



**Westmont Park District Board of Commissioners  
Minutes of the Regular Meeting  
Ronald J. Gunter Administrative Center  
55 E. Richmond St., Westmont, IL 60559  
April 14, 2021 6:00 pm**

Agenda Item #1 Call to Order

President Karesh called the Meeting to order at 6:04 pm.

Agenda Item #2 Roll Call

Comm. Conneely, Comm. Karesh, Comm. Moffett, Comm. Zapinski  
Staff Present: Bob Fleck, Executive Director, Sharon Macak, Supt. of Finance, Joel Hymen, Supt. of Revenue Facilities & IT, Dustin Kleefisch, Supt. of Recreation, Lenore Farmer, Finance Assistant & HR, John Chorney, Parks & Facilities Foreman, Alice Krampits, Senior & Special Events Coordinator

Guests: Jason Pecard, Bill Belmonte

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – March 10, 2021
- b. Special Meeting Minutes – March 30, 2021
- c. Claims Ordinance – April 14, 2021

Motion was made by Comm. Conneely and seconded by Comm. Moffett to approve the Consent Agenda.

Roll Call Vote:

Ayes: Comm. Conneely, Comm. Moffett, Comm. Zapinski, Comm. Karesh

Nays: None

Absent: None

Motion Carried.

Agenda Item #5 Open Forum and Correspondence

a. General Public

There was no comment from the general public.

b. Written

Bob read a letter from Frank Brady, a veteran and the newest member of the Westmont Village Board, which stated that \$500 was raised for the Jimmy Robinson memorial and plaque. Also, there may be a second check coming in the future.

Bob presented a request to serve alcohol at a bachelorette luncheon for 15-20 guests, to be held at the James Long Pavilion at Ty Warner Park on April 24, 2021. The Board discussed.

Motion was made by Comm. Zapinski and seconded by Comm. Moffett to approve the request to serve alcohol, pending host liquor liability, at a bachelorette luncheon to be held at Ty Warner Park's James Long Pavilion, on April 24, 2021.

Ayes: Comm. Zapinski, Comm. Moffett, Comm. Conneely, Comm. Karesh  
Nays: None  
Absent: None  
Motion Carried.

Bob read a thank-you note from a Mayslake resident, expressing appreciation for the AARP tax assistance program. Bob reviewed the process, complimenting the volunteers and staff involved, stating that 350 people were served.

c. Other

Bob reminded the Board of the May 2<sup>nd</sup> deadline to complete Statement of Economic Interest filing.

Agenda Item #6 Unfinished Business

a. April 2021 Elections and Tentative Election Winners

President Karesh congratulated Commissioner Karen Moffett and Westmont resident Jason Pecard, explaining that the County will not certify ballots for two more weeks. They will both be sworn in at the May 12<sup>th</sup> Regular Meeting.

b. Budget Workshop Wednesday, April 28, 2021, at 5:00 pm

Bob confirmed the time and date, stating that the Board will be provided with an informational binder for their review, prior to the meeting. He explained that following Budget Workshop, the tentative budget will be presented at the May 12<sup>th</sup> Regular Meeting and the final budget will be approved by the Board in August.

c. Acquisition Grants Update

According to Bob, there are no updates on 416 N. Warwick Ave., as there is still no word from the IDNR, though the appraisal was submitted in November.

With regards to 314 N. Grant St., Bob reported that DCEO has been very responsive and this is moving along. He said that he signed the District's portion of the agreement and we may have the completely signed agreement by next week. He explained that the current owner is agreeable to the fact that this property will become a neighborhood park. Bob added that the next steps will be discussed at Budget Workshop and we could possibly own this property next month.

d. James M. Long Park Dedication May 23, 2021

Bob explained that everything is in place for this event. He provided a picture of the plaque location in the park pavilion, along with a copy of the invitation, which he plans to start sending out next week.

e. Other

There was no additional unfinished business.

Agenda Item #7 New Business

a. Golf Course Irrigation Pond: Discussion of Shoreline Stabilization and Maintenance Considerations

Bob presented a photo of the pond, indicating the timber wall that was put in when the District acquired the property, noting that it no longer serves a purpose. Also, this area attracts muskrats, and the drop tee could be compromised by the unstable shoreline.

According to Bob, this is also a challenge to the irrigation system if the pumps suck in silt. Bob said we have the possibility to make irrigation improvements due to the success of golf revenues. The current system, which irrigates the whole course from the pond, can be replaced with a two-wire system. He said we will have to go to bid, therefore, no action will be taken tonight; he is simply providing information. Staff is researching two possibilities which will be presented at Budget Workshop. The Board discussed.

b. Administration Center Elevator Modernization Project

Bob stated that this elevator no longer meets code, as it is analog and should be digital, and needs to be rebuilt per the fire marshal and elevator inspector. He said this project will come out of ADA funds, and we are currently out to bid. Joel reported that the elevator will be down at least three to four months, per the companies that have requested bid packets. He explained that there is a \$120,000 budget out of the ADA fund from the next fiscal year. The Board discussed, expressing concern about making accommodations in the building with no elevator for an extended period of time. Staff will address.

c. Consideration of Hosting a Community Vaccination Clinic

Bob explained how this came about from a health care clinic and he did some research at Arlington Heights Park District to observe how they hosted a vaccination clinic. According to Bob, our clinic would be able to provide 250-500 doses at most. He is still waiting for a confirmation call. He informed the Board that the Westmont Fire Department has been trying to host a vaccination clinic as well, to be held at the Hilton; if this happens, we will not host our own, but instead, put our efforts into assisting with the fire department event. The Board discussed, and was agreeable to hosting this event.

d. Treasurer's Report

Sharon stated that interest rates remain low, and interest earned as of March 31, 2021 is \$262.02. However, the checking accounts are still healthy, with a balance of \$3,245,740.25 as of March 31, 2021. Also, the accounts payable total is \$86,186.73. Sharon reported that the CD at Royal Bank matures on April 27, 2021, and she doesn't anticipate that interest rates will improve. She asked the Board if we should continue with this \$200,000 investment. The Board discussed. Sharon will provide interest rates at Budget Workshop.

