



**Westmont Park District Board of Commissioners**  
**Minutes of the Regular Meeting**  
**Ronald J. Gunter Administrative Center**  
**55 E. Richmond St., Westmont, IL 60559**  
**March 8, 2023 6:00 pm**

Agenda Item #1 Call to Order

President Karesh called the Meeting to order at 6:03 pm.

Agenda Item #2 Roll Call

Commissioners: Bill Belmonte, Mike Conneely, John Karesh, Karen Moffett, Sue Zapinski  
Staff Present: Bob Fleck, Executive Director, Joel Hymen, Supt. of Revenue Facilities & IT/Asst. Director, Luke Wyss, Supt. of Recreation, Rosy Fejzic, Finance Manager & Accountant, Lenore Farmer, Finance Assistant & HR, Rachel Buster-Dorsey, Athletics Coordinator, John Chorney, Parks & Facilities Foreman, Alice Krampits, Senior & Special Events Coordinator  
Attorney Steve Adams

Guest: Sean Hubeny, Westmont resident

Agenda Item #3 Pledge of Allegiance

Those present recited the Pledge of Allegiance.

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – February 8, 2023
- b. Special Meeting Minutes – February 28, 2023
- c. Claims Ordinance

A motion was made by Comm. Zapinski and seconded by Comm. Moffett to approve the Consent Agenda.

Roll Call Vote:

Ayes: Comm. Zapinski, Comm. Moffett, Comm. Belmonte, Comm. Conneely, Comm. Karesh

Nays: None

Absent: None

Motion Carried.

Agenda Item #5 Open Forum and Correspondence

a. General Public

Bob introduced Sean Hubeny, Westmont resident and sophomore at Montini Catholic High School. Mr. Hubeny thanked the Board for the recently revised Fitness Club Youth Membership Policy. He then made a presentation explaining the importance of exercise and the benefits of being able to attend the Fitness Club. The Board was appreciative of the presentation.

b. Written

There was no written correspondence.

c. Other

There were no additional comments or correspondence.

Agenda Item #6 Unfinished Business

a. Grant Update

Bob reported that he contacted State Senator Suzy Glowiak, as the LWCF outstanding reimbursement (\$133,000) is currently held up at the federal level, before it is passed on to the state. He is confident we will receive this reimbursement.

Bob explained that we did not receive the OSLAD Grant (\$484,000) as our plan was to redevelop an existing park that is less than ½ mile from another park with similar amenities. Bob said that we should score better on the next grant application to develop the new park on Grant St., as this property is more the ½ mile from an existing park.

b. Capital Project Report

Bob noted the spreadsheet included in the packet. He reported that we received the permit for the golf course deck, and demo and concrete work should start in two to three weeks. This project should be done in May before the start of golf leagues. In addition, the playground project should start in April; Kenneth Co. is ready. Regarding Fritz Werley Park, we need to consider value engineering. According to Bob, we will simplify the pathway and there will no longer be fitness stations. He will revise the design plan and prepare for bid this summer.

c. Multi-Purpose Building Update and Budget Report

Bob confirmed that this project is currently \$900,000 over the original budget; however, the District will be able to finance this. He reviewed the general contractor bid tabulation from the February 21, 2023 bid opening, and explained the alternates from low bidder, E.P. Doyle. He recommended Alt. 3, colored concrete terrace, and Alt. 4, stained concrete finish on interior restroom floors. According to Bob, alternates are good for 60 days. The Board discussed, expressing concern about costs, while also acknowledging that this project needs to be completed. Bob reminded the Board about the Bond money, and the District's obligation to spend this. Bob then reviewed the new water main to be installed by the Village on Linden Street, explaining that we will just have to put in a pressure connection on this new line. This will result in a cost savings.

d. Other

There was no additional unfinished business.

Agenda Item #7 New Business

a. Board to Consider General Contractor Bids/Take Action for New Multi-Purpose Building at Veterans Memorial Park

A motion was made by Comm. Conneely and seconded by Comm. Zapinski to approve the base bid from E.P. Doyle for \$2,095,400 for the new multi-purpose building at Veterans Memorial Park.

Roll Call Vote:

Ayes: Comm. Conneely, Comm. Zapinski, Comm. Belmonte, Comm. Moffett, Comm. Karesh

Nays: None

Absent: None

Motion Carried

At this point, at 6:30 pm, Commissioner Zapinski departed the meeting.

b. Budget Workshop Dates

Bob confirmed that this should be scheduled before the May Regular Meeting. After discussion, the Board agreed to choose a date for Budget Workshop during the March 15, 2023 Special Meeting. In addition, the July Regular Meeting may be rescheduled.

c. Treasurer's Report

Rosy reported that the checking accounts total is \$5,845,073.76, bearing an interest rate of 4.58% earning \$19,685.07, as of February 28, 2023. The accounts payable total is \$159,636.06.

d. Revenue Facility Report

Joel informed the Board of their upcoming cybersecurity training and he reported that the hardware for the Quincy garage will be installed in the near future. He received two additional quotes for the new scoreboards; however, the original quote remains the lowest. The two scoreboards approved at the January meeting were ordered and should be installed in July. Following up on the discussion from the February meeting regarding AEDs at the Veterans Park little league field, Joel reported that the current AEDs in the Community Center do meet the proximity requirement. There is also an AED in the Park Patrol truck. To add an outdoor AED near the snack shack with a heated and ventilated cabinet would cost \$3,000; storing it inside the snack shack would save \$1,000. According to Joel, the IPARKS \$300 safety grant could offset cost. The Board discussed and expressed concern about theft if the unit was stored outside, while acknowledging that there is easy access to the units inside the Community Center. There was additional discussion about access to the AED inside the Backstop at Ty Warner Park.

