



Westmont Park District Board of Commissioners
Minutes of the Regular Meeting
Ronald J. Gunter Administrative Center
55 E. Richmond St., Westmont, IL 60559
July 13, 2022 6:00 pm

Agenda Item #1 Call to Order

President Karesh called the Meeting to order at 6:00 pm.

Agenda Item #2 Roll Call

Comm. Conneely, Comm. Karesh, Comm. Moffett, Comm. Zapinski
Staff Present: Bob Fleck, Executive Director, Joel Hymen, Supt. of Revenue Facilities & IT/Asst. Director, Luke Wyss, Supt. of Recreation, Rosy Fejzic, Finance Manager & Accountant, Lenore Farmer, Finance Assistant & HR, John Chorney, Parks & Facilities Foreman, Alice Krampits, Senior & Special Events Coordinator

Guests: Yvonne Novak, RCP Insurance Services; Bill Belmonte, WYBA Board President

Agenda Item #3 Pledge of Allegiance

Those present recited the Pledge of Allegiance.

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – June 13, 2022
- b. Claims Ordinance – July 13, 2022

A motion was made by Comm. Zapinski and seconded by Comm. Moffett to approve the Consent Agenda.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Moffett, Comm. Conneely, Comm. Karesh

Nays: None

Absent: None

Motion Carried.

Agenda Item # 5 Open Forum and Correspondence

- a. General Public

There was no comment from the general public.

- b. Written

Bob reported that we have received notification from DuPage County regarding the ARPA grant. He explained that final payment is dependent upon another audit by the County, and they will not do anything until all the park districts have submitted their signed agreements. We will review before signing. The deadline is September 15, 2022.

Bob also provided the Tree Trimming and Removal contract, along with the Bernas Park Pond Sediment Removal contract, for Board signature.

c. Other

There were no additional comments or correspondence.

Agenda Item #6 IPARKS Renewal

Yvonne Novak addressed the Board, referencing the Summary of Coverages previously sent in preparation for the 2022-2023 renewal. She reviewed property limits, liability coverage, loss runs, and general liability limits. Ms. Novak drew attention to special event liquor liability coverage for both the annual 4th of July Celebration and Winter Beer Festival, and she reviewed changes to coverages along with coverage extensions. Finally, she noted active assailant coverage, which is new, and part of our coverage. The Board was appreciative of Ms. Novak's presentation.

Agenda Item #6 Introduction of Luke Wyss, Superintendent of Recreation

Luke Wyss introduced himself, and the Board welcomed him to Westmont Park District.

Agenda Item #8 Unfinished Business

a. Backstop Netting Discussion

Bob informed the Board that we are going out to bid for this project, due to cost, and bids will be ready for the August Regular Meeting. He reviewed that this will be a 50-foot-high backstop netting system, and 25 feet from home plate. Concrete will be poured right behind it and irrigation heads will need to be relocated. He explained that baseball might have to be relocated briefly to Westmont High School. According to Bob, ADA funds cannot be used for this project, as those funds are already in use for the new multi-purpose building.

b. Proposed Multi-Purpose Building Progress Report

Bob reviewed the timeline, explaining that he is in the process of submitting permit applications to disconnect utilities, followed by demo permit submittal. The contents of the current building need to be emptied: day camp supplies will be stored and hands-free faucets and toilet valves will be kept. He said the plan is to begin demolition the week of August 29th. A 3-D perspective was presented. The Board reviewed and discussed. A Special Board Meeting will be scheduled on July 28, 2022, starting at 5:00 pm; the fire suppression bid will be awarded, and interior design will be addressed.

c. Capital Project Reports

Bob referenced the Capital Improvement Project Schedule provided in the Board Packet. Commissioner Conneely requested end dates, as only start dates were included. President Karesh expressed interest in the upcoming Museum projects listed. Bob explained that at this point, he only has one quote for the sunroom foundation geo tech test, which needs to be done first.

d. Other

Bob presented a picture of Bernas Park, indicating preparation for the pond sediment removal project. A flat area is currently being excavated for the silt bag. He explained that this project would be completed this summer and next year, with two smaller bags, since this area is not large enough to use a giant bag.

Agenda Item #9 New Business

a. DuPage Monarch Resolution

According to Bob, we have been performing habitat restoration in our community for over two decades; however, it is a good idea to be formally part of the DuPage Monarch Resolution. The Board agreed to support this project.

