



**Westmont Park District Board of Commissioners
Minutes of the Regular Meeting
Ronald J. Gunter Administrative Center
55 E. Richmond St., Westmont, IL 60559
June 14, 2023 6:00 pm**

Agenda Item #1 Call to Order

President Karesh called the Meeting to order at 6:15 pm.

Agenda Item #2 Roll Call

Commissioners: Bill Belmonte, Mike Conneely, John Karesh, Karen Moffett
Staff Present: Bob Fleck, Executive Director, Joel Hymen, Supt. of Revenue Facilities & IT/Asst. Director, Luke Wyss, Supt. of Recreation, Rosy Fejzic, Finance Manager & Accountant, Lenore Farmer, Finance Assistant & HR, Rachel Buster-Dorsey, Athletics Coordinator, John Chorney, Parks & Facilities Foreman, Alice Krampits, Senior & Special Events Coordinator, Lily Liburdi, Marketing & Communications Specialist, Aneta Zica, Administrative Office Assistant
Guests: Tom Smith, Will Sperling, Judy Quattrone, Westmont Historical Society members

Agenda Item #3 Pledge of Allegiance

Those present recited the Pledge of Allegiance.

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – May 10, 2023
- b. Special Meeting Minutes – June 7, 2023
- c. Claims Ordinance – June 14, 2023
- d. Other

A motion was made by Comm. Moffett and seconded by Comm. Conneely to approve the Consent Agenda.

Roll Call:

Ayes: Comm. Moffett, Comm. Conneely, Comm. Belmonte, Comm. Karesh

Nays: None

Absent: Comm. Zapinski

Motion Carried.

Agenda Item #5 Open Forum and Correspondence

- a. General Public

There was no comment from the public.

- b. Written

Bob shared emails recognizing the extra efforts of District staff. The first was for Alice Krampits, from a school group who recently visited the Gregg House Museum; the second was for Brian Crain of Park Patrol.

c. Other

There were no additional comments or correspondence.

Agenda Item #6 Introduction of New Administrative Office Assistant Aneta Zica

The Board welcomed Aneta to the District.

Agenda Item #7 Unfinished Business

a. Grant Update

Bob reported that the PARC Grant application for a permeable paver parking lot at Ty Warner Park is due on June 15. There is a maximum application fee of \$300 and if awarded, there is an award fee. According to Bob, there is no indication of when a decision will be made.

b. Capital Project Report

Bob referenced the listing that was included with the Board Packet, noting that the fairway mower arrived after the list was sent out. He presented pictures of current projects, including the new golf clubhouse deck and the golf course bunker project. He explained that the bunker on hole #9 was eliminated and the bunker on hole #1 was reduced by half. Bob provided pictures of the new building at Veterans Park, explaining that all masonry concrete block walls should be complete by Monday.

Joel reported that the two new treadmills for the Fitness Club should be delivered on Friday. We are holding payment until installation is complete. He updated the Board on the new surveillance cameras at Bellerive and Diane Main parks: the cameras at Diane Main record the basketball and tennis courts, as well as the Learning Center; at Bellerive, the cameras cover the restrooms, soccer fields and Skate Park.

Bob updated the Board on the digital sign project. Olympik Sign has gone through the Village's permitting process. He provided pictures of the proposed location on 63rd Street, and an image of the sign. It will be a back-to-back sign with two sides, 4 feet tall x 8 feet wide. He showed a picture of the existing Bellerive Park sign, which will be replaced by the new digital sign. He reminded the Board that the Village is contributing to the cost.

The next topic for discussion was the Gregg House Museum windows. Bob referenced the pricing included in his report and this chart was presented for the Board's review. The lowest price, \$85,000, came from TMC Windows for historic restoration. According to Bob, commercial window replacement would require the public bid process; however, historic restoration does not. Three additional higher quotes were provided for different types of replacement windows, from Next Door and Window, and Pella Window. The Board discussed, questioning the costs. Tom Smith of the Westmont Historical Society addressed the Board. He thanked the Board for their past and continued support and expressed concern for the deteriorating condition of the Gregg House windows, noting that insects are now coming in. He explained the role of the Historical Society in the community and stated that they will contribute \$12,000 toward the cost of window replacement. The Board was concerned about costs and addressed the historical accuracy of other improvements made to the building, such as the roof and porch, while acknowledging that historic window restoration is less costly than the other replacement window options presented. Alice Krampits agreed that recent improvements are not historical, and were done for safety reasons; however, the desire is still to keep the Gregg House as historically accurate as possible. She noted that the current window glass is 42 years old and not original to the building. Discussion continued about increasing costs, the current metal guards over the lower level windows, and rot. President Karesh advised staff to proceed with caution if other issues are discovered. Commissioner Belmonte was in

favor of the \$85,000 quote from TMC, but advised staff to plan for extra costs due to rot. Bob reminded the Board that \$85,000 is in the tentative FY 2023/2024 budget for this project, and he is comfortable with \$90,000. Commissioner Belmonte provided information about a product that will prevent rot; he will share with the Board and staff.

A motion was made by Comm. Belmonte and seconded by Comm. Moffett to approve the quote from TMC Windows for the Gregg House Museum window replacement, with a budget of \$90,000.

Roll Call Vote:

Ayes: Comm. Belmonte, Comm. Moffett, Comm. Karesh

Nays: Comm. Conneely

Absent: Comm. Zapinski

Motion Carried.

c. Other

There was no other unfinished business.

