



**Westmont Park District Board of Commissioners
Minutes of the Regular Meeting
Ronald J. Gunter Administrative Center
55 E. Richmond St., Westmont, IL 60559
September 11, 2019 6:00 pm**

Agenda Item #1 Call to Order

President Long called the Meeting to order at 6:00 pm.

Agenda Item #2 Roll Call

Comm. Conneely, Comm. Karesh, Comm. Moffett, Comm. Long, Comm. Zapinski
Staff Present: Bob Fleck, Executive Director, Sharon Macak, Supt. of Finance, Joel Hymen, Supt. of Revenue Facilities & IT; Ben Grimme, Supt. of Parks & Golf, Dustin Kleefisch, Supt. of Recreation, John Chorney, Parks & Facilities Foreman, Alice Krampits, Senior/Special Events Coordinator, Lenore Farmer, Finance Assistant & HR, Attorney Steve Adams

Guest: Larry Forssberg, Westmont Chamber Executive Director

Agenda Item #3 Pledge of Allegiance

Those present recited the Pledge of Allegiance.

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – August 14, 2019
- b. Claims Ordinance – September 11, 2019

Motion was made by Comm. Moffett and seconded by Comm. Karesh to approve the Consent Agenda.

Roll Call Vote:

Ayes: Comm. Moffett, Comm. Karesh, Comm. Conneely, Comm. Zapinski, Comm. Long

Nays: None

Absent: None

Motion Carried.

Agenda Item #5 Open Forum and Correspondence

- a. General Public

There was no one present from the General Public.

- b. Written

Bob presented a request to serve alcohol at a company picnic to be held at Diane Main Park on September 20, 2019. The Board discussed.

Motion was made by Comm. Zapinski and seconded by Comm. Moffett to approve the request to serve alcohol during a company picnic at Diane Main Park on September 20, 2019.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Moffett, Comm. Conneely, Comm. Karesh, Comm. Long

Nays: None

Absent: None

Motion Carried.

Bob presented a second request to serve alcohol at a company picnic to be held at Veterans Park on September 21, 2019. The Board discussed, expressing concern about baseball games scheduled during this time. Bob assured the Board this would not be a problem.

Motion was made by Comm. Conneely and seconded by Comm. Zapinski to approve the request to serve alcohol during a company picnic at Veterans Park on September 21, 2019.

Roll Call Vote:

Ayes: Comm. Conneely, Comm. Zapinski, Comm. Karesh, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

According to President Long, there have been no incidents at any parks in which serving alcohol during a picnic has been approved.

Bob invited the Board to attend the Taiwanese Dance Troop performance on Saturday, October 5, 2019, at Westmont High School.

c. Other

Bob presented the plaque dedicated to Commissioner Diane Main's service to IAPD. It will be placed in the Community Center.

Agenda Item #6 Westmont Auto Mile 4th of July Sponsorship Presentation

Larry Forssberg addressed the Board, explaining that the Westmont Auto Mile (WAM) has made a donation for the fireworks for the past ten years. He presented this year's payment, \$35,000. Mr. Forssberg then accepted a 4th of July event plaque from the District, on behalf of WAM. The Board thanked Mr. Forssberg and expressed their appreciation to WAM.

Agenda Item #7 Attorney's Report

Steve Adams provided a hand-out to the Board with legislative updates, along with an article he wrote about the dangers of elected officials using social media, explaining that public officials need to be mindful of how they use social media. He then provided a brief summary of bills approved by the General Assembly and the Governor that impact park districts. President Long reminded the Board that they can contact Attorney Adams with any questions or concerns.

He then advised the Board to not engage in social media and not to comment on anything of a legal nature. There was discussion of appropriate comments that can be made on social media. Joel questioned the best way to reply to someone who makes a negative comment on the District's web page. Attorney Adams acknowledged the importance of social media to a park district, however, he suggested that there should be a policy that prohibits and regulates comments. Bob stated that the District has a very strong policy for staff, however there is no

policy for public discussion. Attorney Adams said that comments can be disabled about certain topics, informing the Board that he can look at the District's web pages.

