WPA production of Schoolhouse Rock Live, Jr., which will be performed the weekend of November 21st. According to Dustin, Kids Club enrollment is good and Vesela, the new supervisor, has been trained and is becoming acclimated to the program. Dustin updated the Board on Athletics programming, and explained that Manning Elementary has provided additional gym time for Bidy Basketball practices. Also, travel basketball has nine teams, and Bidy Basketball games are scheduled to begin January 11th. Additionally, he is currently working on the little league softball proposal and boundary lines. Regarding early childhood programming, Dustin explained that enrollment has increased in 3-year-old preschool, more nature classes will be offered, and Peewee Picassos art class for two and three year olds has been successful. Finally, there are currently 12 breweries committed to February's beer fest event, and the Community Center gym floor will be resurfaced December 28 – January 2.

j. Other

Bob reviewed the IPARKS seminar hosted in the Administrative Center on November 6th. He also informed the Board the Village Christmas tree has been moved to Ty Warner Park, near

the tennis courts, for a cost of \$500. Additionally, the Board was invited to attend the Chamber Winter Ball. Finally, the Winter Beer Fest radio ad was played for the Board.

Agenda Item #9 Closed Session

A motion was made by Comm. Moffett and seconded by Comm. Zapinski to move into Closed Session pursuant to Section 2 (c) (1) of the Open Meetings Act to consider the appointment, compensation, discipline, performance or dismissal of the specific employees of the public body.

Roll Call Vote:

Ayes: Comm. Moffett, Comm. Zapinski, Comm. Conneely, Comm. Karesh, Comm. Long

Nays: None

Absent: None

Motion Carried.

The Board moved into Closed Session at 8:14 pm.

President Long called the Regular Session back to order at 9:31 pm.

Agenda Item # 10 Adjournment

Seeing no further business to discuss, a motion was made by Comm. Zapinski and seconded by Comm. Moffett to adjourn the Regular Session.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Moffett, Comm. Conneely, Comm. Karesh, Comm. Long

Nays: None

Absent: None

Motion Carried.

The Regular Session was adjourned at 9:32 pm