Joel reported that the ComEd Energy Efficiency Program for LED ballfield lighting project is progressing. He is currently working with the District attorney on the contract. He would also like to add LEDs to the Skate Park; this would be a \$4,000 expense, but it would pay for itself within a year. Joel then provided pictures of light poles at Bellerive Park soccer fields. He proposed adding lights to the top of the existing poles in order to light the fields at night. This would then allow nighttime field rentals, with potential rental income of \$4,800. Bob explained that the lighting is for practices only and not athletic quality; we do not need illumination up in the air. The potential cost would be \$3,700. The Board discussed and agreed to move forward with this lighting. However, the Board advised staff to consider how the increased lighting may affect the neighboring condominiums. Joel explained that we would get a photometric report for permitting.

The golf course remains closed and will reopen as the weather turns warmer. The compressor in the main beer cooler was replaced.

At the Fitness Club, attendance remains steady, with 716 current memberships. In addition, there are currently six participants in the youth training program. Joel updated the Board about the men's steam room repairs, which are nearing completion, and the racquetball courts ceiling lights. Court 1 is complete, however, it remains closed for floor and wall repairs; court 4 is next. Joel informed the Board that one of the two commercial water heaters required replacement, incurring a cost of approximately \$15,000.

There was discussion about the potential golf simulator at the Fitness Club. Staff continues to research. There was additional discussion about utilizing the new promotional tent at future events to increase marketing efforts.

e. Parks/Maintenance Reports

Bob reported that equipment was serviced this winter, so it is ready to go, and the seasonal mow crews are scheduled to start at the end of March. There was discussion about the Village's policy to delay mowing until Mother's Day. The Board was agreeable to delay mowing detention basins; however, staff was advised to start mowing in parks. Maintenance staff has begun the process to open park restrooms. The Board inquired about the new truck on order; Joel confirmed that Ford has our order; however, there is no update. Finally, the surplus property ordinance to sell the eight old golf carts will be prepared for the March 15 Special Meeting.

f. Recreation Report

Luke provided a recap of the Winter Beer Festival: 703 tickets were sold and total profit was just under \$11,000. Open Gym on President's Day had 30 participants. Upcoming programs include Spring Break Camp, Easter Egg Hunt, Flashlight Easter Egg Hunt, and You Got Egg'd. Luke reported that Tai Chi added two additional classes every week; Summer Concerts in the Park are planned for June 21, July 19, and August 16; Manning Elementary students visited the Gregg House on March 1. He updated the Board on Kids Club registrations and Senior trips.

At this point, at 7:27 pm, Commissioner Zapinski returned to the meeting.

Wolverines Travel Basketball is wrapping up, Biddy Basketball playoffs are upcoming, and softball clinics are running successfully. The Nerf Wars event on March 3 had 20 participants. In addition, Luke reported that the Summer Program Guide is in production, Fitness Club promotion continues and golf promotion is beginning. Finally, Luke reported that the WYBA will celebrate their 40<sup>th</sup> Anniversary this year, and there are currently 316 players registered.

g. Other

The Board will hold a groundbreaking ceremony for the new multi-purpose building at Veterans Park, before the April 12 Regular Meeting, starting at 5:30 pm. In addition, Bob reminded the Board that a date needs to be set for Budget Workshop, and the July Regular Meeting may need to be rescheduled.

Agenda Item #8 Adjournment

A motion was made by Comm. Belmonte and seconded by Comm. Conneely, to enter into Closed Session pursuant to Section 2 (c) (1) of the Open Meetings Act, to consider the appointment, employment, compensation, discipline, performance or dismissal of the specific employees of the public body.

Roll Call Vote:

Ayes: Comm. Belmonte, Comm. Conneely, Comm. Moffett, Comm. Zapinski, Comm. Karesh

Nays: None

Absent: None

Motion Carried.

The Board convened to Closed Session at 7:35 pm.

President Karesh called the closed session to order at 7:47 pm pursuant to Section 2(c) (1) of the open Meetings Act for the purpose of appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District.

Present: Commissioners Karesh, Zapinski, Moffett, Conneely, Belmonte  
Attorney Steven Adams

President Karesh explained the purpose of the closed meeting was to discuss renewal of Executive Director Bob Fleck's employment contract. Attorney Adams summarized the prior Agreement for Employment of Robert Fleck by the Westmont Park District and explained that the Agreement had expired May 31, 2022. There was consensus among the commissioners to have an updated Employment Agreement prepared for review/approval by the Board and Bob. The Board directed Attorney Adams to prepare and send an updated Agreement to the commissioners for review and comment. Commissioner comments would need to be received by the end of March. There was discussion regarding whether the Board would take action on the new agreement at the April or May regular meeting; it was determined to proceed at the May meeting.

A motion was made by Commissioner Moffett and seconded by Commissioner Conneely to return to open session.

Motion approved by unanimous voice vote.

The Board reconvened to open session at 8:25 pm.

President Karesh called the Open Session back to order at 8:25 pm.

Seeing no further business to discuss a motion was made by Comm. Moffett and seconded by Comm. Zapinski to adjourn the Regular Meeting.

Motion approved by unanimous voice vote.

The Regular Meeting was adjourned at 8:26 pm.