Agenda Item #8 Unfinished Business

a. 2019 OSLAD Grant

Bob reported that he met with the DNR on site because follow-up information was needed. He said the DNR should announce by mid-October if the District made the cut and will then be presenting in Springfield. He added that the Land and Water grant is less competitive.

b. Board to Consider Amended Declaration to Ty and FMC Aquatics Agreements

According to President Long, Ty Warner and his attorney were involved during the lease negotiations, and Bob has been working with Attorney Adams on a proposed draft that will wrap up any loose ends. He explained that some details did not get recorded in the late 1990's and early 2000's, though there was an agreement about what affects the main park. Attorney Adams provided background information, explaining that Mr. Warner assisted in developing the park after the District acquired it, which included requests for certain conditions with park development. Additionally, he assisted again with acquiring the property that the natatorium is now on, but this agreement was not recorded. Therefore, a clean, unified agreement needs to be made, along with terminating prior agreements, which will be acceptable to both the District and Ty Warner's attorney, before being sent to the natatorium's attorney. Attorney Adams said he is in the process of doing that now and hopes to have something to review at the next Board Meeting. President Long stated that Westmont Park District should be included in the name of the natatorium, and he requested seeing the agreement for review before the next meeting.

c. Other

There was no additional unfinished business.

Agenda Item #9 New Business

a. Board to Consider Renewal of Executive Director's Contract

President Long explained that the contract will be effective June 1, 2019 – May 31, 2022.

Motion was made by Comm. Karesh and seconded by Comm. Moffett to approve renewal of the Executive Director's contract.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Moffett, Comm. Conneely, Comm. Zapinski, Comm. Long

Nays: None

Absent: None

Motion Carried.

b. Board to Consider 2019 Pathway Paving Bids

Bob presented a visual of the pathway project locations: Golf course hole 2 and hole 4, Diane Main Park field 1, and Ty Warner Park. He said the bid opening took place yesterday, September 10th, and staff recommends the low bid for the Board's consideration. Additionally, he provided a listing of the bid tabulations and budget allocations. The Board discussed.

Motion was made by Comm. Zapinski and seconded by Comm. Karesh to approve the bid of \$67,348.35 from J & R Asphalt for the 2019 Asphalt Pathway Projects.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Karesh, Comm. Conneely, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

c. Treasurer's Report

Sharon reported that the checking total is \$5,111,105.13, however, this total is as of August 31, 2019, so the tax revenue distribution is not included. Also, the accounts payable total is \$346,885.93, which includes the SEASPAR contribution, along with the new truck and trailer.

d. Revenue Facility Report

Joel reported that he has been spending a great deal of time at the Fitness Club and he has been doing a lot of IT work, which includes managing Comcast issues at the maintenance garage. He applied for the IPRF safety grant, which will pay for a new AED at the Community Center, along with the emergency safety shower at the maintenance garage. Additionally, he has been working on the new Race to the Flag website, which should launch the first week of December. According to Joel, business has been good at the Golf Course, since the weather has been good. He explained that greens fees are up this year, however, cart rental is down due to wet conditions early in the season. Also, there are several outings scheduled this month. He presented a tracking chart for the Junior Golf League. There was discussion about attendance, lessons and the refund policy. He reminded the Board of the ComEd repair at the Fitness Club that he reported on last month, however, this month, without notification, ComEd ran all new lines from the transformer to the building.

e. Parks/Maintenance Report

Ben reported that he has been wrapping up summer projects, and provided a visual of recent work completed at Smith Woods: a new roof on the pavilion, pathway work, and a butterfly garden. Also, the restrooms were painted. Ben explained that new power lines have been run at Bernas Park for the pond fountains, however, only one is working. After testing, it was determined that the other fountain had a bad motor; it will be replaced. Ben stated that he will be implementing a new in-house program for all park and Golf Course fountains next year.

