



Westmont Park District Board of Commissioners
Minutes of the Regular Meeting
Ronald J. Gunter Administrative Center
55 E. Richmond St., Westmont, IL 60559
January 11, 2023 6:00 pm

Agenda Item #1 Call to Order

President Karesh called the Meeting to order at 6:00 pm.

Agenda Item #2 Roll Call

Commissioners Belmonte, Conneely, Karesh, Moffett, Zapinski
Staff Present: Bob Fleck, Executive Director, Joel Hymen, Supt. of Revenue Facilities & IT/Asst. Director, Luke Wyss, Supt. of Recreation, Rosy Fejzic, Finance Manager & Accountant, Lenore Farmer, Finance Assistant & HR
Guest: Zlatko Jovanovic, Westmont Resident

Agenda Item #3 Pledge of Allegiance

Those present recited the Pledge of Allegiance.

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes
- b. Claims Ordinance – January 11, 2023

A motion was made by Comm. Conneely and seconded by Comm. Moffett to approve the Consent Agenda.

Roll Call Vote:

Ayes: Comm. Conneely, Comm. Moffett, Comm. Belmonte, Comm. Zapinski, Comm. Karesh
Nays: None
Absent: None
Motion Carried.

Agenda Item #5 Open Forum and Correspondence

a. General Public

Westmont resident Zlatko Jovanovic addressed the Board regarding the minimum age to use the Fitness Club, stating that he has visited the Club twice to become a member and each time was told those 15 years old and under cannot be part of a family membership. He feels this is a conflict because 15 and under can come as a guest, though they cannot be included in a family membership. In addition, he feels this policy is discriminatory. Bob replied to Mr. Jovanovic, explaining that his concern is very timely and we are currently addressing youth in the facility with regards to safety and gym etiquette. According to Bob, staff has been researching, and has consulted with the District's risk management insurance. He stated that our mission is promoting a healthy lifestyle, and the Fitness Club is a positive place for youth, however safety is a concern. It was suggested that a facility-training program might be required so that they can learn how to use the Club properly. Bob confirmed that the current age requirement exists for safety reasons. The biggest problem, Mr. Jovanovic continued, is that kids are allowed for a

daily guest fee, but they cannot be included on a membership. He added that using the weight room is not necessary, but youth should be allowed in the gymnasium with a parent. President Karesh explained that the Board and staff are looking to update the current policy and he apologized for Mr. Jovanovic's unsatisfactory experience while trying to become a member. Staff will follow up and keep Mr. Jovanovic informed.

b. Written

There was no written correspondence

c. Other

There were no additional comments or correspondence.

Agenda Item #6 Unfinished Business

a. IAPD Conference

A motion was made by Comm. Conneely and seconded by Comm. Zapinski to approve Board and staff attendance and travel expenses for the 2023 IAPD/IPRA State Conference per Travel Ordinance No. 2016-6.

Roll Call Vote:

Ayes: Comm. Conneely, Comm. Zapinski, Comm. Belmonte, Comm. Moffett, Comm. Karesh

Nays: None

Absent: None

Motion Carried.

b. Grant Update

According to Bob, the hope is that grant recipients will be announced at State Conference.

c. Capital Project Report

Bob explained that this is a grant project while also listed as a capital expense; this purchase acquisition is \$190,000. March 1, 2023 is the closing date. He informed the Board that the temporary construction fence and dumpster are still there and will remain until April 30.

Bob reported that the second permit application for the Veterans Park new building was denied, mainly due to fire code. Bob learned that horns, strobes and sensors need to be added to the closets. It is expected that we will get approval after the third permit submittal.

Playground improvement bid documents for Veterans, Ty Warner and Kiwanis Parks will be available tomorrow. Regarding Fritz Werley Park playground, Bob explained that a new playground was included in the grant application.

A picture of the existing deck at the golf course clubhouse, along with the survey, was presented. Bob reviewed the improvement plan, stressing the importance of addressing the bottleneck area to create a clean flow of traffic. He explained that the existing deck framing is rotting out, and was built on asphalt with no footings. A contractor will need to build the new deck, and it will require a licensed Illinois architect. He provided a drawing of the new deck for the Board's review. According to Bob, this project will need a permit and will be bid out. The Board discussed and suggested adding amenities, such as a serving window. The goal for completion is May, before the leagues begin. This capital project has a \$50,000 budget.

d. Other

There was no additional unfinished business.

Agenda Item #7 New Business

a. 350 N. Grant St. Purchase Ordinance No. 2023-1

A motion was made by Comm. Moffett and seconded by Comm. Zapinski to adopt Ordinance No. 2023-1, approving purchase of 350 N. Grant St., Lot 2.

