



**Westmont Park District Board of Commissioners  
Minutes of the Regular Meeting  
Ronald J. Gunter Administrative Center  
55 E. Richmond St., Westmont, IL 60559  
March 10, 2021 6:00 pm**

Agenda Item #1 Call to Order

President Karesh called the Meeting to order at 6:02 pm.

Agenda Item #2 Roll Call

Comm. Conneely, Comm. Karesh, Comm. Moffett, Comm. Zapinski  
Staff Present: Bob Fleck, Executive Director, Sharon Macak, Supt. of Finance, Joel Hymen, Supt. of Revenue Facilities & IT, Dustin Kleefisch, Supt. of Recreation, Lenore Farmer, Finance Assistant & HR, John Chorney. Parks & Facilities Foreman, Alice Krampits, Senior & Special Events Coordinator

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – February 10, 2021
- b. Claims Ordinance – March 10, 2021

Bob presented a correction to Agenda Item #7 Ordinance No. 2021-1, from the Minutes of the February 10, 2021 Regular Board Meeting Minutes. The Board reviewed the correction.

Motion was made by Comm. Zapinski and seconded by Comm. Moffett to approve the Consent Agenda, with the correction to the Regular Board Meeting Minutes of February 10, 2021 as presented.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Moffett, Comm. Conneely, Comm. Karesh

Nays: None

Absent: None

Motion Carried.

Agenda Item #5 Open Forum and Correspondence

- a. General Public

There was no one present from the general public.

- b. Written

There was no written correspondence.

- c. Other

There were no additional comments.

## Agenda Item #6 Unfinished Business

a. Veterans Memorial Park Veterans Memorial and Ty Warner Park Gazebo Projects  
Bob explained that one single bid packet for both the memorial improvements and the gazebo floor replacement went out on March 4<sup>th</sup>, and bids are due on March 16<sup>th</sup>. He requested a brief Special Meeting to approve the bids rather than waiting until the April 14<sup>th</sup> Regular Meeting, in order to begin these projects sooner. Bob presented a visual of the plans for the Ty Gazebo project. Bob stated that the budget for the Ty Gazebo is \$50,000 and the Veterans Memorial budget is \$40,000. In addition, Bob informed the Board that the Village will contribute a \$2,000 grant to the American Legion, tying into the 100<sup>th</sup> Anniversary, which will offset costs. The Board reviewed and discussed.

b. Legislative Conference May 4<sup>th</sup> and 5<sup>th</sup>

According to Bob, IAPD has not yet posted any details, so we do not know if this year's conference will be remote or in person. He explained that this is usually a two-day event consisting of the legislative reception and conference and is held in Springfield.

c. Other.

Following up on the renaming of Blackhawk Park, Bob reported that the Long family has decided on a name: James M. Long Park. He provided a visual of the park sign and informed the Board that mini versions of the sign have been ordered and will be donated to the Long family by Ginny Szymiski. The ceremony will take place on Sunday, May 23, 2021, however a time has not yet been decided. A formal invitation will follow. Bob updated the Board on a recent digital sign discussion he had with the Village. He explained that the Village received \$50,000 for selling Westmont Drive to the BMW dealership, and the Mayor verbally agreed to have the District accept a check to be used for a digital sign. According to Bob, this can be considered during Budget Workshop, with the understanding that we would need to add more money. Bob added that the sign would belong to the District and would have HD capability. Possible location on 63<sup>rd</sup> Street at Bellerive Park was discussed.

## Agenda Item #7 New Business

a. 4<sup>th</sup> of July and Alternative Labor Day Weekend Special Events

According to Bob, planning is underway for the 4<sup>th</sup> of July event until we are told otherwise. He said the Village will provide a \$10,000 additional contribution to the fireworks. Also, there have been discussions about having food trucks strategically placed around the park. Additionally, planning is underway for the Red, White and BBQ event, which is scheduled for Labor Day weekend.

b. Use of Village Impact Fee Discussion

Bob explained that this matter has worked itself out and we should receive \$63,350 from the Village in two weeks, adding that there will be discussion at Budget Workshop.

c. 415 Brookside Drive Parcel Discussion

Bob presented a map and explained that there is a great deal of history on this location related to St. Joseph's Creek and flooding, before creek restoration, as this area is a floodplain. Because this lot is unbuildable and would not sell, the Village inquired if the

