WESTMONT PARK DISTRICT

Westmont Park District Board of Commissioners
Regular Board Meeting Minutes
Ronald J. Gunter Administrative Center
55 E. Richmond St., Westmont, IL 60559
August 12th, 2026 6:00 p.m.

Agenda Item #1 Call to Order

President Karesh called the meeting to order at 6:26 p.m.

Agenda Item #2 Roll Call

Commissioners: Bill Belmonte, Mike Conneely, John Karesh, Karen Moffett, Sue Zapinski
Staff Present: Bob Fleck, Executive Director; Joel Hymen, Assistant Director; Rosy Fejzic, Finance Manager & Accountant; Luke Wyss, Supt. of Recreation; Eric Krueger, Supt. of Parks & Maintenance; Mandy Mackert, HR Generalist

Agenda Item #3 Pledge of Allegiance

Those present recited the pledge of Allegiance.

Agenda Item #4 Consent Agenda

a. Regular Board Meeting Minutes – July 8, 2026
b. Closed Session Minutes – July 8, 2026
c. Special Meeting Minutes – July 29, 2026
d. Claims Ordinance – August 12, 2026
e. Other

A motion was made by Commissioner Zapinski and seconded by Commissioner Moffett to approve the Consent Agenda.

Roll Call Vote:
Ayes: Commissioners Zapinksi, Moffett, Belmonte, Conneely, Karesh
Nays: None
Absent: None
Motion Carried.

Agenda Item #5 Open Forum and Correspondence

a. General Public
There was no comment from the public.

b. Written
There was no written correspondence.

c. Other
Fleck explained to the board that the Election Commission has two board members up for reelection, Commissioners Moffett and Conneely. Petitions begin Tuesday August 25, 2026; filing Monday November 16, 2026; and Concluding, Monday November 23, 2026.

Agenda Item #6 Unfinished Business

a. Capital Projects

Fleck reported that bids for the roof replacement projects are due August 25, 2026. More than 13 contractors have picked up bid packets.
Updates were provided on the Permeable Paver Project at Ty Warner Park. Wetland delineation is scheduled to begin next week, followed by a survey approximately 2–3 weeks later. Once the survey is complete, the civil engineer will begin preparing the drawings. The project schedule is contingent upon the Federal Housing and Urban Development (HUD) Grant. Fleck also reviewed grant guidelines discussed during a webinar, including material purchasing, Section 3 labor requirements, and reporting requirements.
Fleck presented photos highlighting the playground's mulch replacement projects, installation of hitting nets at Twin Lakes Golf Course, and field improvements at Ty Warner Park.

b. ADA Transition Plan Update
Fleck reported that the ADA Transition Report has been completed; however, staff are continuing to review it with consultant Mark Triglaff. An additional $3,000 will be needed for further review of accreditation needs and to develop cost estimates for ADA remediation.
Once the review is complete, a public meeting will be held to gather community input on the ADA Transition Plan. The plan will then be presented to the Board for final approval. Fleck shared screenshots from the ADA Transition Report, highlighting recommended minor improvements as well as larger-scale projects.

c. Master Plan and Needs Assessment Survey
Fleck reported we will have a public engagement workshop meeting to meet with Planning Resources in late September or October. This will occur while we are in the Needs Assessment Survey process. Feedback from the public will be important to this process.

d. Other
There was no additional unfinished business.

Agenda Item #7 New Business
a. Fiscal Year FY 2026/27 Budget and Appropriation Ordinance 2026-6
1. Public hearing
President Karesh called the public hearing to order at 6:53pm. He explained the purpose is to receive comments from the public regarding the District's proposed budget. He stated the tentative budget has been available for public viewing for at least 30 days and notice of the hearing was published in the Westmont Suburban Life at least one week prior to tonight's hearing. Additionally, the ordinance states the District's anticipated expenditures, establishes the budget, and appropriates the money the District plans to spend for the upcoming fiscal year. There were no public or commissioner comments.

A motion was made by Commissioner Zapinski and seconded by Commissioner Moffett to close the hearing.

Ayes: Commissioners Zapinski, Moffett, Belmonte, Conneely, Karesh
Nays: None
Absent: None
Motion Carried.

