



Westmont Park District Board of Commissioners
Minutes of the Special Meeting
Ronald J. Gunter Administrative Center
55 E. Richmond St., Westmont, IL 60559
March 18, 2020 5:00 pm

Agenda Item #1 Call to Order

President Long called the Meeting to order at 5:03 pm.

Agenda Item #2 Roll Call

Commissioners Long, Karesh, Zapinski, Moffett, Conneely
Executive Director Fleck.

Agenda Item #3 Pledge of Allegiance

Those present recited the Pledge of Allegiance.

Agenda Item #4 Board to Consider COVID-19 Impact on District Operations and Programs

The Special Meeting was called to discuss the COVID-19 Pandemic impact on the Park District.

- Discussion began regarding staff responsibilities during this time and use of full time staff not coming to work on a daily basis. The Board felt it would be good to have non-essential full time and part time staff assist in the disinfection of playgrounds. Maintenance should purchase additional quantities of bleach.
- Board agreed to cancel all Easter season programs and activities. All programs scheduled through the end of March are also to be cancelled.
- Commissioner Conneely asked the Director to review the last two years of April and May revenues as a means to determine the possible loss of revenues if shut down continued through April and May. Numbers are to be provided in time for the March 25, 2020 Special Meeting.
- Additional questions were raised regarding the possible cancellation of April Programs. It was asked if the golf course would open.
- The Board asked if the District would be eligible for a claim with IPARKS for lost revenues. The question will be asked by the Director.
- The Board then discussed the idea to continue paying wages to certain part time staff during the shutdown. The Board thoroughly discussed.

Motion was made by Commissioner Zapinski and seconded by Commissioner Moffett to “Approve the payment of eligible hourly part time staff who work for the District on a continual basis, week after week, for the majority of the year who will not be able to work due to the COVID-19 closure of facilities and cancellation of programs. Wages would be based on an average of hours worked or on the actual scheduled hours to be worked if schedule is consistent.”

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Moffett, Comm. Conneely, Comm. Karesh, Comm. Long

Nays: None

Absent: None

Motion Carried.

Director Fleck is to attach a list of all persons who qualify to the minutes.

Going forward all full time employees are to be available during normal work hours.

Agenda Item #5 Adjournment

Seeing not further business to discuss, a motion was made by Commissioner Moffett and seconded by Commissioner Karesh to adjourn the Special Meeting.

Roll Call Vote:

Ayes: Comm. Moffett, Comm. Karesh, Comm. Conneely, Comm. Zapinski, Comm. Long

Nays: None

Absent: None

Motion Carried.

The Special Meeting was adjourned at 6:23 pm.