



**Westmont Park District Board of Commissioners**  
**Minutes of the Regular Meeting**  
**Ronald J. Gunter Administrative Center**  
**55 E. Richmond St., Westmont, IL 60559**  
**February 19, 2020 6:00 pm**

Agenda Item #1 Call to Order

President Long called the Meeting to order at 6:03 pm.

Agenda Item #2 Roll Call

Comm. Conneely, Comm. Karesh, Comm. Long, Comm. Moffett, Comm. Zapinski  
Staff Present: Bob Fleck, Executive Director, Sharon Macak, Supt. of Finance, Joel Hymen, Supt. of Revenue Facilities & IT; Ben Grimme, Supt. of Parks & Golf, Dustin Kleefisch, Supt. of Recreation, Alice Krampits, Senior/Special Events Coordinator, Lenore Farmer, Finance Assistant & HR, Martin Seyller, Custodian

Guests: WYBA Board Members Bill Belmonte, Jason Pecard, George Kelecich

Agenda Item #3 Pledge of Allegiance

Those present recited the Pledge of Allegiance.

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – January 8, 2020
- b. Closed Session Minutes – January 8, 2020
- c. Claims Ordinance – February 19, 2020

Motion was made by Comm. Karesh and seconded by Comm. Zapinski to approve the Consent Agenda.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Zapinski, Comm. Conneely, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

Agenda Item #5 Open Forum and Correspondence

- a. General Public

There was no one present from the general public.

- b. Written

Bob presented a request from TW Group to host their Craft Beer Festival at Ty Warner Park on September 12, 2020. He explained that proceeds from this event go to People's Resource Center, and there are no scheduling conflicts at the park or the natatorium on that day. The Board discussed.

Motion was made by Comm. Conneely and seconded by Comm. Moffett to approve the TW Group Craft Beer Festival at Ty Warner Park on September 12, 2020.

Roll Call Vote:

Ayes: Comm. Conneely, Comm. Moffett, Comm. Karesh, Comm. Zapinski, Comm. Long

Nays: None

Absent: None

Motion Carried.

c. Other

The Board commended Martin Seyller, the recently promoted full-time custodian, for the quality work he performs in the Community Center and the Administrative Center. Martin thanked the Board.

#### Agenda Item #6 WYBA Presentation and Report

WYBA members Bill Belmonte, Jason Pecard and George Kelecich addressed the Board, expressing their appreciation to the Board and District staff for their support of the youth baseball program. They presented an informational packet and budget to the Board, and reviewed 2019 season highlights, including increased enrollment, solid working capital, field upgrades and the new Sportsengine website. Sponsorship was also reviewed, which is low this year. The WYBA is not currently charging non-resident fees, and boundaries have been expanded. Additionally, eligibility to participate in all-star games was reviewed. The Board questioned WYBA's decision to not charge an additional fee to non-residents, as this may be a conflict with District procedure to charge a higher non-resident fee for District programs. There was considerable discussion, and the general feeling of the Board was that fees and boundaries should have been presented before registration for the 2020 season began. Bob explained that according to the agreement, a certain number of Westmont residents are required. The Board noted that fields are maintained and equipment is purchased in order to serve Westmont Park District residents.

After discussion, the WYBA representatives explained that extending the boundaries is necessary to keep the league running. Additionally, it is understood that a non-resident fee should be considered, and will be charged in the future if the Board advises.

Finally, field conditions were discussed, and the WYBA requested Babe Ruth Field upgrades, stating that they will share financial responsibility with the District. Areas of concern included the concession stand, dug-outs, storage room, wiring and field improvements. The Board discussed, acknowledging that the District will take care of its property to ensure that it is safe, and advised that all work will be done by District staff, not volunteers.

The Board thanked the WYBA representatives for their presentation.

