



Westmont Park District Board of Commissioners
Minutes of the Special Meeting
Ronald J. Gunter Administrative Center
55 E. Richmond St., Westmont, IL 60559
April 28, 2021 5:00 pm

Agenda Item #1 Call to Order

President Karesh called the Meeting to order at 5:02 pm.

Agenda Item #2 Roll Call

Comm. Conneely, Comm. Karesh, Comm. Moffett, Comm. Zapinski
Staff Present: Bob Fleck, Executive Director, Sharon Macak, Supt. of Finance, Joel Hymen, Supt. of Revenue Facilities & Technology, Dustin Kleefisch, Supt. of Recreation, Lenore Farmer, Finance Assistant & HR, John Chorney, Parks & Facilities Foreman, Alice Krampits, Senior & Special Events Coordinator

Guest: Jason Pecard

Agenda Item #3 Written Correspondence

Bob presented a request for alcohol to be served at a birthday party to be held at Bernas Park on May 23, 2021, pending host liquor liability insurance. The Board reviewed the request and began discussion about the need to review all requests for alcohol to be served at District parks and facilities. There was further discussion regarding cost, times, and attendance at all rental parks. Bob informed the Board that they can take action, giving the Executive Director the authority to review these requests. He also reviewed the host liquor liability policy and guidelines. He said that the policy can be updated at the May Regular Meeting, giving the Executive Director authority to approve requests for alcohol. The Board advised staff to consult with the District's attorney first.

Motion was made by Comm. Zapinski and seconded by Comm. Moffett to approve the request for alcohol to be served at a birthday party to be held at Bernas Park on May 23, 2021.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Moffett, Comm. Conneely, Comm. Karesh

Nays: None

Absent: None

Motion Carried.

Sharon request Board direction regarding renewal of the \$200,000 CD at Royal Bank, which has matured. She stated that the 13-month renewal rate is .03%, and explained that this investment promotes a relationship with a local bank. The Board discussed, and acknowledged that this investment is not earning much, however, it's not hindering us either. After discussion, the Board was in agreement to renew the \$200,000 CD at Royal Bank.

Agenda Item #4 Budget Workshop – Presentation and Board Consideration of the Tentative Operating Budget and Capital Budget

Bob began the presentation and discussion by reviewing the Equalized Assessed Valuation, explaining that the EAV has increased over the years. He reviewed each fund balance, including Corporate, Recreation, IMRF, Liability, Museum, Audit, Police and Social Security. He explained that Corporate is our operating fund, and is the biggest because it's the only fund we have the legal authority to transfer out of. He also addressed Special Recreation and Bonds, which are non-capped funds. He then stated that new levy money is approximately \$70,023 and the CPI is 2.67%.

Next, Bob reviewed projected fund balances, informing the Board that staff will continue working on the Tentative Budget until this summer. He explained that we have increased over last year and we are healthy and in good shape for the future. A pie chart was presented and reviewed, illustrating the Fiscal Year 2021-22 Levy, along with a bar graph of the EAV.

Bob then presented the Budget Narrative, providing the Board with highlights of each fund. Following the Narrative, the Proposed FY 2021-2022 Budget and Appropriation Ordinance, which included a FY 2020-2021 comparison, was presented. As each fund was reviewed by Bob, the Board had questions and discussed.

President Karesh call for a recess at 6:15 pm.

The Special Meeting was called back to order at 6:40 pm.

Bob informed the Board that the proposed projects are spread across three funds: Special Recreation/ADA, Capital, and Golf. Each proposed capital project for FY 2021-2022 was presented and reviewed, with explanation and detail from staff and discussion from the Board. The Board then came to consensus on the following proposed improvement projects:

Capital Fund – Facilities/Department

Fitness Club	1 Treadmill, 1 Elliptical	13,500
Fitness Club	Group Fitness Hand Weights	3,700
Fitness Club	Architect Study for Women's Shower Alterations	3,000
Golf Course	Sealcoat Golf Course Parking Lot and Pathways	4,000
Golf Course	Pond Shoreline Restoration – Hole 4	40,000
IT	RecTrac Server	9,000
IT	WiFi Upgrade: Fitness Club, WCC	7,500
IT	Financial Software Upgrade	4,300
Gregg House	Museum Window Restoration	48,700
WCC	Tables-Community Center General Purpose	5,525
WCC	Repair and Tuck-point back balcony	10,000
WCC	Entry Ramp Resurface	7,000
Golf Course	Tent – Outdoor Canopy	3,000
	Total	159,225

Parks

Parks	314 N. Grant St. House Demolition	33,000
Ty Warner Park	Sealcoat Pathways	17,500
Parks	Soccer Goals	7,400
Parks	Landscape Bed Beautification	30,000
Marketing	Digital Sign	30,000
	Total	117,900

Equipment

Parks	Ford Ranger – Park Patrol	25,500
	Total	25,500

ADA

Admin	Stainless Steel Stairway Railing	5,000
Admin	Elevator Modernization	125,000
Admin	Non-slip Coating Repairs – Front Steps	5,800
Admin	Upper and Lower Vestibule Flooring	6,000
Fitness Club	ADA Recumbent Bike	5,200
Ty Warner Park	West Parking Lot Replacement with Underdrain	60,000
Misc.	Pathways & Parking Lot Repairs	25,000
Jim Long Park	Parking Lot Repaving	14,000
	Total	246,000

Golf

Golf Operations	Irrigation Retrofit/Install (1 st of 3 payments)	50,000
	Total	50,000

After all of the proposed projects were reviewed, Bob reminded the Board that he and Sharon will update the Tentative Budget again, before final approval.

Agenda Item #5 Adjournment

Seeing no further business to discuss, a motion was made by Comm. Moffett and seconded by Comm. Zapinski to adjourn the Special Meeting.

Ayes: Comm. Moffett, Comm. Zapinski, Comm. Conneely, Comm. Karesh

Nays: None

Absent: None

Motion Carried.

The Special Meeting was adjourned at 7:55 pm.