



**Westmont Park District Board of Commissioners
Special Board Meeting Minutes
Master Plan Workshop with Planning Resources
Ronald J. Gunter Administrative Center
55 E. Richmond St., Westmont, IL 60559
July 29, 2026, 6:13 pm**

1. Call to Order

Meeting called to order at 6:13 pm

2. Roll Call

Present were Commissioners Karesh, Zapinski, Moffett, and Belmonte. Also, Director Fleck and members of our Master Planning team from Planning Resources Inc. are present, Darrell Garrison, Principal, Jennifer Kelliher, Senior Landscape Architect.

3. Planning Resources Inc. Master Plan presentation

Darrell Garrison began with his personal experience resuming before sharing his firm's experience and work history. PRI has always had a master plan emphasis with community engagement.

Per their contract, PRI will provide the following:

- Park and facility inventory
- Highlight WPD accomplishments
- Community engagement
- Synthesis/Strategy/Vision
- Needs assessment survey

Creation of the survey with staff is currently underway. It will take 4-6 weeks to complete in time for a mid-September launch. Commissioner Karesh asked if the survey could see real time responses to determine if there are gaps within the community; demographics or by neighborhood. Laura Payne, who is leading the survey component, will be monitoring the survey on a regular basis.

Survey questions will be accessed via a QR code. Commissioner Karesh asked that survey also be made available via hard copy. Staff will be actively marketing the survey around the community. PRI will promote the survey at community pop up events. WPD will also rely on community groups to help spread the word and obtain responses.

Commissioner Moffett raised an excellent idea of asking community about the Natatorium. Questions could be.... "Are you aware of the Natatorium and access to open swim, swim lessons and swim exercise classes at a 30% discount for tax paying residents of the Westmont Park District?"

4. Board Master Plan Workshop to develop the Board's vision, priorities and long-term expectations.

Jennifer Kelliher began by leading the Board through a series of live online questions via a QR code to garner Board feedback to begin building Board vision, priorities and expectations. This led to free discussion about WPD facilities, needs, long term planning ideas.

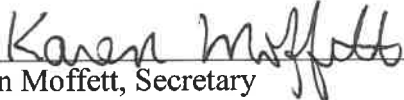
A question was asked of PRI, "what would a successful Master Plan look like?" Darrell Garrison responded by saying it would be a collection of statistically valid public feedback and input, combined with Board and staff input, to create a long-term plan and vision for the WPD. For Westmont, 300 responses would establish a statistically valid survey. All present agreed 300 would not be a good number of responses. We expect, and need, considerably more. Thousands of responses are the goal.

Director Fleck advised the Board that we will need to review the District's mission, Vision and Values, at a future Board meeting. It has been many years since the last review. Distinguished Accreditation requires this to be done every 5 years.

5. Adjournment

Seeing no further business to discuss, a motion to adjourn the Special Meeting was made by Commissioner Karesh.

Motion approved by unanimous voice vote. Workshop adjourned 7:47 pm


Karen Moffett, Secretary
Board of Park Commissioners
Westmont Park District

ATTEST.

Robert Fleck
Executive Director
Westmont Park District