



Westmont Park District Board of Commissioners
Minutes of the Regular Meeting
Ronald J. Gunter Administrative Center
55 E. Richmond St., Westmont, IL 60559
March 13, 2024 6:00 pm

Agenda Item #1 Call to Order

President Karesh called the Meeting to order at 6:00 pm.

Agenda Item #2 Roll Call

Commissioners: Bill Belmonte, Mike Conneely, John Karesh, Karen Moffett, Sue Zapinski
Staff Present: Bob Fleck, Executive Director, Joel Hymen, Supt. of Revenue Facilities & IT/Asst. Director, Luke Wyss, Supt. of Recreation, Rosy Fejzic, Finance Manager & Accountant, Lenore Farmer, Finance Assistant & HR, Rachel Buster-Dorsey, Athletics Coordinator, Alice Krampits, Senior & Special Events Coordinator, John Chorney, Parks & Facilities Foreman

Agenda Item #3 Pledge of Allegiance

Those present recited the Pledge of Allegiance.

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – February 15, 2024
- b. Closed Session Meeting Minutes – February 15, 2024
- c. Claims Ordinance – March 13, 2024
- d. Other

Bob addressed the water bill totaling \$12,946.52 for 759 Burr Oak Drive. He explained that the Village recently discovered a residential meter, rather than a commercial meter, was installed two years ago, which records the gallons of water used differently. This total is the balance due. The Board discussed and suggested that the balance due cannot go back two years, and advised staff to hold this payment. Bob will get additional details and dates from the Village.

A motion was made by Commissioner Zapinski and seconded by Commissioner Moffett to approve the Consent Agenda.

Roll Call Vote:

Ayes: Commissioners Zapinski, Moffett, Belmonte, Conneely, Karesh

Nays: None

Absent: None

Motion Carried.

Agenda Item #5 Open Forum and Correspondence

- a. General Public

There was no one present from the public.

b. Written

There was no written correspondence.

c. Other

Bob addressed the new waste hauling service starting this spring in Westmont. As the current garbage and recycling containers will be collected by Waste Management, Bob offered to assist the Village by providing a section of the Ty Warner Park southeast parking lot to temporarily store these containers in April. President Karesh questioned why we need to do this, since it will take up a good amount of parking spaces. The Board discussed and expressed concern about unsightliness, odor and loss of parking spaces. After discussion, the general feeling of the Board was to not allow storage of waste containers at Ty Warner Park. Bob will ask the Village to consider other locations.

Agenda Item #6 Unfinished Business

a. Budget Workshop

Bob reminded the Board that this meeting is scheduled for Thursday, April 25, starting at 6:00 pm. The Board will consider holding this meeting at Park Place.

b. Grant Update

Bob reported that the DCEO Grants are being processed. However, there is no action yet on the OSLAD Grant for Grant Street, just a confirmation letter from the IDNR. Bob will review the Fritz Werley Park and James Long Park improvements and project timeline under New Business.

c. Capital Project Report

Bob presented pictures of new landscaping near Park Place, as well as the name now on this building. Pictures of Lou Cimera Field bleachers indicate clean-up and landscaping to come; also, the handrails will get painted black. He then shared a picture of the new batting cages at Diane Main Park, and he referenced the picture in his report indicating the size of the new switchgear in this park. 2010 Engineering has started work on electrical demo and switchgear plans. At the Gregg House Museum, the first six new windows have been installed, and the playground equipment for Williams Cove Park and Fritz Werley Park has been ordered through the co-op program. Finally, the new greens mower should be shipped next week, and we continue to move forward with the new financial software, which should be complete this summer.

d. Capital Project Finance Report

Bob presented an updated spreadsheet indicating capital project budget revisions for the Board's review.

e. Other

There was no additional unfinished business.

Agenda Item #7 New Business

a. Board to Consider Bids for the Fritz Werley and James Long Parks Improvement Project

Bob reported that the bids were opened on March 7, and the low bid was received from Hacienda Landscaping in the amount of \$228,645. Alt. 1 would add a concrete pathway to Fritz Werley Park for \$47,232, and Alt. 2 would allow us to go deeper with footings for \$2,000. The Board said no to each. Bob then reviewed the budget breakdown for this

project, explaining that after revised plans for the shelter are received we can go to permit. The Board discussed.

A motion was made by Commissioner Conneely and seconded by Commissioner Zapinski to approve the base bid of \$228,645 from Hacienda Landscaping for Fritz Werley and James Long Parks Improvement Project.

Roll Call Vote:

Ayes: Commissioners Conneely, Zapinski, Belmonte, Moffett, Karesh

Nays: None

Absent: None

Motion Carried.

b. Treasurer's Report

Rosy reported that the checking accounts total is \$6,092,219.04. The money market account is bearing an interest rate of 5.61%, totaling \$26,482.41. The accounts payable total is \$211,399.29.

c. Revenue Facility Report

Joel informed the Board that their cybersecurity training will continue, and they will each receive a training email from KnowB4 tomorrow. The new financial software project is ongoing, and Joel will provide an update next month. He reported on the recent hardware upgrade for RecTrac registration software, and the low voltage install at Park Place. The Golf Course was open for a few days in February and March do to warm weather, it is now closed. Fitness Club memberships increased from January to February and staff is currently researching Budget Workshop items. According to Joel, the update from resident to non-resident rate for Clarendon Hills residents resulted in an additional \$2,000 per month increase. Finally, Fitness Club Manager Taylor Siple is currently working on the upcoming Race to the Flag.

d. Parks/Maintenance Report

Bob reported that batting cages are going up and tennis nets have been installed, however, opening shelter restrooms in on hold, since temperatures can still dip below freezing. Playground inspections and repairs are taking place, however, fields are not yet ready. Regarding the leak that was recently discovered in the Community Center Gym, Bob explained we are still looking for the source of the leak. He confirmed that the roof is 12 years old and he will review the warranty.

e. Recreation Report

Luke reported that recreation staff will be visiting local high schools to recruit for summer positions, and WPA performed their most recent show, Triple Play, at the end of February. He explained that CUSD 201 has contacted the District, asking if we would be willing to operate our after school care program at a district 201 facility. We would start with an interest survey to gauge parent interest. According to Bob, Recreation Coordinator Bobby Yonkee has experience with operating the program in this manner from his previous employer. The Board discussed and agreed to proceed with the survey. Staff is investigating working with Westmont Living Magazine, as a good opportunity for marketing. He explained that a 12-month commitment would cost \$2,500, and we can pay monthly. After discussion, the Board was in agreement to proceed. Luke then reported on last month's Winter Beer Festival, which has a profit of \$6,900; 690 general admission and VIP tickets

were sold. Finally, Luke reported on upcoming Easter events, new softball equipment has been ordered, and the Senior Golf League is filled, with 160 golfers.

f. Other

Commissioner Belmonte expressed concern about the recent vandalism at Bellerive Park, questioning how this can be deterred at a reasonable cost. The Board discussed adding security cameras and video surveillance signs.

Agenda Item #8 Adjournment

Seeing no further business to discuss, a motion was made by Commissioner Belmonte and seconded by Commissioner Zapinski to adjourn the meeting.

Motion approved by unanimous voice vote.

The Regular Meeting was adjourned at 6:58 pm.