Roll Call Vote:

Ayes: Comm. Moffett, Comm. Zapinski, Comm. Belmonte, Comm. Conneely, Comm. Karesh

Nays: None

Absent: None

Motion Carried.

b. Staff Anniversaries – Maureen Heiden, 10 Years

Maureen was not in attendance. Bob recognized her years of service, explaining that he will present her service pin the next day in the office. Commissioner Belmonte suggested some type of additional recognition, such as a gift basket. After discussion, the Board agreed to include an additional, personal recognition for staff service anniversaries, going forward. The Board offered their congratulations and expressed their appreciation for Maureen's years of service.

c. Board to Consider Purchase of New Scoreboards

Bob began the discussion by reviewing the request from WYBA for field 2 at Ty Warner Park, along with the Athletics request for field 2 at Diane Main Park. He explained that this scoreboard was originally at Fritz Werley Park and was relocated; it is 26 years old. Joel presented photos of the existing scoreboards, explaining that the one at Diane Main Park currently stands on fence posts, so a new one-beam post is also needed. He then presented photos of the proposed new scoreboards for the Board's review, explaining that the unit at Diane Main Park will be more expensive due to the new pole in concrete. It will also include a timer, which is needed for soccer. Total cost for scoreboards at both parks is \$21,000, however this may change due to steel and concrete costs. Installation is tentatively planned for May. Bob explained that new scoreboards were not budgeted, so funds will come from the recreation fund. Bob assured the Board that we have the money, as there is \$100,000 more in this fund than he anticipated. Also, we can pull from WYBA contributions. The Board discussed and expressed concern about installation costs. President Karesh recommended researching costs.

A motion was made by Comm. Belmonte and seconded by Comm. Zapinski to approve purchase and installation of scoreboards for Ty Warner Park field 2 and Diane Main field 2, not to exceed \$23,000.

Roll Call Vote:

Ayes: Comm. Belmonte, Comm. Zapinski, Comm. Conneely, Comm. Moffett, Comm. Karesh

Nays: None

Absent: None

Motion Carried.

d. Treasurer's Report

Rosy reported that the checking accounts total is \$6,292,942.98, earning \$20,213.16 interest, at a rate of 4.05%. The accounts payable total is \$137,071.15.

Commissioner Conneely inquired if there is a limit with the Bond, and what we can exceed.

Bob explained that the current interest rate is 3.05% and we are within the limits; the rest is in the money market sweep. We are not exceeding, however, we may need to pay some back at

some point, though this is not likely to be a significant amount. The Board discussed. Bob recommended that any extra interest be transferred to the capital replacement fund, as this will be needed for the new building construction costs.

e. Revenue Facility Report

Joel reported that the Board completed their cybersecurity training, and he is still waiting for hardware for the approved security system at the Quincy garage.

Discussion then began about upgrading field lighting. Joel reviewed existing lighting and converting to LED. Joel reviewed costs to upgrade, and ComEd rebates. Poles would stay and all lighting components would change; total cost for each field would be \$7,200. The Musco lights at Veterans Park are six years old, not LED, but very efficient. We would have to ask Musco what would happen to our warranty if we converted to LED. According to Joel, the next step is to get a formal proposal. The Board agreed that staff is able to manage this process; however, they would like to see three to four price quotes for their review. This will be an agenda item at the February Meeting.

Joel then reported on the upcoming Winter Beer Festival, replacement of the Community Center security cameras, and Payment Card Industry certification.

At the Fitness Club, memberships are increasing, new equipment is in, and the ceiling lighting was replaced in the weight room. Discussion then began about membership age. Bob stated that we continue to follow policy, ensuring that 15-year-olds must be with an adult, and we do not allow younger than 15 to be on a membership. He inquired about age minimums with the District's risk management insurance, and with other clubs in the surrounding area. Some do allow youth to be included on the membership, if they are trained on the equipment, and earn a certification. The Board discussed age minimums, along with restrictions, such as youth in the gymnasium only, not the weight room, and an adult must accompany them. According to Joel, this would be a good opportunity to expand memberships; however, a concrete policy is needed. The Board suggested that 11 to 15 year-olds could be allowed, they need to be accompanied by a parent, and they cannot use free weights. The Board also suggested a trial period, with the possibility of lowering the age limit. In addition, training will be scheduled. President Karesh advised staff to get language from the District's attorney. Bob confirmed that a draft would be available for the Board at the February Meeting.

f. Parks/Maintenance Report

Bob reported that since the weather has been good, a great deal of outside work is getting accomplished, and Holly Days displays have been put away. He informed the Board that Riley Dorsey, from Parks Maintenance, is now working on small equipment, mowers and golf equipment to prepare for spring.

g. Recreation Report

Luke reported on Holly Days events in December, Winter Break Camp and Open Gym. A new 10' x 10' tent with District logos, for promotional events, has been ordered. Marketing Specialist Lily Liburdi completed best video and best photo submissions for the IAPD/IPRA State Conference. Luke also reported on the new summer dance program and summer program guide planning. Kathy Bussert has been selected as the new program guide designer.

Wolverines Travel Basketball is running well, and Bidy Basketball starts on January 14, with 252 registered players. He updated the Board on senior programming, and the upcoming Winter Beer Festival, scheduled for February 18. He also provided data for program registrations, along with social media followers and reach. Finally, Luke reported on WYBA registrations. League representatives will present at the February Meeting. The WYBA is celebrating its 40th anniversary this year.

h. Other

There was no additional new business.

Agenda Item #8 Adjournment

Seeing no further business to discuss, a motion was made by Comm. Moffett and seconded by Comm. Belmonte to adjourn the meeting.

Roll Call Vote:

Ayes: Comm. Moffett, Comm. Belmonte, Comm. Conneely, Comm. Zapinski, Comm. Karesh

Nays: None

Absent: None

Motion Carried.

The Regular Meeting was adjourned at 8:07 pm.