#### Agenda Item #7 Unfinished Business

a. Babe Ruth Drainage Plan and Ice Rinks

Bob presented an aerial photo of the field, along with a visual of the survey. He pointed out the storm sewer to the Dallas Street detention area, and the contour lines which indicate very small elevation changes. He explained that the storm pipe was put in almost dead flat and is designed to hold water; it is clean with no back-ups. According to Bob, the field held water longer than it should have, and the ice rinks caused the depressions. He provided information about the multi-flow drainage system, which will be tapped into the storm

system, and is the only way to drain a flat surface. Using the survey, Bob indicated where the system will be installed. He said that District staff will work in tandem with Kenneth Company. The Board advised staff to prioritize this project. Bob agreed, stating work will begin as soon as the ice rinks can be removed and the ground is workable. Later, the field will be hydro seeded. According to Bob, material cost is \$11,000, however, a \$20,000 budget was approved. This project should take approximately 10 working days to complete.

b. Bleacher and Shade Structure Quotes

Bob reviewed the bleachers that are currently in place at ball fields, explaining that they are safe, however if new bleachers are installed, they will have to be improved to meet current ADA requirements. Bob presented visuals of several options, ranging in price from \$7,885 to \$18,050, depending on the size and number of seats. Next, visuals of various shade structures were presented, ranging in price from \$14,000 to \$18,500, depending on the size and type of structure. The Board discussed, and determined that this should be presented at this year's Budget Workshop.

c. WCC HVAC Improvements

Bob reported that bid documents will be available beginning February 20, 2020, drawings will be submitted for permit, and the bid opening will take place March 10, 2020. According to Bob, this project is scheduled to begin May 1, 2020 and be completed by June 17, 2020.

d. S-Curve Update

Bob provided a visual for the Board to review, explaining that we can annex into Westmont and consolidate the parcels. He presented two more maps, one from 1936 indicating the original plat and the second, from 1984, illustrating the old road and right of way. He explained that Westmont now has a clear deed and title to this land, however DuPage County has never executed the plat of annexation. The District's attorney is currently working on this. When complete, the parcels will be consolidated with a new pin number.

e. American Legion Jimmy Robinson Memorial

Bob presented a photo of the memorial site at Veterans Park, explaining that the Legion wants to add the memorial to this location. According to Bob, District participation would include design services, project management and ADA funds; the Legion will be responsible for the memorial. He presented a photo of the bronze eagle memorial with a granite base. The Board advised staff to maintain control of this site, as it is District property.

f. Other

There was no other unfinished business.

## Agenda Item #8 New Business

a. 2020 Statement of Economic Interest Filing

Bob reported that on-line filing will begin in early March.

b. Property Annexation Considerations

Bob reviewed voluntary and involuntary annexations, explaining that there are approximately a dozen that are not in the Westmont Park District. President Long advised staff to contact Naperville and find out what their ordinance is. The general feeling of the Board was that all properties annexed to the Village should also be annexed to the Park District.

c. Amendment to Sexual Harassment Policy Ordinance No. 2020-1

Motion was made by Comm. Moffett and seconded by Comm. Conneely to approve the Amendment to the Westmont Park District Sexual Harassment Policy Ordinance No. 2020-1.

Roll Call Vote:

Ayes: Comm. Moffett, Comm. Conneely, Comm. Karesh, Comm. Zapinski, Comm. Long

Nays: None

Absent: None

Motion Carried.

d. Board to Consider Approval of Hourly Wage Range

A listing was provided to the Board for review.

Motion was made by Comm. Zapinski and seconded by Comm. Moffett to approve the Westmont Park District hourly wage range effective March 15, 2020.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Moffett, Comm. Conneely, Comm. Karesh, Comm. Long

Nays: None

Absent: None

Motion Carried.

e. Village/Park Mowing Agreement

Bob reported that the Village hired a horticulturist, all properties have been reviewed, and there will be an agreement for approval next month. According to Bob, our work will not increase. Comm. Karesh questioned the small pie shaped area at the intersection of Chicago and Warwick Avenues, expressing concern about District staff mowing private land. A map was presented for review and the Board discussed, advising staff to investigate further.

f. Treasurer's Report

Sharon reported that the checking account total is \$515,869.28 and the MaxSafe account total is \$2,806,485.88 as of January 31, 2020. The CD at Royal Bank was discussed; we are currently earning 2.5 % interest for a seven-month term. President Long advised staff to invest in Westmont banks, as they pay real estate taxes. Additionally, he stressed the importance of remaining insured. Sharon reminded the Board that February claims were approved and mailed on the regular schedule.

g. Revenue Facility Report

Joel reported that he spends time each day at the Fitness Club, and he continues to manage day to day IT issues. The Golf Course is currently closed, however, preparations are underway for the upcoming season. Joel is still receiving applications for the Fitness and Membership Services Supervisor at the Fitness Club. Joel informed the Board that the gym floor at the Fitness Club needs to be refinished, and he recommended completing this over the July 4<sup>th</sup> weekend and close for the weekend to allow the floor to dry. He explained that a water-based product is used, so there is less drying time. The Board discussed.

