



**Westmont Park District Board of Commissioners  
Minutes of the Regular Meeting  
Ronald J. Gunter Administrative Center  
55 E. Richmond St., Westmont, IL 60559  
January 8, 2020 6:00 pm**

Agenda Item #1 Call to Order

President Long called the Meeting to order at 6:02 pm.

Agenda Item #2 Roll Call

Comm. Conneely, Comm. Karesh, Comm. Moffett, Comm. Long, Comm. Zapinski  
Staff Present: Bob Fleck, Executive Director, Sharon Macak, Supt. of Finance, Joel Hymen, Supt. of Revenue Facilities & IT; Ben Grimme, Supt. of Parks & Golf, Dustin Kleefisch, Supt. of Recreation, John Chorney, Parks & Facilities Foreman, Lenore Farmer, Finance Assistant & HR

Agenda Item #3 Pledge of Allegiance

Those present recited the Pledge of Allegiance.

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – December 11, 2019
- b. Closed Session Minutes – December 11, 2019
- c. Claims Ordinance – January 8, 2020

Motion was made by Comm. Karesh and seconded by Comm. Zapinski to approve the Consent Agenda.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Zapinski, Comm. Conneely, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

Agenda Item #5 Open Forum and Correspondence

a. General Public

There was no one present from the general public.

b. Written

Bob presented an email request from TS Alliance to host their annual Step Forward to Cure TSC Walk for approximately 200-300 people at Ty Warner Park on May 16, 2020. The Board discussed.

Motion was made by Comm. Conneely and seconded by Comm. Moffett to approve the Step Forward to Cure TSC Walk for approximately 200-300 people at Ty Warner Park on May 16, 2020.

Roll Call Vote:

Ayes: Comm. Conneely, Comm. Moffett, Comm. Karesh, Comm. Zapinski, Comm. Long

Nays: None

Absent: None

Motion Carried.

c. Other

There were no other comments or correspondence.

Agenda Item #6 Unfinished Business

a. IAPD Conference Reminders

Bob reviewed the conference timeline and events, explaining that legislators have been invited to the Awards Luncheon. He reminded the Board that he will be presenting at 8:15 am on Friday.

b. Regular 2020 Board Meeting Dates

Bob informed the Board that the updated 2020 schedule was in the packet, reflecting the February meeting date change to February 19<sup>th</sup>.

c. Other

Bob provided an update on the Deer Creek detention basins, explaining that the Village is working to naturalize this area. He presented a map of both basins near the golf course, noting the drainage easement between both basins, and explained how the drainage will be improved. He then presented a second visual of the drainage flow with the proposed naturalization redesign of the two basins, explaining that there will be less maintenance. The Board began discussion, expressing concern about the Village maintaining these basins. President Long reviewed the agreement structure for detention properties, including Dallas Street, Ashford Open Space, Muddy Waters Park, Williams Cove Park and the two Deer Creek basins. He explained that the District manages the mowing and the Village maintains the infrastructure and stormwater. There was also discussion about the difference between wetlands and detention basins. According to Bob, any natural plants in the basins will result in less work for our staff in the long term. Additionally, due to excessive rainfall, these basins are already starting to return to a natural state. Comm. Karesh referenced the Village agreement, to ensure that District staff is not doing work that they shouldn't be doing. Bob acknowledged that there are three agreements which need to be reviewed. President Long advised having a formal vote on the open space properties in the near future, to safeguard that they are always held as open space.

Agenda Item #7 New Business

a. S-Curve Plats

Bob presented a map indicating the two parcels, and explained that he wants to resolve the issue of Parcel 2 and consolidate Parcels 1 and 2. The plats have been surveyed and now our attorney needs to review to ensure that the legal descriptions agree. Bob then presented the County's parcel map, stating that this area was de-annexed by Oak Brook in 2012, and the District currently maintains this property. According to President Long, this property was given to the Village by the Butler family, who placed a restrictive covenant on the property for passive open space. The Village then gave the property to us, and we gave the Village the maintenance garage across from Blackhawk Park. He explained that the District recorded the deed, however the deed transferring the property from the Butler family to the

