



Westmont Park District Board of Commissioners
Minutes of the Regular Meeting
Ronald J. Gunter Administrative Center
55 E. Richmond St., Westmont, IL 60559
September 9, 2020 6:00 pm

Agenda Item #1 Call to Order

President Long called the Meeting to order at 6:00 pm.

Agenda Item #2 Roll Call

Comm. Conneely, Comm. Karesh, Comm. Long, Comm. Moffett, Comm. Zapinski
Staff Present: Bob Fleck, Executive Director, Sharon Macak, Supt. of Finance, Joel Hymen, Supt. of Revenue Facilities & IT, Dustin Kleefisch, Supt. of Recreation, Lenore Farmer, Finance Assistant & HR, Alice Krampits, Senior/Special Events Coordinator
Guest: Bill Przybylski, Community Digital Network

Agenda Item #3 Pledge of Allegiance

Those present recited the Pledge of Allegiance.

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – August 12, 2020
- b. Closed Session Minutes – August 12, 2020
- c. Special Meeting Minutes – August 26, 2020
- d. Claims Ordinance – September 9, 2020

Motion was made by Comm. Conneely and seconded by Comm. Karesh to approve the Consent Agenda.

Roll Call Vote:

Ayes: Comm. Conneely, Comm. Karesh, Comm. Moffett, Comm. Zapinski, Comm. Long

Nays: None

Absent: None

Motion Carried.

Agenda Item #5 Open Forum and Correspondence

a. General Public

There was no one present from the general public.

b. Written

Bob referenced a letter sent to President Long regarding an injury to a Veterans Park patron that occurred near the entry to the Babe Ruth Building restrooms. According to this letter, the incident occurred in the evening and there were no lights on near the building. Bob explained that there has never been an issue in this location before. Additionally, the injured person requested full compensation for all medical expenses. The Board discussed, and directed staff to address the lighting issue near this building. Bob stated that a claim has been submitted to IPARKS and he will keep the Board updated.

c. Other

There were no additional comments or correspondence.

Agenda Item #6 Community Digital Network – Digital Sign Proposal for Bellerive Park

Bob introduced Bill Przybylski from Chicago Billboards, explaining that this community digital sign program will allow advertising possibilities at zero cost to the District. The proposed location is at the northeast corner of Bellerive Park, on 63rd Street. Mr. Przybylski presented visuals of digital signs in the suburban area, explaining that 63rd Street is a good location for advertising with a long dwell time to view the sign, due to a stoplight. He provided dimensions and a description of the two-sided sign, which would include the District logo on the Base, and said the District will have one advertisement for every eight displayed. Additionally, Chicago Billboards will erect the sign, including landscaping, and will maintain the site. The Board discussed. According to Bob, if the Board agrees to pursue, the next step will be to have the District's legal counsel review the agreement.

Motion was made by Comm. Karesh and seconded by Comm. Moffett to approve the concept of a digital sign at Bellerive Park and formalize a contract with Westmont Park District legal counsel.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Moffett, Comm. Conneely, Comm. Zapinski, Comm. Long

Nays: None

Absent: None

Motion Carried.

Agenda Item #7 Unfinished Business

a. Kids Club and Extended E-Learning

According to Bob, there are currently 28 students enrolled and maximum capacity is 32. Dustin recently learned that District 201 is scheduled to begin a hybrid program on October 5th, so the current program will be revised once details are provided by the school district. He reported that the current E-Learning program is running well, and has been temporarily moved from the Community Center to the Administrative Center due to the HVAC project. Commissioner Moffett reported that District 60 is scheduled to begin a hybrid program on October 6th, however, this has not yet passed school board approval. The Board discussed and reviewed potential changes to the District's current program.

b. WCC HVAC Project Update

Bob reported that demo began on the Tuesday after Labor Day, and he presented photos of the work in progress, including ductwork cleaning and new electric, the mechanical room and the original hot water heater. According to Bob, this will be removed, as no one showers there anymore, however, it will be challenging to remove. Bob explained that the maintenance staff has been doing the ceiling demo, which has saved money. With regards to ductwork cleaning, Bob will obtain quotes for the same service in the Administrative Center and the Fitness Club. The Board was agreeable to having this work done. Bob stated that the WCC will be closed on September 17th, as the new unit will be lifted onto the rooftop. Bob explained that Midwest Mechanical is very organized and professional, and work should be completed by month end.

c. Other

Bob presented a photo of the Ashford detention basin, explaining that the Village received a grant and is working to naturalize the basin, creating more of a wetland with a six-foot turf grass strip on the perimeter. Bob assured the Board this was 100% a Village project and no District money was spent, however, District staff will mow the grass perimeter.

Agenda Item #8 New Business

a. Board to Consider Approval of DuPage County CARES Act Relief Agreement

According to Bob, we expect to receive the full reimbursement allocated, \$31,131.40, which will be administered through DuPage County after County Board approval last week.

