



Westmont Park District Board of Commissioners
Minutes of the Regular Meeting
Ronald J. Gunter Administrative Center
55 E. Richmond St., Westmont, IL 60559
February 19, 2025 6:00 pm

Agenda Item #1 Call to Order

President Karesh called the meeting to order at 6:02 pm.

Agenda Item #2 Roll Call

Commissioners: Bill Belmonte, Mike Conneely, John Karesh, Karen Moffett, Sue Zapinski
Staff Present: Bob Fleck, Executive Director, Joel Hymen, Supt. of Revenue Facilities & IT/Asst. Director, Luke Wyss, Supt. of Recreation, Rosy Fejzic, Finance Manager & Accountant, Lenore Farmer, Finance Assistant & HR, Alice Krampits, Senior & Special Events Coordinator

Agenda Item #3 Pledge of Allegiance

Those present recited the Pledge of Allegiance.

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – January 8, 2025
- b. Release of Closed Session Minutes – April 3, 2024
Release of Closed Session Minutes for Staff Evaluation – May 17, 2024
- c. Claims Ordinance – February 19, 2025

A motion was made by Commissioner Conneely and seconded by Commissioner Moffett to approve the Consent Agenda.

Roll Call Vote:

Ayes: Commissioners Conneely, Moffett, Belmonte, Zapinski, Karesh

Nays: None

Absent: None

Motion Carried.

Agenda Item #5 Open Forum & Correspondence

- a. General Public

There was no one present from the public.

- b. Written

There was no written correspondence.

- c. Other

Bob complimented staff on the success of last weekend's Winter Beer Festival event.

Agenda Item #6 Unfinished Business

a. S-Curve Parcel Vacation and Annexation Report

Bob reviewed the map presented at the December 2024 meeting. He explained that the Village of Westmont assisted with locating an extra document providing the sequence of real estate transactions surrounding the development of the S-curve. He confirmed that the District does not own any piece of this cul-de-sac, as the GIS report was inaccurate. He updated the Board on a recent meeting with the Village and DuPage County Department of Transportation. Bob reported that this property does not belong to the County; however, the County is working to assign a pin number to parcel #2. Once the pin number is assigned, we will annex and consolidate parcels 1 and 2. Bob presented a 1984 map of this property, which further confirmed that our parcel did not overlap into the cul-de-sac. Regarding the small, orphaned parcel, Bob explained that we want to keep this within Westmont. In addition, Bob spoke with the Village of Oak Brook Manager, who confirmed the pathway would be removed. According to Bob, our attorney recommended we give this back to Oak Brook, as it has no value, however the general feeling of the Board was to keep it.

b. Capital Project Report

Bob reported that we are out to bid on our three largest projects: Satellite Garage, Grant St. Park and Spray Park Pump House. Bids are due on February 27. He is currently working through permitting issues. For the Pump House, Bob worked with the County to prove it is not located close to the crucial wetlands at Ty Warner Park. Bob then presented an overhead map of the Satellite Garage location, reporting that a sanitary line runs under the garage site. It has been plugged and sealed with hydraulic cement and there is no easement. He then presented the Plat of Abrogation for Grant St. Park. He explained that the Village would not issue a permit until the Plat of Consolidation and Plat of Abrogation are complete. Bob reported that after five months, ComEd signed off today, so this project can now move forward. Bob then presented pictures and updates on other projects:

- The new plaque is in the Diane Main Park shelter.
- Maintenance and golf staff worked on Buckthorn removal on Smith Woods pathway.
- Gregg House Museum window replacement is complete.

c. Other

Commissioner Belmonte asked when the port-a-potty enclosure would be built at Veterans Park. Bob thanked him for the reminder. Commissioner Belmonte then asked for an update on hiring the new Superintendent of Parks & Maintenance. Bob reported that interviews took place last week and an offer will be made. He will send the Board the job description.

Agenda Item #7 New Business

a. Part Time Staff Minimum Wage Discussion

Bob requested advisement from the Board regarding the District's current minimum wage: \$16 per hour for 18 years and older; \$14 per hour for those under 18. After discussion, the Board agreed to maintain these hourly wages.

b. 2025 Golf Course Green Fees

Bob reminded the Board that rates have not been raised in two years, and the golf course has been impacted by costs for upkeep and maintenance. Joel presented a rate comparison chart for area golf courses, followed by another chart indicating a proposed \$2 rate increase for resident, non-resident, Jr./Sr., and cart rental fees. The Board discussed.

A motion was made by Commissioner Conneely to raise non-resident rates \$2 and maintain current resident rates. The motion was not seconded. Discussion continued.

A motion was made by Commissioner Belmonte and seconded by Commissioner Moffett to approve the proposed 2025 golf course fees as presented.