A motion was made by Comm. Conneely and seconded by Comm. Zapinski to adopt the DuPage Monarch Project Resolution.

Roll Call Vote:

Ayes: Comm. Conneely, Comm. Zapinski, Comm. Moffett, Comm. Karesh

Nays: None

Absent: None

Motion Carried.

b. Approval of New Wintrust Investment Account

Bob explained that this is a follow-up and provided a listing of Wintrust Investments at a Glance for the Board's review. He explained that \$3.1 million is needed year one for projects and we cannot go below the \$250,000 Peg balance in our bank account. He reviewed money market accounts and Wintrust 12-month CDs, including interest rates. Commissioner Conneely suggested putting a good amount into the money market account, as this would be low risk. The Board discussed, and was agreeable to Commissioner Conneely and Executive Director Fleck managing the investments. The recommendation was to keep cash on hand minus the Peg balance in the FDIC-insured money market account and invest \$2 million in the Wintrust 12-month CD bearing 2.8% interest.

c. Special Meeting July 28, 2022

As this meeting was discussed under Agenda Item #8 b, Bob confirmed that the new multi-purpose building fire suppression bid would be awarded, followed by a presentation and discussion with Williams Architects.

d. Treasurer's Report

Rosy reported that the checking accounts total \$9,716,933.01, earning \$8,499.52 interest, and the accounts payable total is \$352,773.99.

e. Revenue Facility Report

Joel reported that he spent the beginning of June working closely with Rec staff, until Luke Wyss started as Supt. of Recreation at the end of June, along with 4th of July event preparation. He reviewed the continued staff training regarding cyber security awareness, and the Board expressed concern about the risk of cyber breach at the District. He informed the Board that the golf course is operating well, and revenues, including greens fees, beverages and equipment, have surpassed 2021 at this time. At the Fitness Club, there are currently 650 memberships, with 1,240 people. Joel explained that the club is busier and memberships are trending upward. Though there have been delays with getting new treadmills, Joel assured the Board that all equipment remains in good working order. President Karesh asked if we are still providing the screen-printed workout towels, and suggested returning to plain towels as a cost-saving measure. Joel confirmed that it does cost an additional \$2,000 to add the screen-printing, and suggested purchasing plain white ones, phasing them in with the printed towels. The Board discussed and was in favor of

discontinuing the screen-printed workout towels, and possibly revisit this topic in the next fiscal year.

f. Parks/Maintenance Report

Bob reported that the Horticulturist position is posted, and we plan to hire by the end of August. Activity continues on the fields, however, baseball is slowing down. In addition, picnic rentals continue to remain very active. Bob described some irrigation issues at Ty Warner Park, resulting in brown dry spots, and a plan for repairs. Bob provided a picture of the James Long Pavilion façade power cleaning treatment. He explained that this power washing would be used at other park pavilions as well; adding that the split face block material will not be used again. The Board discussed, and President Karesh advised staff to address the pavers next to James Long Pavilion at Ty Warner Park, which are showing disrepair. He also received a request for a rake to be provided at the bocce ball court. John Chorney assured the Board that these courts are dragged on a regular basis. Discussion continued about upgrading the bocce ball court, along with the concrete bags bases. Finally, Bob presented a video of rubber surface testing at the Ty Warner Park playground, and explained that the tot playground equipment at Veterans Park is scheduled for replacement in Spring 2023.

g. Recreation Report

Luke reported on the 4th of July event and reviewed web and in-person activity registration data, explaining, explaining that in-person registration is higher. He presented information on Spray Park and Backstop revenues, including Spray Park rentals, along with Summer Camp registrations. He also reviewed upcoming senior trips, Concerts in the Park, Movies in the Park, summer athletics, and the annual Summerfest Softball Tournament, scheduled for the first weekend in August. Finally, he informed the Board that staff will be providing promotional materials at Westmont Police National Night Out on August 2nd. President Karesh inquired about the hotel/motel tax for Concerts in the Park and Alice confirmed that we still receive this funding. President Karesh also expressed concern about updating the display case outside the Community Center back entrance. Staff will address.

h. Other

There was no other new business.

Agenda Item #10 Adjournment

Seeing no further business to discuss, a motion was made by Comm. Moffett and seconded by Comm. Zapinski to adjourn the meeting.

Roll Call Vote:

Ayes: Comm. Moffett, Comm. Zapinski, Comm. Conneely, Comm. Karesh

Nays: None

Absent: None

Motion Carried.

The Regular Meeting was adjourned at 7:48 pm.