Motion was made by Comm. Zapinski and seconded by Comm. Moffett to approve the Intergovernmental Agreement for Participation in DuPage County Local Government COVID-19 Reimbursement Program.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Moffett, Comm. Conneely, Comm. Karesh, Comm. Long

Nays: None

Absent: None

Motion Carried.

b. Golf Course Pond Erosion Control Solution

Bob noted the proposal from Alpine Ridge Builders included in the Board Packet. He explained that based on the geotechnical report, erosion also contributes to the problem. Bank stabilization will include geogrid materials, rip rap and native plantings, and the cost will be \$6,000 - \$9,000. This project will begin at the end of the golf season. The Board began discussion, questioning the cost and who is to provide the materials. According to Bob, materials should be included, however, the proposal indicates that the District is to provide materials. Bob will review and follow-up. The Board was in agreement to table, pending who is to provide materials.

c. Security Cameras for Ty Warner Park Parking Lots

Bob stated that security cameras at Ty Warner Park was suggested by Commissioner Karesh, in response to recent smash and grab incidents in the area, in order to maintain safety at the park. Bob commended Bill Ruddle, park patrol staff, for his assistance with the smash and grab victim. According to Joel, it would be easy to install a camera at the west parking lot, as there is already Wi-Fi at the James M. Long Pavilion. However, it would be somewhat more challenging to install cameras in the large east parking lot. The general feeling of the Board was cameras may deter future incidents and directed staff to research and present pricing.

Motion was made by Comm. Moffett and seconded by Comm. Zapinski to approve the installation of security cameras for Ty Warner Park west parking lot at a cost of up to \$500.00, and to authorize staff to research security camera pricing for Ty Warner Park east parking lot.

Roll Call Vote:

Ayes: Comm. Moffett, Comm. Zapinski, Comm. Conneely, Comm. Karesh, Comm. Long

Nays: None

Absent: None

Motion Carried.

d. Treasurer's Report

Sharon reported that the checking accounts total is \$4,043,036.07, the accounts payable total is \$169,086.41, and the September 1st tax revenue distribution totaled almost \$650,000.

Bob explained that the BINA Hearing for the November Bond, typically held at the October Regular Meeting, should be moved up due to the current low interest rates; this is an election year and rates could increase considerably after the November election. The Board was in agreement to hold a Special Meeting on Thursday, September 24, 2020, for the public hearing and authorizing staff to acquire bids for a \$932,000 Bond Issue.

e. Revenue Facility Report

Joel reported that Chris is in place at the Fitness Club, and he's getting to know staff, learning procedures and working on membership retention. Joel informed the Board that he has spent a great deal of time with Wi-Fi installation for the E-Learning program, and he continues to edit the digital program guide as needed. The Board discussed the future of the program guide and whether it will ever be printed again, or remain digital.

According to Joel, the Golf Course is doing very well, with revenue up more than \$51,000 from 2019. Greens fees and cart rental are up, and lessons have doubled over last year. Joel stated that there have been 130 cancellations and 39 new memberships at the Fitness Club since re-opening. He explained the "non-renewal" process, as memberships were extended 105 days, the length of time the Club was closed. Any membership that would have expired was pushed forward, and members have been contacted via mail and phone for renewal. Also, classes have been running well, and weekend hours will be extended to 3 pm.

f. Parks/Maintenance Report

Bob presented a photo of the Golf Course and reviewed recent improvements, explaining that the spoil piles went to the sled hill at Bernas Park. Also, 64 trees have been ordered and will be planted in the parks.

g. Recreation Report

Dustin reviewed room rental rates, explaining that he has researched and compared with neighboring park districts, and proposed the following rates:

Single Room per hour	\$30/resident; \$45/non-resident
Double Room per hour	\$60/resident; \$90/non-resident
Banquet Room per hour	\$100/resident; \$150/non-resident

Also, there will be no charge for service organizations, such as scouts. The Board discussed and was agreeable to the proposed rates as presented.

With regards to Athletics, Dustin stated that fields are full and there is no more space to rent. Dustin reported that WYBA currently has 266 Fall Ball registrations, far exceeding 2019 registrations. The Spray Park will remain open through September 20th, and ongoing Senior programming includes Pickleball, Tai Chi, Ageless Grace, and Watercolors, however, the Senior Golf League banquet has been cancelled. The only Fall Event taking place is the Pumpkin Flotilla, scheduled for October 9th. Finally, the Frosty & Friends Parade and tree lighting have been cancelled.

h. Other

Bob reported on the health insurance pool quarterly meeting, explaining that due to COVID, the loss ratio is down and there is a surplus of \$12 million on our sub-pool. This will be given back to us for our terminal reserve, however, final numbers are not in yet. Bob will follow up.

According to Bob, the Village fuel pumps will be closed at the end of October, and will be relocated near the South Fire Station. Construction should be complete late next fall. In the meantime, we will most likely use a Speedway fleet account.

Agenda Item #9 Closed Session

The Board did not move into Closed Session.

Agenda Item #10 Adjournment

Seeing no further business to discuss, a motion was made by Comm. Zapinski and seconded by Comm. Moffett to adjourn the Regular Meeting.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Moffett, Comm. Conneely, Comm. Karesh, Comm. Long

Nays: None

Absent: None

Motion Carried.

The Regular Meeting was adjourned at 8:00 pm.