2. Board Action

A motion was made by Commissioner Conneely and seconded by Commissioner Belmonte to approve FY 2026/27 Budget and Appropriation Ordinance No. 2026-6.
Ayes: Commissioners Conneely, Belmonte, Moffett, Zapinski, Karesh
Nays: None
Absent: None
Motion Carried.

b. Surplus Ordinance 2026-7
Removal of 2005 Ford F-350, 2016 GMC Canyon, and Misc. Desks

A motion was made by Commissioner Belmonte and seconded by Commissioner Zapinski to approve Surplus Ordinance No. 2026-7

Ayes: Commissioners Belmonte, Zapinski, Conneely, Moffett, Karesh
Nays: None
Absent: None
Motion Carried.

c. Board to Consider Approval of Studio GC Architects Proposal for the Fitness Club Remodel
Fleck explained the proposed remodel at the Fitness Club. With no structural damage seen a favorable number was reached with Studio GC. Renovation includes turning existing nursery into studio space and taking out a section of the Women's locker room for workout space. Total agreed is $12,375, with an allowance of $6,500. The board agrees that the amount listed is reasonable.

d. Board to Consider New Recreation Policies for Distinguished Accreditation:

1. Standard 5.2.1.c - Social Equity Policy

A motion was made by Commissioner Belmonte and seconded by Commissioner Conneely to approve the Standard 5.2.1.c – Social Equity Policy

Ayes: Belmonte, Conneely, Moffett, Zapinski, Karesh
Nays: None
Absent: None
Motion Carried.

2. Standard 5.3.1.a - Purpose and Philosophy of Recreational Programming Policy

A motion was made by Commissioner Belmonte and seconded by Commissioner Conneely to approve the 5.3.1.a - Purpose and Philosophy of Recreational Programming Policy

Ayes: Belmonte, Conneely, Moffett, Zapinski, Karesh
Nays: None
Absent: None
Motion Carried.

3. Standard 5.4.1.a - Reports and Statistics of Recreation Programs and Facilities Policy

A motion was made by Commissioner Belmonte and seconded by Commissioner Zapinski to approve the Standard 5.4.1.a - Reports and Statistics of Recreation Programs and Facilities Policy

Ayes: Belmonte, Zapinski, Conneely, Moffett, Karesh
Nays: None
Absent: None
Motion Carried.

Fleck presented screenshots of our tracking spreadsheet for accreditation, a spreadsheet that tracks our progress. Going on to explain the process of what we need to accomplish for upload and for facility tour. A tentative schedule of items will be created to share with the board.

e. Treasurer's Report
Rosy reported that the bank balances total is $5,450,198.80 as of July 31, 2026, bearing total interest of $17,790.75 at a rate of 3.88%. The accounts payable total is $548,562.78.

f. Revenue Facility Report
Joel reported that the racquetball court lighting project went well. The golf course has completed nine additional rounds compared to the previous month. Recent storms have resulted in lost daylight and reduced cart availability. All summer leagues have concluded.
The Fitness Club is down approximately 9–10 memberships, primarily due to summer membership pauses. August revenue is $31,643, with approximately 5,027 visits. Commissioner Belmonte asked Joel to provide a breakdown of Fitness Center and golf fees, including the number of residents and non-residents using each facility.

g. Parks/Maintenance Report
Eric reported that the maintenance team has been focused on storm-related cleanup and repairs. A storm report will be presented at the next meeting. The team power-washed the hut and bathrooms near the pickleball courts and completed repairs in the bathrooms. Major's Field was prepared and repairs were completed for the state tournament. Graffiti was removed at Bellerive Park; no identifiable activity was captured on camera.

h. Recreation Report
Luke reported that the Community Center staff desks capital project is expected to be completed by September 18, 2026. Spray Park and cabana rentals have been down since last year due to weather. Summerfest softball activities are weather dependent, and all coaches have been trained on weather procedures. The Senior Lounge has been renamed "The Lounge" to better reflect its focus on active adults.

i. Other
Commissioner Belmonte mentioned that the facilities and little league tournament went amazingly well. Hearing a lot of compliments from visiting teams and families.

Agenda Item #8

Seeing no further business to discuss, a motion to adjourn the meeting was made by Commissioner Moffett and seconded by Commissioner Belmonte.

Motion was approved by unanimous vote. The Regular Board Meeting was adjourned at 7:34 p.m.

AYES: Zapinski, Moffett, Belmonte, Conneely, Kareen

NAYS:______________________________

ABSENT:______________________________

Karen Moffett

Karen Moffett, Secretary
Board of Park Commissioners
Westmont Park District

ATTEST:

Amanda Mackert,
Recording Secretary
Westmont Park District