District is interested in taking deed and treating this parcel as open space. In turn, the District would maintain it and the Village would manage stormwater responsibilities. Bob asked the Board to consider this for the future, adding to our holdings and IGA with the Village. The Board began discussion, and President Karesh expressed concern about long-term risks, and Bob acknowledged that the old IGA needs to be updated. Discussion continued about the possibility of a playground in the future, since this is all high ground, and there is no neighborhood park in this area. The Board will consider.

d. Budget Workshop Dates

Bob suggested holding the workshop at the end of April, in order to allow staff time to prepare the Tentative Budget for the May 12<sup>th</sup> Regular Meeting. The Board discussed and was in agreement to hold Budget Workshop on Wednesday, April 28, 2021, starting at 5:00 pm.

e. Treasurer's Report

Sharon reported that the accounts payable total is \$55,953.19, which is low, as staff has been cautious with spending, and the checking accounts total is \$3,322,098.36. She updated the Board on the bond refunding project, explaining that all documents have been signed, interest rates were locked in on February 24<sup>th</sup> and the closing is scheduled for March 17<sup>th</sup>. The refunding will result in a savings of just over \$1 million. Interest rates will range from 2.132% to 3.209%, with a different rate each year over a ten-year period, scheduled to mature from December 1, 2028 through December 1, 2037.

f. Revenue Facility Report

Joel reported that he continues working on computer updates, he is currently replacing the computer at the golf course, and the last of the ADA doors has been installed in the Administrative Center. He has been researching additional options with our phone vendor, in order to save money on a new plan. Also, all full time staff and office staff have been participating in computer security awareness training. He informed the Board that he finally met with Comcast regarding internet going into Ty Warner Park; that install should take place in the coming weeks. Joel is also planning to bring RecTrac into the Backstop and Spray Park this summer.

According to Joel, the golf course is still closed for the season, storage improvements have been made in the club house, and Junior Golf League registration is scheduled to begin in April.

At the Fitness Club, Joel explained that activity is picking up and memberships are slowly coming back in. He provided membership comparisons from February 2020 to February 2021. He is hopeful that membership will increase after this summer. The Board suggested a summer marketing campaign.

g. Parks/Maintenance Report

John reported that he is preparing for Spring. Tennis and volleyball nets have been installed, his staff has started beautification projects in the parks, and playground inspections are underway. Also, he is currently preparing for his Certified Playground Safety Inspector exam. Bob added that John has skilled staff in good positions, and we are more proactive than we have ever been. Bob reported that the lighting in the Community Center has been replaced with LED's, and the Administrative Center, Fitness Club and Twin Lakes Golf Club will follow, which will result in cost savings.

Additionally, park shelter restrooms will open only when there are temperatures consistently above freezing.

#### h. Recreation Report

Dustin reported that he has been working with Anna to create a comprehensive marketing plan for the District, putting everything on a consistent timeline. This plan should be in place by month end. According to Dustin, registrations for upcoming Easter programs are going well due to marketing efforts. He informed the Board that over 200 anniversary books were sold through the Book & Brew Membership program through the Gregg House Museum. The dance program is going well, and preparations continue for the virtual dance recital. Things are picking up with athletics and basketball and softball clinics have been running, there are a great deal of field rentals scheduled, and there were 15 participants in the recent Nerf Night event. WYBA currently has 163 registrations; the registration deadline may be extended in order to increase participation. The Board discussed increasing marketing efforts.

#### i. Other

Bob reviewed the District's IPARKS risk management insurance. Because we have excellent loss control, it costs less to insure us, so after this summer's evaluation, the cost may increase, but that will follow with a 10% discount. There is a similar scenario with IPBC health insurance. The District's loss control ratios are the lowest in the pool, so we will receive a deduction. Also, the terminal reserve is \$143,000. Bob reviewed the different funds within this amount.

#### Agenda Item #8 Adjournment

Seeing no further business to discuss, a motion was made by Comm. Conneely and seconded by Comm. Zapinski to adjourn the meeting.

Roll Call Vote:

Ayes: Comm. Conneely, Comm. Zapinski, Comm. Moffett, Comm. Karesh

Nays: None

Absent: None

Motion Carried.

The Regular Session was adjourned at 7:12 pm.