



Westmont Park District Board of Commissioners
Minutes of the Special Meeting
By Remote Attendance
April 1, 2020 5:00 pm

Agenda Item #1 Call to Order

President Long called the Meeting to order at 5:02 pm.
The meeting was held remotely through Zoom on-line meeting attendance.

Agenda Item #2 Roll Call

Commissioners Long, Karesh, Zapinski, Moffett, Conneely
Executive Director Fleck

Agenda Item #3 Pledge of Allegiance

Those present recited the Pledge of Allegiance.

Agenda Item #4 Board to Consider COVID-19 Impact on District Operations and Programs

a. April Programs

The Meeting began with the discussion of whether or not to continue programs through April 30, 2020. Topics included:

- Can the WPA summer musical be delayed? Auditions were to start the following week with rehearsals thereafter. Staff will need to communicate with School District #201 to determine if this is feasible.
- Can the May 2nd Dance Recital be delayed? Staff can survey participant families to determine interest. This also will need to be communicated with School District #201.
- Junior Golf League registration will be pushed back to May. This league may require a shortened season.
- Special Events were addressed. Fireworks and 4th of July are still being considered. Commisisoner Conneely asked if a Force Majeure can be included in future contracts.
- The Board agreed unanimously that Race to the Flag should be cancelled.

A motion was made by Commissioner Zapinski and seconded by Commissioner Moffett to cancel all programs through April 30, 2020, including Race to the Flag on May 24, 2020.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Moffett, Comm. Conneely, Comm. Karesh, Comm. Long

Nays: None

Absent: None

Motion Carried.

b. Budget

The Board was in agreement to postpone the April 22, 2020 Budget Workshop. Director Fleck will proceed with the operating budget as required with the necessary budget reductions.

c. Staffing

Discussion was held on the wage benefit for eligible part time employees. Board has approved wages up to April 13, 2020, should it be extended past. Director Fleck informed the Board that approximate cost to the District, including all taxes, unemployment, FICA, etc., is \$23,000 per pay period.

A motion was made by Commissioner Conneely and seconded by Commissioner Zapinski to extend part time wage benefits through the next pay period ending on April 27, 2020. Wage benefits would cease effective the next day on April 28, 2020. Staff is to be notified of this decision as soon as possible. Director Fleck will draft a letter.

Roll Call Vote:

Ayes: Comm. Conneely, Comm. Zapinski, Comm. Karesh, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

d. Other

Director Fleck shared the details and status of the current program guide. The printer has it set up in the system for printing. Only the cover page has been printed. Total printing contract is approximately \$5,900. Cost to deliver the guide is \$2,193. The Board discussed.

A motion was made by Commissioner Zapinski and seconded by Comm. Moffett to cancel the summer 2020 program guide printing and delivery.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Moffett, Comm. Conneely, Comm. Karesh, Comm. Long

Nays: None

Absent: None

Motion Carried.

The next meeting is the regularly scheduled April Board Meeting, which will be held by remote attendance on April 8, 2020, starting at 6:00 pm.

Agenda Item #5 Adjournment

Seeing no further business to discuss, a motion was made by Commissioner Moffett and seconded by Commissioner Conneely to adjourn the Special Meeting.

Roll Call Vote:

Ayes: Comm. Moffett, Comm. Conneely, Comm. Karesh, Comm. Zapinski, Comm. Long

Nays: None

Absent: None

Motion Carried.

The Special Meeting was adjourned at 6:03 pm.