Village was never recorded. According to Bob, the Village is in agreement that the property should be owned by the District and annexed into the Village. Also, there is a small piece of property adjacent to the parcels that the County currently maintains, however, according to the County, is District property. Bob explained that all of this needs to be correct, so there are no future legal issues. The Board discussed, and was in agreement to keep the properties.

b. Treasurer's Report

Sharon reported that the checking accounts total \$3,521,073.58 as of December 31, 2019, and the accounts payable total is \$90,575.14.

c. Revenue Facility Report

Joel presented a fee comparison chart of local 9-hole golf courses, and he reviewed rates from 2015 to present. According to Joel, staff is not recommending a rate increase at this time. He reminded the Board that the combined golf/fitness rate was raised in 2019. The Board discussed, and questioned if we still need to offer this combined pass. The Board requested staff to research season pass pricing and provide this information at the next meeting.

d. Parks/Maintenance Report

Ben reported that work has begun on the St. Joseph's Creek shore lines, and fill-in work at the #3 tee box is almost complete. Bob added that this will make play better for golfers and it will be easier for staff to maintain. According to Ben, the Holly Days trees were removed, which Waste Management will mulch. Also, pathway work is complete on the west side of Ty Warner Park. Finally, a survey has been commissioned for the Babe Ruth Field; field repair options will be presented at the next meeting.

e. Recreation Report

Dustin reported that ESPN advertising will be ready tomorrow for the upcoming Beer Fest, which has 24 confirmed breweries and 160 tickets sold. Since Holly Days ended in December, Dustin is conducting research on the performance of the programs and activities during the month-long festival. He explained that the committee is developing a survey so the community can provide feedback. He informed the Board that the WYBA is now utilizing SportsEngine for registration; it is completely launched and functioning. Additionally, the WYBA issued the District a \$10,000 payment, and they will be in attendance at the February meeting.

President Long explained that the WYBA used to make an annual payment, however, they were allowed to skip this payment in recent years in order to re-build their program. He suggested utilizing this payment toward the purchase of a sun protection canopy on the bleachers at our ball fields, starting with Veterans Park. Additionally, he suggested replacing outdated bleachers with a new, safer version. The Board discussed. Staff will provide pricing information at the next meeting.

Additionally, Dustin reported on the following: the new information centers in the Community Center, men's basketball was cancelled, the Community Center gym floor was refinished, and work continues on establishing the Little League softball program.

f. Other

Bob acknowledged that Wolverines Elite Training is in a lull now, since it's basketball season, however, Drue hosted a showcase, which generated some interest in the program.

## Agenda Item #9 Closed Session

A motion was made by Comm. Zapinski and seconded by Comm. Conneely to move into Closed Session pursuant to Section 2 (c) (1) of the Open Meetings Act to consider the appointment, compensation, discipline, performance or dismissal of the specific employees of the public body.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Conneely, Comm. Karesh, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

The Board moved into Closed Session at 7:22 pm.

President Long called the Regular Session back to order at 7:51 pm.

## Agenda Item #10 Adjournment

Seeing no further business to discuss, a motion was made by Comm. Conneely and seconded by Comm. Zapinski to adjourn the Regular Session.

Roll Call Vote:

Ayes: Comm. Conneely, Comm. Zapinski, Comm. Karesh, Comm. Moffett, Comm. Long

Nays: None

Absent: None

Motion Carried.

The Regular Session was adjourned at 7:52 pm.



**Westmont Park District Board of Commissioners  
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January 8, 2020**

President Long called the Closed Session to order at 7:27 pm.

Present: Commissioners Conneely, Karesh, Moffett, Long, Zapinski  
Executive Director Bob Fleck

Director Fleck provided a positive update on the 2020/2021 Fitness Club staff transition plan.  
Director Fleck also shared the revisions to the proposed hourly wage ranges.

Seeing no further business to discuss, a motion was made by Comm. Zapinski and seconded by  
Comm. Moffett to return to Open Session.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Moffett, Comm. Conneely, Comm. Karesh, Comm. Long

Nays: None

Absent: None

Motion Carried.

The Board returned to Open Session at 7:51 pm.