Motion was made by Comm. Zapinski and seconded by Comm. Moffett to approve closing the Fitness Club beginning July 3, 2020 and to reopen on July 6, 2020.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Moffett, Comm. Conneely, Comm. Karesh, Comm. Long

Nays: None

Absent: None

Motion Carried.

Also at the Fitness Club, Joel reported on some lighting issues in the racquetball courts; this is not affecting play, and he is working out a deal with the lighting manufacturer to replace the lights that are out. Additionally, he updated the Board on the new Wolverines training mini camps scheduled for summer and photos were presented of the recent duct work project.

Joel provided handouts to the Board with data about the golf/fitness pass, league schedules, and promotional information for the upcoming season. His recommendation was to keep the current combined pass, while reducing the current fee. The Board discussed, reviewing current fees, special offers, and season passes offered by neighboring golf courses. The Board also requested that staff submit this type of information for inclusion in the packet, so there is more time to review.

Motion was made by Comm. Moffett and seconded by Comm. Zapinski to approve a combined Fitness Club & Golf Course Membership fee reduction: \$175 resident/\$200 non-resident.

Roll Call Vote:

Ayes: Comm. Moffett, Comm. Zapinski, Comm. Conneely, Comm. Karesh

Nays: Comm. Long

Absent: None

Motion Carried.

h. Parks/Maintenance Report

Ben reported on the good progress of the tree removal project from the 7<sup>th</sup> green to 59<sup>th</sup> Street. He explained that most of the trees removed have been buckthorn, the cut stumps are treated to hinder any new growth, and will be retreated this spring. According to Ben, there were three days of ice skating at the end of January, and the rinks will be removed as soon as they thaw out. Bob recommended discontinuing the ice rinks, as staff time can be better spent elsewhere. After discussion, the Board was in agreement, recommending that the rink supplies be stored, since they may be used in the future. Finally, Ben commended maintenance staff on their work with the Winter Beer Festival.

i. Recreation Report

Dustin reported on the community survey for Holly Days, explaining that feedback will be reviewed to better plan for this year's events. He informed the Board about the new intern, Brandon Knox, and the newly promoted Kids Club Supervisor, Shelby South. He then reviewed Kids Club current registration numbers. According to Dustin, he now has administrative access to the WYBA's Sportsengine website. He also reported that rehearsals have started for WPA's upcoming production of Brighton Beach Memoirs, and Edith has been doing a good job of working with the committee. Additionally, Bidy Basketball is halfway through the season, and he is currently waiting for Wolverines Little League Softball boundaries to be approved. Finally, Dustin reported on the success of the Winter Beer Festival, which had a total of 676 attendees, and made a profit of \$2,464.

j. Other

The Board advised staff that WYBA non-resident fees need to be clarified, and some expenses were questioned, including a board appreciation dinner and a Zazzo's WYBA night. Additionally, the Board reminded staff to continue to protect District equipment and facilities.

Agenda #9 Adjournment

A motion was made by Comm. Zapinski and seconded by Comm. Conneely to adjourn to Closed Session pursuant to Section 2 (c) (1) of the Open Meetings Act to consider the appointment, compensation, discipline, performance or dismissal of the specific employees of the public body.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Conneely, Comm. Karesh, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

The Board adjourned to Closed Session at 9:30 pm.

President Long called the Regular Session back to order at 10:05 pm.

Seeing no further business to discuss a motion was made by Comm. Zapinski and seconded by Comm. Karesh to adjourn the Regular Session.

Roll Call Vote:

Ayes: Comm.

Nays: None

Absent: None

Motion Carried.

The Regular Session was adjourned at 10:06 pm.