



**Westmont Park District Board of Commissioners  
Minutes of the Regular Meeting  
Ronald J. Gunter Administrative Center  
55 E. Richmond St., Westmont, IL 60559  
September 10, 2025 6:00 pm**

Agenda Item #1 Call to Order

President Karesh called the meeting to order at 6:05 pm.

Agenda Item #2 Roll Call

Commissioners: Bill Belmonte, Mike Conneely, Karen Moffett, John Karesh, Sue Zapinski  
Staff Present: Bob Fleck, Executive Director; Joel Hymen, Assistant Director; Rosy Fejzic, Finance Manager & Accountant; Luke Wyss, Supt. of Recreation; Eric Krueger, Supt. of Parks & Maintenance; Lenore Farmer, Finance Assistant & HR

Agenda Item #3 Pledge of Allegiance

Those present recited the Pledge of Allegiance.

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – August 13, 2025
- b. Claims Ordinance – September 10, 2025
- c. Other

A motion was made by Commissioner Conneely and seconded by Commissioner Belmonte to approve the Consent Agenda.

Roll Call Vote:

Ayes: Commissioners Conneely, Belmonte, Moffett, Zapinski, Karesh

Nays: None

Absent: None

Motion Carried.

Agenda Item #5 Open Forum and Correspondence

- a. General Public

There was no one present from the public.

- b. Written

There was no written correspondence.

- c. Other

There were no additional comments or correspondence.

## Agenda Item #6 Unfinished Business

### a. 2025 NRPA Conference

President Karesh, along with Joel Hymen and Luke Wyss will attend this year's national conference, according to Travel Ordinance No. 2016-6.

### b. Board to Consider Approval of 2025 Financial Policy

Bob presented the final, clean version for the Board's consideration and approval. He explained that the next policy for the Board's review is the sponsorship policy.

A motion was made by Commissioner Zapinski and seconded by Commissioner Moffett to approve the 2025 Financial Policy.

### Roll Call Vote:

Ayes: Commissioners Zapinski, Moffett, Belmonte, Conneely, Karesh

Nays: None

Absent: None

Motion Carried.

### c. \$100,000 DCEO Grant Update

Bob learned from Senator Glowiak's office that the grant could be reallocated to the parking lot project at James Long Park. Bob will have to revise the original grant application from the satellite garage at James Long Park. The additional revenue will be added to the budget and no Board action is required. Bob confirmed that the current garage space across the street from Ty Warner Park is working well for staff.

### d. Capital Projects

Bob provided pictures and reviewed the following projects:

- All Wheels Park: Bob reported there was a minor setback with grading, which damaged the new retaining wall; however, we are five workdays away from opening. Fence posts were installed yesterday and the footings need to cure. Final grading, restoration and seeding will be done tomorrow, and late next week the construction fence will come down prior to opening.
- Bellerive Skate Park: There are approximately five days where both skate parks are closed due to demo and removal of old ramps. The old skate park will close on Saturday, 9/13, and lighting will also be disconnected. Signage will be placed at Bellerive Park, to advertise the opening of All Wheels Park.
- Grant Street Park: We will be able to open following final inspection. This park would have already opened if the shelter manufacturer had sent the correct brackets, causing a two-week delay. Native seed and plantings can take place after the park opens, and more trees will be planted next spring.
- Spray Park Pump House: There is currently a delay, as a new electric contractor needs to be hired. Staff loaded approximately five feet of stone backfill with the excavator, while the plumber was extending pipe. The concrete slab should be poured by month end, and after curing, building the structure can begin.

### e. Other

There was no additional unfinished business.

## Agenda Item #7 New Business

### a. Award of 2025 Parking Lot Bid

Bob reported that five contractors submitted bids for the Diane Main and James Long Parks parking lots. The low bid was \$238,035 from Abby Paving.

A motion was made by Commissioner Belmonte and seconded by Commissioner Conneely to award the Diane Maine and James Long Parks Parking Lot bid to Abby Paving for \$238,035.

#### Roll Call Vote:

Ayes: Commissioners Belmonte, Conneely, Moffett, Zapinski, Karesh

Nays: None

Absent: None

Motion Carried.

### b. Review of HVAC Service Proposals

Bob explained that quarterly service would include every unit at all District facilities. Three contractors submitted proposals for an annual service fee. Bob reported that Hearthstone Heating & Cooling was the lowest annual service fee proposal at \$21,708.96.

### c. Surplus Property Ordinance No. 2025-5 – Maintenance Equipment and Desk Phones

Joel provided a description and photo of each piece of equipment. He explained that all items are at the end of their useful life.

A motion was made by Commissioner Moffett and seconded by Commissioner Zapinski to approve Surplus Property Ordinance No. 2025-5.

#### Roll Call Vote:

Ayes: Commissioners Moffett, Zapinski, Belmonte, Conneely, Karesh

Nays: None

Absent: None

Motion Carried.

### d. Treasurer's Report

Rosy reported that the bank balances total is \$5,211,682.85 as of August 31, 2025, bearing total interest of \$18,614.35 at a rate of 4.58%. The accounts payable total is \$435,446.85. There was discussion about the District's receipt of tax revenue.

### e. Revenue Facility Report

Joel updated the Board on recently completed projects, including the Administrative Center roof replacement, EV charging stations at Ty Warner Park, and the District-wide phone system upgrade. He reviewed trainings completed with new Marking Coordinator Tyler Stachniak. He reported that the Veterans Park lighting system was moved due to noise complaints from neighbors, and the new smart lighting system is in place at All Wheels Park. The Board expressed concern about park safety when the lights turn off. Staff will review. The golf course remains open and active. Joel reviewed rounds played and reported the August revenue totaled \$98,823. Finally, Joel reported that Fitness Club memberships decreased by one, August revenue totaled \$43,470, and August visits totaled 5,134.

f. Parks/Maintenance Report

Eric reviewed park beautification projects and clean-up, and repairs from August storms. He reported that a new tube climber was ordered for Ty Warner Park playground, following vandalism. Maintenance continues on athletic fields, including irrigation repairs, field mix and infield conditioner and turf restoration. At the golf course, practice-hitting cages were removed and repaired following storm damage. Also, anti-slip brackets were installed on the hole #7 bridge. Finally, Eric reviewed his project schedule. The Board expressed concern about vandalism in the parks and how it can be controlled.

g. Recreation Report

Luke reported that the free, learn to skate class, scheduled on September 20 at All Wheels Park, has 14 registrations so far. The Touch-a-Truck event takes place on September 13 at Ty Warner Park, and runs at the same time at Westmont Chamber's Pets in the Park. Planning is underway for the upcoming Haunted Forest event, and the Backstop Concessions remains open during Fall Ball. There were nine more registrations in August 2025 for Westmont Kids Club compared to August 2024. Luke reviewed weekend park pavilion rentals, as well as indoor facility rentals, noting the success of Park Place rentals. Travel basketball teams are finalized, and play begins in November. Fall soccer, softball, and flag football games have started. The Senior Resource Fair will be held on October 2 and 3. Finally, the Fall Program Guide had over 3,000 digital views in August.

Bob reported that he and Luke met with Holy Trinity's pastor regarding potential use of the parish's new gymnasium.

h. Other

Bob reported that the \$75,000 grant for Ty Warner Park playground was awarded, however we are waiting for the final grant agreement.

Agenda Item #8 Adjournment

Seeing no further business to discuss, a motion to adjourn the Regular Meeting was made by Commissioner Moffett and seconded by Commissioner Conneely.

Motion approved by unanimous voice vote. The Regular Meeting was adjourned at 6:50 pm.