Agenda Item #8 New Business

a. Board to Consider Executive Director's 2023 Contract Renewal

President Karesh stated that District Legal Counsel Steve Adams the contract to the Board and it now requires approval.

A motion was made by Comm. Conneely and seconded by Comm. Belmonte to approve Executive Director Bob Fleck's contract renewal.

Roll Call Vote:

Ayes: Comm. Conneely, Comm. Belmonte, Comm. Moffett, Comm. Karesh

Nays: None

Absent: Comm. Zapinski

Motion Carried.

b. Taiwan Hsin Chu County Summer Camp Program Schedule

According to Bob, there is not yet a final schedule. He explained that plane tickets were already purchased for 24 kids and 2 adults before we had any host families, and there are still no host families. He just learned that for the first of the three weeks the students will be here, they would attend a camp near Peoria. He informed the Board that they arrive on June 29. On June 30, there will be a meet and greet and gift exchange in the Administrative Center, followed by a welcome lunch at Village Hall. Upon returning from Peoria, they will start camp on July 10, and will be able to stay in dorms at Benedictine University for the remainder of the program. Bob has also been working to have lunches donated and to have camp families host the kids in the evenings before returning to the dorms.

c. 4th of July at Ty Warner Park

Bob reported that there was a staff meeting yesterday and all have been given their assignments. There will be 11 food trucks at the event, with Zazzo's Pizza for staff and volunteers. Food and beer sales end at 9:00 pm and fireworks start at 9:30 pm.

d. Treasurer's Report

Rosy reported the checking accounts total \$5,523,999.09, bearing an interest rate of 5.25%, for a total of \$24,581.08 interest earned. The accounts payable total is \$658,845.58.

e. Revenue Facilities Report

Joel updated the Board on Fitness Club projects scheduled during the annual maintenance closing the week of July 3, including floor refinishing. He reported that the ComEd LED ballfield lighting project at Ty Warner and James Long parks is finished; our cost was \$5,000. LED scoreboard installation is complete at Ty Warner and Diane Main parks, including the pitch counter at Veterans Park Little League Field. He reported on the success of the mini podcast with Recreation Coordinator Bobby Yonkee regarding summer fishing opportunities, and the upcoming podcast focusing on the July 4th event. He worked with Recreation Coordinator Zack Johnson to get the SmartBoard up and running at the Twin Lakes Learning Center for Summer Fun Camp. In addition, he has secured 11 food trucks for July 4th. At the Golf Course, leagues have started, including the Junior League, which has 339 golfers registered. May revenue was \$73,959.

Joel continues to spend additional time at the Fitness Club, in the absence of a manager. The Board questioned the recent new hire and Joel explained that he declined our offer. The new washer was installed and the two new treadmills will be installed on Friday. Joel reported that membership remains steady, with 718 current memberships. May revenue was \$29,931.

f. Parks/Maintenance Report

Bob reported that summer maintenance hires have increased, and we now have three college kids on staff, which is a big help for athletic fields, restrooms, and landscape needs, as well as weekend picnic rentals. Bob informed the Board that the new trucks should be here in July. President Karesh recommended reapplying mulch in the playgrounds in order to assist with weed control. In addition, he requested that reports from MaintainX be included in the Board Packet.

g. Recreation Report

Luke reported that ePact software has been implemented for summer camp. He explained the advantages of this digital paperwork. He also reviewed training for summer camp staff. He recapped the Tax Aid program, and reported on upcoming senior trips and activities, including pickleball and Singing for Fun. Luke updated the Board on Fishing Camp, WPA's upcoming show, summer athletics and spirit wear sales. He reviewed recent events including Sidewalk Chalk Art, Race to the Flag, Luau Party, Movies Under the Stars and Ice Cream Social. Upcoming events include Take Me Fishing, Concerts in the Park, Movies Under the Stars and Camping Under the Stars. Commissioner Belmonte explained that the WYBA Snack Shack will be open for the July 14 movie event and will donate all profits to the American Legion. Current marketing efforts include work on the Fall Program Guide, and new pennant banners for the Community Center gymnasium. Staff is currently reviewing new wall graphics for the lower level of the Community Center; cost would be approximately \$3,500. The summer promotional schedule includes attending events such as Crusin' Nights, Taste of Westmont, and National Night Out. Luke also reviewed social media followers and reach. In addition, he provided information on park rentals, summer camp registrations and revenues, Spray Park and Backstop revenues, and Cabana and Splash & Bash revenues.

h. Other

Bob reviewed the SEASPAR picnic held at Ty Warner Park on Sunday, June 11. Lenore reported on recent staff training, including CPR/AED/First Aid, sexual harassment prevention, and slip, trip and fall safety. President Karesh provided information about the upcoming Woodridge Jubilee event. He then inquired about the sewer line at Ty Warner Park. Bob explained that it is being addressed and will be serviced after the July 4th event. In response to a recent dog incident at Veterans Park Commissioner Belmonte asked about the Community Center security cameras. Joel confirmed that they monitor the park outside the building. The Board discussed the importance of keeping dogs on leashes.

Agenda Item #9 Adjournment

Seeing no further business to discuss, a motion was made by Comm. Conneely and seconded by Comm. Belmonte to adjourn the Regular Meeting.

Motion approved by unanimous voice vote.

The Regular Meeting was adjourned at 7:55 pm.