The Board questioned records disposal, and Sharon explained that we cannot just automatically dispose of our records; we have to request permission from the State.

e. Revenue Facility Report

Joel reported that he has upgraded computers, the new ADA automatic door was installed in the Administrative Center west entrance, and all full time staff have completed computer security awareness training. According to Joel, the internet going into Ty Warner Park has been installed by Comcast. He has been negotiating the physical phone line in order to lower our cost, however this takes time to research. He has been working with Bob on the Admin elevator project, and the Budget Workshop packet. The golf course is open for the season and doing well, and resident registration opened today for the Junior Golf League; non-resident registration begins on April 16<sup>th</sup>. He added that this is the second year for on-line only registration. Joel explained that activity is picking up at the Fitness Club and he reviewed monthly total visits and provided membership comparison numbers. Joel informed the Board about a car window that was smashed at the Fitness Club parking lot. He explained that our security cameras captured the footage, which Joel supplied to the police. The police were then able to track the vehicle. The

Board expressed concern, and suggested posting a sign stating that the parking lot is under video surveillance.

#### f. Parks/Maintenance Report

Bob presented a photo of tee #4 at the golf course, indicating the retaining wall and memorial bench. He said this area will get backfilled and seeded. The Board reviewed and suggested that this area should be marked for safety reasons, until this project is complete. Bob presented another photo of the work underway at the Ty Warner Park Gazebo. He explained that power washing was the first step, followed by priming with an epoxy primer, which is more durable. He said it will take approximately a week and a half for the work. He then presented a photo of work being done on the Ty Warner Park fountain, explaining that it gets cleaned and then put back together. Next, he presented a photo of work being done at the veterans' memorial at Veterans Park, explaining that the demo was done in-house. Bob also informed the Board that mowing started this week. John reported that ball fields and soccer fields have been up for about a month and all park restrooms are open. He said there were two mulch deliveries for the parks, and staff completed the work within two days. He explained that the LED lighting project at the Community Center is almost done, and the LED lighting is now complete at the golf course clubhouse.

Jason Pecard expressed concern about keeping the Community Center open on weekends so that WYBA will have access to the restrooms during baseball games. Bob stated that the Community Center will be open. The Board discussed, and President Karesh said that he is not opposed to an outdoor porta-john, as it may be less costly than paying staff to be in the Community Center all weekend. The Board discussed

#### g. Recreation Report

Dustin reported that he is preparing for fall and Holly Days programming. He reviewed the plan for two nights of Haunted Forest, which would provide for one night of Merry Monsters and one night of Sheer Terror. Other new fall events include Ghost Stories in Smith Woods, and Spooktacular Tricks & Treats. Dustin proposed a new event, Holly Jolly Trolley, to replace the Holly Days Storytime Train, which would likely have stops at the Twin Lakes Golf Club and Santa's Workshop in the Administrative Center. He reviewed potential fees, which would be higher than the train event, as trolley rental will cost \$2,900. However, we would have control of the timing and structure of the event, as opposed to working with the train schedule. The Board discussed and was in favor of this event. Dustin reported on the 100<sup>th</sup> Anniversary History Walk, scheduled for the month of May, which will include 20 signs with photos placed along the pathways at Diane Main Park and Smith Woods. He credited Alice for her work with this project. He reported on the success of the Easter events, which received many compliments from participants. According to Dustin, Senior programming has been returning slowly; he and Alice have been creating a timeline. He reported on the current Museum restoration and said that he and Alice are currently gathering quotes for window replacement. Dustin also reviewed the upcoming virtual Dance Recital, scheduled for May 8<sup>th</sup>, and the success of the recent Nerf Wars event, which had 32 participants. Regarding Athletics, Dustin informed the Board that soccer has two teams, girls' softball will co-op with Clarendon Hills and WYBA currently has 240 registrations, with games scheduled to begin on May 1<sup>st</sup>. Finally, Dustin reviewed park and field rentals. He explained that there is \$19,790 in potential park rental revenue this year, along with \$10,000 for soccer fields and \$17,110 for baseball fields.

There was a question from the Board about which fund the Museum windows would come from, and Bob confirmed that this would come out of the Capital fund.

h. Other

Commissioner Moffett informed the Board of a recent conversation she had with Kathy Long, in which Mrs. Long wished her well with the election. Also, Commissioner Moffett has a scheduling conflict with the July 14, 2021 Regular Board Meeting. The Board discussed and they will either reschedule or hold the meeting as scheduled without her in attendance.

Agenda Item #8 Adjournment

Seeing no further business to discuss, a motion was made by Comm. Moffett and seconded by Comm. Zapinski to adjourn the meeting.

Ayes: Comm. Moffett, Comm. Zapinski, Comm. Conneely, Comm. Karesh

Nays: None

Absent: None

Motion Carried.

The Regular Session was adjourned at 7:50 pm.