f. Recreation Report

Dustin announced that Edith Garcia has been hired as the new Recreation Coordinator, and her first day will be September 30, 2019. He reported on the success of the District 60 Extended Camp, which concluded with a net profit of \$3,954. WPA is currently hosting auditions for the Halloween Radio Show, which will be performed at Haunted Forest, along with auditions for the upcoming production of School House Rock. According to Dustin, there are good registration numbers for Fall Ball, and there are currently 24 registered for Nerf Night. He reviewed upcoming fall events, including Last Straw, Pumpkin Flotilla, Zombie Night and Haunted Forest. He explained his Super League concept to the Board, which would create a wider variety of athletic leagues with surrounding park districts. Finally, Dustin reviewed Twin Lakes Learning Center registrations, which have been impacted by new preschool offerings at the local school districts. The Board discussed. Dustin will continue to research and bring back more information at the next meeting.

g. Other

Bob invited the Board to attend IAPD's Best of the Best Awards Gala, scheduled for November 1, 2019. He explained that he nominated Suzanne and AJ Andersen of WPA for Outstanding Citizen Volunteers.

Bob informed the Board that they have been invited to tour the natatorium facility. After discussion, September 19th was the agreed upon date. Comm. Karesh inquired if we are still retaining \$1 million of FMC Natatorium funds, which came from the Village. Sharon confirmed that we are holding on their behalf. He then questioned the payment for replaced glass in one of the vehicles. Ben explained. Additionally, he observed that the stairs of the Gregg House Museum need work. Finally, Comm. Karesh expressed concern about graffiti at Lions Park. Bob has talked with the police about this and they are watching the park.

A motion was made by Comm. Karesh and seconded by Comm. Conneely to move into Closed Session pursuant to Section 2 (c) (1) of the Open Meetings Act to consider the appointment, compensation, discipline, performance or dismissal of the specific employees of the public body.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Conneely, Comm. Moffett, Comm. Zapinski, Comm. Long

Nays: None

Absent: None

Motion Carried.

The Board adjourned to Closed Session at 7:45 pm.

President Long called the Regular Session back to order at 8:27 pm.

Motion was made by Comm. Karesh and seconded by Comm. Zapinski to give Executive Director Fleck direction to proceed with the creation and hiring of one full time custodial employee.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Zapinski, Comm. Conneely, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

Agenda Item #10 Adjournment

Seeing no further business to discuss, a motion was made by Comm. Moffett and seconded by Comm. Conneely to adjourn the Regular Session.

Roll Call Vote:

Ayes: Comm. Moffett, Comm. Conneely, Comm. Karesh, Comm. Zapinski, Comm. Long

Nays: None

Absent: None

Motion Carried.

The Regular Session was adjourned at 8:30 pm.



Westmont Park District Board of Commissioners
Minutes of the Closed Session
Ronald J. Gunter Administrative Center
55 E. Richmond St., Westmont, IL 60559
September 11, 2019

President Long called the Closed Session to order at 7:54 p.m.

Present: Commissioners Conneely, Karesh, Moffett, Long, Zapinski
Executive Director Bob Fleck, Attorney Steve Adams

Executive Director Fleck began the Closed Session, discussing the part time staffing frustrations for custodial staff at the Community and Administrative Centers. Lack of interest in the position and poor performance by many in the position has led the Director to consider the idea of creating one full time custodial position. This would create staffing changes for those currently employed. The budget for staff wages would have little change though there would be a cost for benefits. The ability to establish consistency in the position and improved maintenance for the facilities warrants the creation of this new position. The Board was supportive of the proposal.

A motion was made by Comm. Moffett and seconded by Comm. Conneely to return to Open Session.

Roll Call Vote:

Ayes: Comm. Moffett, Comm. Conneely, Comm. Karesh, Comm. Zapinski, Comm. Long

Nays: None

Absent: None

Motion Carried.

The Board returned to Open Session at 8:27 pm.