Roll Call Vote:

Ayes: Commissioners Belmonte, Moffett, Zapinski, Karesh

Nays: Commissioner Conneely

Absent: None

Motion Carried.

c. ComEd Electric Service at Veterans Memorial Park

Bob referred to the letter included in the Board Packet, regarding the cable fault at Veterans Park. An overhead map of the park was presented, indicating the location of the fault near the first base dugout of the Little League field. This service feeds the pathway lights and ball field lights. ComEd made the repair and will also repair the broken concrete this spring, but only one time. They will not dig up and make a repair under concrete a second time. Bob explained that we could hope this does not happen again, or, for a long-term solution, we can have the line replaced now. Replacing this line would be at our cost. The Board began discussion, acknowledging that once a ground fault occurs it may happen again. Bob is currently working to obtain pricing, and will continue to keep the Board updated.

d. 2025 Statement of Economic Interest

Lenore reported that Commissioners and staff required to file would receive an email from the DuPage County Clerk the first week in March. The deadline for filing is May 1, 2025.

e. Lions Club Spring Fling and Fireworks Display Request

Bob reported that this event is scheduled for the Friday, Saturday and Sunday of Memorial Weekend at Ty Warner Park and will include a fireworks ground display. The Board agreed to the fireworks, as long as insurance is provided.

f. Treasurer's Report

Rosy reported that the checking accounts total as of January 1, 2025 is \$5,284,501.23, bearing total interest of \$20,251.63 at a rate of 4.71%. The accounts payable total is \$198,040.54. President Karesh asked if there were any tax distributions and Rosy confirmed that none were received in January. Commissioner Belmonte asked about interest earned and Bob explained this is transferred to the Capital Fund. Additionally, we are putting aside approximately \$50,000 per arbitrage consultant advisement.

g. Revenue Facility Report

Joel thanked the Board for the opportunity to attend State Conference in January. As the Board agreed to continue cybersecurity training, Joel informed the commissioners they would receive the training email at 9:00 am tomorrow. He reported that DuPage County will use the Community Center, Golf Club, and Fitness Center as polling places for the upcoming election. He has been interviewing candidates for the Supt. of Parks & Maintenance position and continues Power DMS training. As the office copier lease is ending, Joel has been working with vendors to secure the best pricing for new machines, which would cost approximately \$3,700 per month. Commissioner Conneely asked about

using refurbished machines, however, both Joel and Bob justified the necessity for new machines. Following discussion, Joel recommended continuing with a 4-year lease. The Board agreed. Joel informed the Board that he has been working with a vendor regarding a potential profit sharing, no-cost EV charging station at Ty Warner Park. After discussion, the Board was in agreement to proceed. The golf course remains closed for the season and the Winter Open was cancelled due to water on the course and unsafe conditions. Joel reported that Fitness Club membership totals increased from January to February, as well as monthly visits, and Club Manager Taylor Siple is updating and improving group fitness classes. Finally, the 5-year membership revenue comparison was presented.

h. Parks/Maintenance Report

Bob reported that maintenance staff has been busy preparing for Winter Beer Fest, as well as snow removal. This week, staff will focus on Beer Fest clean up, along with inside repairs. Additionally, a new office space is being built for the new Supt. of Parks & Maintenance at the Quincy garage. Finally, Bob informed the Board that the full \$200,000 DCEO Grant for Fritz Werley and James Long Parks improvements has been received and will go to the Capital Fund.

i. Recreation Report

Luke thanked the Board for the opportunity to attend State Conference in January. WPA will perform “Bleacher Bums” the weekend of March 27. Summer Camp planning is in progress and staff will start hiring summer seasonal employees in March. Fish have been ordered to stock the ponds at Diane Main and Bernas parks. Kids Club revenue has increased over \$2,000 from this time last year. To date, 21 applications have been received for the Athletics Coordinator position; the post closes tomorrow. Luke thanked Rec staff for their assistance with the basketball program. He reported that both Biddy and Travel Basketball revenues have increased from last year. Finally, the marketing focus has been on Beer Fest. Luke will report on final revenue numbers at the March meeting. President Karesh expressed his appreciation to Rec staff for their work in the absence of an Athletics Coordinator.

j. Other

Commissioner Belmonte asked the Board about their State Conference experience, explaining that overall, the sessions he attended were positive. Additionally, the Board briefly discussed the Westmont CUSD 201 referendum.

Agenda Item #8 Adjournment

Seeing no further business to discuss, a motion to adjourn the meeting was made by Commissioner Conneely and seconded by Commissioner Belmonte.

Motion approved by unanimous voice vote.

The Regular Meeting was adjourned at 7:49 pm.